



Central Adoption Resource Authority

(A Statutory Body of the Ministry of Women & Child Development, Govt. of India)

West Block-8, Wing-II, 2nd Floor, R.K. Puram

New Delhi- 110066

Central Adoption Resource Authority (CARA), which deals with matters concerning Child Adoption in India/Abroad, urgently requires the following posts on **Deputation basis** on 'foreign service terms', initially for a period upto 03 years.

S. No.	Group-A posts	Pay Level	No. of Post
(A)	Director (Programme)	13	01
(B)	Sr. System Analyst	11	01
(C)	Assistant Director (Prg.)	10	02
(D)	Content Manager	10	01
(E)	Accounts Officer	07	01
(F)	Junior Translation Officer	06	01
(G)	Personal Assistant	06	01
(H)	Hindi Typist	02	01

2. The eligibility criteria is available on the CARA's website cara.wcd.gov.in

3. The eligible candidates must apply through proper channel along with the following documents:-

(i) Copies of APAR dossiers for last 05 years, duly attested by the authorised signatory. If there is any gap in the APAR for the period during last 05 years, then APARs should be given for preceding year(s), to provide 05 years' APARs.

(ii) Integrity Certificate.

(iii) Vigilance clearance, in the proforma available on the website of CARA and MWCD.