



पेट्रोलियम और प्राकृतिक गैस विनियामक बोर्ड

Petroleum and Natural Gas Regulatory Board

चतुर्थ तल, एनबीसीसी वर्ल्ड ट्रेड सेंटर, नौरोजी नगर, नई दिल्ली - 110029

4th Floor, NBCC World Trade Centre, Nauroji Nagar, New Delhi – 110029

No. PNRB/Admin/HR/IT (03)/2025

Dated: 13. 02.2025

**Public Notice**

PNGRB invites applications for an Individual Consultant (Cyber Security & Data Management) at Level III on contract basis from eligible candidates, having requisite Qualification & experience mentioned below:

| Category   | Qualification   | Experience  |
|--|---|---|
| Individual Consultant (Cyber Security & Data Management) at Level- III | <b>Essential Qualifications:</b><br>B. Tech from recognised University.<br><br><b>Desirable Qualification:</b><br>M. Tech. /MBA | Having six years' experience post essential Qualification in the following areas:<br>i) Experience in Energy Data Management in an organisation.<br>ii) Experience in functional/system requirement study.<br>iii) Experience of developing web portal & data base management in compliance with security guidelines.<br>iv) Experience in Data Analysis tools, visualization & Big Data.<br>v) Experience of Project Management. |

2. Terms and conditions of engagement of the Individual Consultant (Cyber Security & Data Management) at Level III:
  - (a) **Designation and period of Appointment:** The Individual Consultant appointed in PNRB will be designated as consultant or as may be decided by the Board. While his /her term of appointment will be initially for one year extendable by another two years, one year at a time, at the discretion of PNRB, he/she will be on probation for a period of six months. Based on his/her performance during the probation for a period of six months. Based on his /her performance during the probation period, the appointment of the individual consultant may be confirmed by the Board for the balance period.
  - (b) **Lump sum monthly remuneration:** For Individual Consultant (Cyber Security & Data Management) at Level- III, Rs.1,20,000/- PM with 10% increase on completion of each year in PNRB. No other allowance on account of conveyance, telephone, etc. will be paid.
  - (c) **The age of the applicant:** The applicant to be engaged as Individual Consultant on the closing date of submission of for this position shall be below 62 years.
  - (d) **Termination of Consultancy:** PNRB reserves the right to terminate or curtail the consultancy period at any time without assigning any reason. In case the Individual Consultant (Cyber Security & Data Management) at Level- III desires to leave the consultancy services, he/she may do so by giving three months' notice.

- (e) Discharge of functions and working conditions: The Individual Consultant (Cyber Security & Data Management) at Level- III shall discharge such responsibilities diligently as may be assigned to them from time to time and shall abide by all day to day working conditions/ facilities like closed holidays, working hours, etc of PNGRB.
- (f) Confidentiality: The Individual Consultant (Cyber Security & Data Management) at Level- III shall maintain confidentiality of the information/data etc. in case it is found to be violating the code of conduct which is generally applicable for working in a Government office/ establishment, by or on behalf of any Individual Consultant, apart from terminating the consultancy period, PNGRB reserves the right to take any other action as it may deem fit including legal remedies available to it such as filing of FIR, civil/criminal case/other, etc. and may further debar such individual Consultant from future engagement by the Board.
- (g) Leaves: The Individual Consultant (Cyber Security & Data Management) at Level- III will be allowed to avail one and half day leave per month during the consultancy period. He /she may accumulate these leaves up to a maximum of five days and avail the same together. Beyond the above allowable leaves, the monthly consultancy fee will be reduced proportionately.
- (h) No permanent employment: The selected Individual Consultant (Cyber Security & Data Management) at Level- III will be appointed on contract basis only and he/she will not have any right or claim for permanent employment with PNGRB. PNGRB will not entertain any type of correspondence in this regard.
- (i) Acceptance of the terms and conditions: The selected Individual Consultant (Cyber Security & Data Management) at Level- III will be required to sign a copy of the appointment letter and the terms and conditions, which will be treated as a contract, at the time of joining PNGRB. Otherwise, his /her appointment as individual consultant shall stand cancelled.

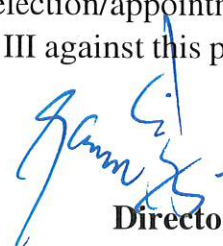
3. Those candidates who are having the requisite experience with proof and are agreeable to the terms and conditions mentioned above are requested to submit their applications, along with copies of documents in support of the experience, addressed to following on or before 28<sup>th</sup> February, 2025, through Speed Post/Courier only:

Director (Admin & HR),  
Petroleum and Natural Gas regulatory Board,  
4<sup>th</sup> Floor, NBCC World Trade Centre, Tower-E, Nauroji Nagar,  
New Delhi –110029

**The envelop should be super scribed as below:**

**“Application for the post of Individual Consultant (Cyber Security & Data Management) at Level- III against Public Notice dated 13<sup>th</sup> February. 2025”**

4. PNGRB reserves the right to annul the process of selection/appointment of Individual Consultant (Cyber Security & Data Management) at Level- III against this public notice at any time without assigning any reason.



**Director (Admin & HR)**