

Ordinance Factory Nalanda

A Unit of Munitions India Ltd.

Govt. of India Enterprise,

Ministry of Defence, Rajgir, Bihar-803121

Advertisement No. MIL/HR/GA/MP/2025/ DATE: .02.2025

Applications are invited in offline mode in prescribed format from candidates meeting the following qualification and other parameters for the following discipline mentioned below. :

S. No.	NAME OF THE POST	Category	No. of Posts
1	MEDICAL PRACTITIONER (MP)	Open	01
	Total	---	01

1. Essential Qualification:

Medical Practitioner from Army, Navy, Air-Force, Para Military, DGQA, DGAQA, DGNAI, DRDO, MES, CPWD & from any other Central Government services having a certificate of Training in Industrial Health of minimum three months duration. The syllabus of the course leading to the above certificate, and the organisations conducting the State Course shall be approved by the Directorate General of Factory Advice Service and Labour Institute (DGFASLI) or the Government in accordance with the guidelines issued by the D.G.FASLI.

Or

Superannuated Medical Practitioners from Army, Navy, Air-Force, Para Military, DGQA, DGAQA, DGNAI, DRDO, MES, CPWD & from any other Central Government services having a certificate of Training in Industrial Health of minimum three months duration. The syllabus of the course leading to the above certificate, and the organisations conducting the State Course shall be approved by the Directorate General of Factory Advice Service and Labour Institute (DGFASLI) or the Government in accordance with the guidelines issued by the D.G.FASLI.

2. Period of Engagement and Age Criteria:

- The appointment is purely on contractual basis for an initial period up to 02 years or till the candidate attains the age of 72 years, whichever is earlier. The performance in terms of his/her specific role, charter of duties, responsibilities etc. will be monitored periodically and extension, if required, would be granted provided the performance is found to be satisfactory. Such extensions would be granted on yearly basis up to attaining the age of 72 years by the candidate.

3. Application Fee:

- Application fee for unreserved (General) , EWS and OBC candidate will be Rs.100/- through DD/IPO in favour of **MUNITIONS INDIA LIMITED** payable at Rajgir.
- SC/ST/Women are exempted from payment of fees. Candidates seeking exemption from fees must enclose copy of the caste certificate along with the application.
- Application fee is **NON REFUNDABLE**.

4. Last date of submission:

- The last date for submitting of application form along with requisite documents will be -----.

5. Certificates:

- Certificates submitted in support of age proof, Educational qualification, Certificate of Training in Industrial Health as per essential qualification criterion, Category etc. should be clear and legible.

6. Mode of Selection:

- The eligible candidates will be called for Interview and the selection will be done on the basis of performance in the Interview.

7. Criteria of Engagement:

- Personnel with "Very Good" performance appraisal marks during the last 3 years of their service would only be eligible to be engaged on contract basis.
- For Superannuated Medical Practitioners : In respect of Erstwhile OFB Employee, MIL Company Employee, Army, Navy, Air-Force, Para Military, DGQA, DGAQA, DGNAI, DRDO, MES, CPWD and from any other Central Government Services, those who retired from the services on attaining the age of superannuation/completion of term of engagement (applicable for Service Officers) would only be eligible to be engaged on contract basis under this Scheme.
- Personnel who left the services under Medical Termination, Termination on disciplinary grounds or Compulsory Retirement etc, will not be eligible to be engaged under this scheme.
- Personnel engaged should be physically fit and mentally agile.

- v) There will not be any commitment either for absorption as permanent employee or for extension of term beyond the age of 72 years.

8. Terms of Engagement :

- i) The Medical Practitioner would be engaged only for the minimum period required.
 ii) He/She would be posted to OFN Dispensary and he/she would be functioning under the control of Chief General Manager/OFN .
 iii) The engagement will be on full time basis. Unauthorized Absence from duty will result in proportionate reduction in the Consolidated Emoluments.

9. Remuneration:

- i) The Personnel engaged would be paid a Lumpsum Consolidated Remuneration per month.
 ii) The Consolidated Remuneration per month is as under :

Sr.No.	Retirement Pay Matrix Level (7 th CPC Defence Force and Civilian)	Remuneration to be disbursed per month
1	Level 10 & 10B	Rs.1,00,000/-
2	Level 11, 12 & 12A	Rs.1,20,000/-
3	Level 13 & 13A	Rs.1,30,000/-
4	Level 14 & 15	Rs.1,50,000/-
5	Level 16 & 17	Rs.1,60,000/-

Note: Last Pay certificate from the last employer to be submitted by the candidates.

