

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Name of post	Project Technical Support-III (public health)
Number of post	One
Consolidated remuneration	Rs.28,000/- +18% HRA=@Rs.33,040/- per month
Essential Qualification	Masters in Public Health Fluency (Speaking) in Tamil as this project involves frequent interaction with the patients and interviewing the patient
Desirable Qualification	Worked in community/in health system Working experience in Cancer care or navigation system Basic computer knowledge required for data entry Good Communication skills and Proficiency in English
Project details	Improving Patient Reported Outcome and Care Experiences along the Cancer Care Continuum through 'Community-Oriented Model of Patient Navigation System (COMPASS)': A Hybrid II Implementation Study Duration: 3 years
Funding Agency	ICMR
Project investigator (PI)	Dr. Mahalakshmy.T
PI's department	Dept. of P&SM, JIPMER
Contract type	Contract type Contract/Temporary (One year - likely to be extended beyond one year based on the performance and availability of funds)

Nature of work/responsibilities and expectations:

- Identification and enrollment of the study participants from the sites (Hospital/Health care centers).
- Assist with informed consent, study documentation, data collection, and entry
- Working closely with the health system for project implementation
- Co-designing interventions by involvement of community
- Liasoning with the health care facilities and NGOs for establishing a navigation network
- Any other works assigned by the PI

A. Maximum Age Limit:(35 years) years (as on last date of receipt of applications)

Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) on or before 16.02.2024, 5.00pm, to the Email ID: staffrecpsm@gmail.com.

Notes:

1. **Applications not in the prescribed format will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: "**Candidate name_Post-name_year_application**".
e.g. "**James_DEO_2023_application**".
4. *The last date for sending complete applications* by email up to 16.02.2025, 5.00pm.
5. For those wishing to apply for two or more different posts, a separate application form must be filled in for each post and scanned and sent with the necessary enclosures in separate emails.

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and **written test and in person interview**. The tentative date of written test and interview (in person) will be 25.02.2025

EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process will be as follows:

- a. **Written test** (*areas which will be covered*)
Survey methods, interview techniques, quality assurance and control, health system and health policy analysis, cancer control program, community navigation system, qualitative research, participatory research, scientific writing, research methodology, epidemiology, community engagement.
- b. **Interview** (*areas which will be covered*)
Survey methods, interview techniques, quality assurance and control, health system and health policy analysis, cancer control program, community navigation system, qualitative research, participatory research, scientific writing, research methodology, epidemiology, community engagement.

TERMS AND CONDITIONS:

1. This position is *purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time.* Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at discretion of the Project Investigator.

3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification*.
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed form and certificates will be rejected.*

Interviews for the post may be conducted in person or via videoconferencing, at the discretion of the Principal Investigator. In the latter case, it will be the individual candidate's responsibility to ensure access to a suitable device (computer/ laptop/ mobile) with audio and camera facilities, and an adequate internet connection. Date and time of interview will be notified one week in advance.