



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS)**  
**MANGALAGIRI, ANDHRA PRADESH**

**Advertisement for Recruitment of Project staff for “Family-centered tobacco cessation intervention among indigenous tobacco users in Assam, Nagaland and Andhra Pradesh: A multi-centre feasibility study” on contractual basis**

Notification No. AIIMS/MG/CFM/Project/Recruitment/ICMR/

**RECRUITMENT NOTIFICATION**

**All India Institute of Medical Sciences (AIIMS) Mangalagiri, Andhra Pradesh** is inviting applications to fill the position of **Project Technical Support - I** for the project entitled, “Family-centered tobacco cessation intervention among indigenous tobacco users in Assam, Nagaland and Andhra Pradesh: A multi-centre feasibility study” funded by the Indian Council Medical Research (ICMR), Government of India under Dr. Limalemla Jamir, Assistant Professor, Department of Community & Family Medicine, AIIMS, Guwahati.

POST CODE	PARTICULARS	DETAILS
1	Name of Post	<b>Project Technical Support - I</b>
	Number of posts	01 (one)
	Minimum Essential Qualification	10th + Diploma (MLT/DMLT / ITI or equivalent) + two Years experience in relevant subject / field. Or Three years Graduate degree in relevant subject / field + one year experience in relevant subject
	Desirable	1. Experience of working in community settings 2. Experience of participating in household surveys/field research projects 3. Experience in health-related counselling 4. Fluency in English, local language (Telugu) and dialects 5. Basic computer skills to operate MS office applications
	Salary	Rs. 18,000/- p.m. + 18% HRA (Rs. 3240/-) = Rs. 21,240/- p.m.
	Nature of work	1. House-to-house interviews 2. Family counselling sessions 3. Liaisoning with local functionaries 4. Data collection and data entry 5. Preparing reports as per specified formats.
	Requirements	1. Strong interpersonal communication skills 2. Willingness for extensive field travel 3. Commitment to data quality and ethical research practices
	Maximum Age Limit	25 years
	Duration	Selected candidates will be initially appointed for a period of six (6) months, which upon favourable performance reviews, may be extended on half yearly basis for the duration of the project.

Note:

- a. All the educational qualifications/certificates should be from Recognized Board/University.
- b. All the experience gained shall be preferably from Government Organisations and shall be counted after the date of completion of Minimum Essential Qualification. Experience from reputed National/ International Organizations shall also be considered.
- c. Experience shall be from the relevant field/area, as required for the study of the Project concerned.
- d. The candidate must be willing to undertake other responsibilities as may be assigned by the PI from time to time.

## SELECTION PROCESS:

1. Interested candidates may submit their application form (ANNEXURE - I) and updated CV (ANNEXURE - II) along with the required certificates on or before 18/03/2025, 05:00 PM to [community.medicine@aiimsmangalagiri.edu.in](mailto:community.medicine@aiimsmangalagiri.edu.in)
2. In this form candidates would need to upload scanned copies of Proof of Date of Birth, Essential and Desirable qualifications, No Objection Certificate (for government employees), etc. as specified above. Shortlisted candidates need to provide Original Certificates at the time of the interview for verification.
3. This application form will expire 15 days after the date of notification of this Call for Applications on the institute website. No applications will be considered after the form has been closed.
4. A interview will be held for the post on 24/03/2025 at Administration Block, AIIMS Mangalagiri. All candidates are required to bring filled application form, along with original certificates & Two (2) sets of self-attested copies of relevant supporting documents by 8.00 am for document verification followed by an interview.
5. Candidates reporting after 11.00 AM will not be permitted for registration, documents verification and interview.
6. Candidates will only be informed about their selection through the email address provided during submission of application. No separate information will be provided to candidates who have not been shortlisted.
7. Any misrepresentation or provision of wrong details by the candidates in their application will entail disqualification.
8. The decision of selection committee further to approval of The Director, AIIMS Mangalagiri will be final.
9. Details of selection will be communicated only to selected candidates and selection list will be published on AIIMS Mangalagiri website after the selection process is over.
10. Selected candidates must be willing to join immediately upon selection.

## TERMS & CONDITIONS

1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfill essential eligibility criteria.
2. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Mangalagiri.
3. Tenure: The assignments are **purely contractual** for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Mangalagiri or for continued contractual appointment.
4. Expiry of Contract: The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
5. Accommodation: No hostel or any other accommodation will be provided by the Institute / Principal

Investigator.

6. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of interview.
7. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
8. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs. One set of self-attested photocopies of the relevant documents would need to be submitted at the time of interview/written test. Failing these, he/she will not be allowed to participate in the interview/written test.
9. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
10. No travelling or other allowances (TA/DA) will be paid to the candidate for appearing in the interview/written test or for joining the post.
11. Canvassing of any kind will lead to disqualification.
12. Private practice of any type is prohibited.
13. He/she is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
14. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
15. The candidate should not have been convicted by any Court of Law.
16. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
17. Applications incomplete in any aspect will be summarily rejected.
18. The Competent Authority reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
19. All information/updates pertaining to this advertisement will be displayed on the AIIMS Mangalagiri website.
20. No individual intimation may be sent by the AIIMS Mangalagiri to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
21. All disputes will be subject to jurisdictions of Court of Law at Mangalagiri.
22. Selected candidates should join duty immediately.
23. Valid email id and mobile number provision is compulsory.

**Please Note: The interview schedule is tentative and candidates are advised to check website ([www.aiismangalagiri.edu.in](http://www.aiismangalagiri.edu.in)) for updates if any.**

**Principal Investigator  
Andhra Pradesh Site**

Dr. Rajeev Aravindakshan,  
Professor and HOD,  
Department of Community and Family Medicine,  
AIIMS-Mangalagiri,  
Andhra Pradesh-522503.

Email: [community.medicine@aiismangalagiri.edu.in](mailto:community.medicine@aiismangalagiri.edu.in)

# **APPLICATION FORM**

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS)**

**MANGALAGIRI, ANDHRA PRADESH**

Recruitment of **Project Technical Support-I** for “Family-centered tobacco cessation intervention among indigenous tobacco users in Assam, Nagaland and Andhra Pradesh: A multi-centre feasibility study”

Advertisement Notification No.

Post applied:

1. Name of Candidate:

2. Parents name (Father/Mother Name):

3. Date of Birth:

4. Complete Postal Address:

5. E-mail ID:

6. Contact No (Mobile/Landline)

7. Registration Number (if applicable)

8. Educational Technical qualification (starting from SSLC/10th onwards)

Space for  
Photograph  
Signed across by  
the candidate

Examination passed	Name of University/Board/Institute	Duration of the course	Date/month /Year of passing	Class/ percentage	Subjects studied

9. Experience details (after possessing minimal required qualification for the post):-

Designation	From	To	Organization	Place	Nature of work

10. List of Supporting Documents required (self attested one set of photocopies be submitted)

- A. Address Proof (any one Passport/Aadhar card/Voter ID)
- B. Proof of date of birth (any one: 10<sup>th</sup> mark sheet/12<sup>th</sup> (or) Intermediate mark sheet/ Date of birth certificate)
- C. Undergraduate Degree certificate
- D. Postgraduate Degree certificate
- E. Registration Certificate (if applicable)
- F. Experience certificate
- G. One page CV – Annexure -II (please send by email also)

Note: If a candidate produces any certificate that is found to be false on later stage, he/she will be terminated from the service immediately. No correspondence will be entertained in this regard

I hereby declare that the information and particulars provided in this application for the post and is true.

Date:

Place:

Signature of applicant

[Full Name in Capital]