10) Duties & Responsibilities :

- i) The Medical Practitioner shall be required to discharge the duties and responsibilities as per provisions contained in Factory Act, 1948 read with Bihar Factories Rules, 1950.
 ii) The appointee shall perform the duties assigned to him/her. The Competent Authority reserves the right to assign any other duties as and when required. No extra/additional allowance will be admissible in case of such assignment.
 iii) No Private practice of any kind is permissible nor is any non-practicing allowance admissible in addition to monthly remuneration.
 iv) The Medical Practitioner shall medically examine the workers to ascertain the physical fitness and health status at specified intervals.
 v) He shall also render Medical opinions as and when required.

11) Other Benefits and Term & Condition :

- i) The appointee shall be on the Full time appointment of the OFN and shall not accept any other appointment, paid or otherwise, and shall not engage himself/herself in private practice of any kind during the period of contract.
 ii) Personnel engaged will be entitled 30 days Leave per year. 2.5 days of leave will be credited for every calendar month of service. Leave can be accumulated by the Personnel during their tenure up to 30 days and can be encashed after completion of One year. For the last month of service prior to separation/completion of tenure, the leave of 2.5 days pertaining to the last month of service will be credited on the 15th day of that month.
 iii) Personnel engaged cannot take more than 5 days leave in a month and cannot take continuously 3 days leave in a stretch except on Medical grounds. Under special circumstances the CGM/OFN can give relaxation in this leave pattern subject to total leave not exceeding 30 days in a year.
 iv) These Personnel will not be entitled for any other medical benefits in any of the Ordnance Factory Hospitals/Dispensaries or elsewhere. In case of an emergency, facilities in Ordnance Factory Hospitals/Dispensaries can be availed.
 v) They will be entitled for safety and protective gears, equipment, kits etc. as applicable for their work in line with Company norms.
 vi) Personnel Engaged shall follow the timing of OFN where he/she is hired on contract basis.
 vii) Female personnel will be entitled to Maternity Benefits as per the provisions under the Maternity Benefit Act, 1961.
 viii) The Engagement will not confer any right on the Personnel to claim the status of a regular employee of the company.
 ix) The Personnel engaged shall abide by MIL-HQ/ OFN's governing Rules & Regulations for carrying out the assigned tasks and their conduct, like Standing Orders.

- x) Such personnel will be covered under the Income Tax, Service Tax, Professional Tax, etc. as per the applicable Rules and all such Taxes would be payable by them.
- xi) They will be eligible for OFN Quarters, wherever available. License fee for Quarters will be deducted at the rates as applicable to regular Employees.
- xii) They will not be entitled for the following:
 - a) Promotions;
 - b) Provident Fund;
 - c) Pension;
 - d) Gratuity;
 - e) Medical Attendance Treatment;
 - f) Seniority;
 - g) OT Allowances;
 - h) No Dearness Allowance or any other allowances like HRA, TA or other benefits like LTC, Leave Encashment etc..
 - i) TA for joining the place of posting on accepting the appointment;
 - j) Loan, Advances & Interest Subsidies;
 - k) Medical Facilities;
 - l) Contingency Advance;
 - m) School Fee Reimbursement;
 - n) Grant of study leave;
 - o) Sponsorship for Higher Studies;
 - p) Any other benefits (Other than mentioned in SOP) admissible to regular Employees.
- xiii) The Personnel will not be entitled for any Allowances or Benefits other than those indicated in this Scheme.
- xiv) The Personnel will be eligible for Factory Holidays as applicable to regular employees.
- xv) Personnel engaged will be allowed TA/DA on Official Tours. Personnel engaged will be allowed for maximum of Economy class flight/AC 2 tier Train/AC Taxi with approval of Chief General Manager of OFN. DA rates shall be admissible at the level from which the Personnel engaged superannuated from MIL/Erstwhile OFB or equivalent level from other Organizations.
- xvi) Suitable Risk Clauses and Non-Disclosure Agreement (NDA) will be added in the offer of Engagement, in detail to safeguard the interest of the Company in case the candidate quits the job before its completion and for losses/damages if any caused to Company property etc.
- xvii) **Personnel Engage should bring vigilance clearance certificate based on last 5 years of service from the parent organization.**
- xviii) The contractual appointment and continuation thereof, if any, will be governed exclusively by the terms and conditions stated herein above as amended from time to time by MIL HQ.

12) Exercising of Powers: The Personnel engaged can be authorised by the concerned Director/CGM, based on requirements, to raise Note Sheets, co-ordinate various activities, supervise the work carried out by the employees assigned to work under him. However, he will not have any financial powers.

13) Termination of the Contract Engagement : The contract engagement will stand automatically terminated on completion of the prescribed tenure/task. The engagement can be terminated even earlier with one month's notice in writing by either side or payment (Consolidated Remuneration) in lieu of the Notice.

14) General Instructions:

- i) Candidates are advised to carefully read the full advertisement for details of educational qualification and other eligibility criteria before submission of application.
- ii) Incomplete application form in any aspect shall not be entertained and will be summarily rejected.
- iii) Any case reported about influencing/Bribery in recruitment process shall be liable for cancellation of candidature at any stage.

15) How to Apply:

- i) The duly filled in Applications as per the prescribed format along with requisite documents should reach to **The Chief General Manager, Ordnance Factory Nalanda, Rajgir Pin-803121** on or before through India Post(Speed Post) only.
- ii) Original certificates are required to be brought at the time of Interview.
- iii) Queries, if any, may be addressed to email id/contact number given below. Any query raised after the last date of submission of application as per advertisement shall not be entertained.
- iv) Candidates should super scribe Advt. No., Name of the post applied for on the top of the envelope.
- v) Applications received after the last date shall be summarily rejected.
In case of any query, please contact our recruitment cell as under: E-Mail: gm-ofn-bih@nic.in Phone: 06112-257121-23.
- vi) Selected Candidates will be governed by the terms & conditions stipulated in the offer of engagement.

ORDNANCE FACTORY NALANDA HAS NOT HIRED ANY RECRUITMENT AGENCY. HENCE BE BEWARE OF FRAUDS AS RECRUITMENT IN ORDNANCE FACTORY NALANDA IS UNDERTAKEN ONLY THROUGH PRESS NOTIFICATION.

ANY DISPUTE MAY BE SUBJECT TO NALANDA DISTRICT JURISDICTION.

**Application form for engagement of Medical Practitioner on Contract basis at Ordnance Factory Nalanda
(A unit of DPSU, Munitions India Limited, Govt. of India Enterprise)**

Registration No. (MCI).....

Name :				Recent Passport Size self attested photo		
Father's/ Spouse's Name:						
Gender:						
Nationality:						
Category (SC/ST/ OBC (NCL))		Religion:				
Date of Birth:	Date of Retirement/Separation (if applicable):	Grade/Post at the time of Retirement/Separation (if applicable):				
Address of Communication						
House No./Flat No:						
Street:						
Post Office:		Pin Code:				
District:		State:				
Mobile No.:		E-mail ID:				
PAN No.:		Aadhar No.:				
Qualification Details (MBBS/Specialization)						
Sl.No.	Examination Passed	Specialization (if applicable)	Year of Passing	Name of Institute	Board/ University	% of marks
Essential Qualification (minimum 03 months training in Industrial Health)						
Sl.No.	Period of Training	Training Institute	Grade of Passing	Remarks		
Experience Details of last 05 years						
Sl.No.	Name of Organization	Post held	Employee no.	From Date	To Date	
Performance ratings of last 3 years (Certificate by ex-employer to be enclosed with the application)		Year 1	Year 2	Year 3		
Details of Punishment, if any, in the last 5 years of service (Certificate by ex-employer to be enclosed with the application)						

Enclosures:

The following documents are to be enclosed along with the application form in 2 copies:

1. Passport Size photograph
2. Self attested copy of proof of Date of Birth
3. Self attested copy of Qualification/essential qualification certificates
4. Self attested copy of Superannuation/relieving letter from ex-employer
5. Self attested copy of self certified experience certificate along with performance/disciplinary certificate.

Note :

Any application which is incomplete or any discrepancy is found in the information w.r.t. the eligibility criteria, then such candidate will not be considered for personal interview/selection.

Declaration:

I do hereby declare that the above information as furnished by me is true to the best of my knowledge. I also give undertaking that at any point of time, if any of the above information is found false, it will automatically lead to cancellation of my contract and will also make me liable for prosecution under law.

I also certify that I am not facing any charge nor have been convicted in any corruption/illegal gratification/criminal case.

Station:**Date:****Signature of the Applicant**