



Job Contract Notice No. :- 01 /2025 (Contract)

Advertisement for the post of GM (HR & Admin) and DGM (HR & Admin)

Bihar State Power (Holding) Company Ltd. invites application for contractual engagement on one post of GM (HR & Adm.) and one post of DGM (HR & Adm.) as per the details given below-

1. Vacancy/ Qualification & Experience :

Sl. No.	Name of Post	No. of post	Desirable Requirement & Experience
1.	General Manager (HR & Admin)	1	Officers from Bihar Administrative Services (BAS) with a minimum service of 20 years OR Officers retired from IAS OR Officers retired from BAS from the level of Joint Secretary or above*
2.	Deputy General Manager (HR & Admin)	1	Officers from Bihar Administrative Services (BAS) with a minimum service of 12 years OR Officers retired from IAS OR Officers retired from BAS from the level of Deputy Secretary or above*

* Officers retiring on 31.03.2025 are also eligible to apply for the above post.

2. Emoluments :

- Emoluments will be as per the last pay drawn minus pension and the admissible dearness allowance.
- Other benefits would be applicable as per the entitlements under Company rules but no terminal benefits would be payable to retired employees.

3. Mode of Selection :

- Walk -in - Interview.

4. Reservation :

- As per Govt. of Bihar rules of reservation.
- The present advertised post is for unreserved category.

5. Requisite Certificates/ Documents

- Medical fitness certificate issued by Civil Surgeon/ Assistant Civil Surgeon/ Medical officer of BSPHCL.
- Copy of Pension Payment Order and Last Pay Certificate.
- Affidavit for not having any pending departmental proceedings/ criminal cases/ vigilance cases/ cases of any gross misconduct against him.

6. Age Limit:

- Maximum age shall be 62 years on 31.03.2025.

7. Contract period :

- Engagement will be on contract for 3 (three) years initially which may be extended up to the age of 67 years subject to satisfactory performance and requirement of the company.
- Candidates appointed under this selection may be transferred to BSPHCL or any of its subsidiary companies as per requirement.
- Contractual engagement may be terminated by either side after giving one month prior notice.

8. The advertisement and format of application is available on the website - www.bspchl.co.in The interested candidates having requisite qualification & experience are requested to download the application form and fill it up and paste the recent colour passport size photograph on the application format and report to **Sri Ram Anugrah Narayan Singh, GM (HR & Adm.), BSPHCL** at the following address with requisite certificates/ documents for Walk-in-Interview on the scheduled date & time-

- **Sri Ram Anugrah Narayan Singh,**
GM (HR & Adm.),
Bihar State Power (Holding) Company Ltd.,
E-mail: bspchlqmhr@gmail.com
- Date/Time of Interview- **18.03.2025, (Tuesday), at 12:00 PM**
Venue of Interview- **Bihar State Power (Holding) Company Ltd.,**
Vidyut Bhawan, Jawahar Lal Nehru Marg,
Patna - 800 001.

9. Candidates are requested to bring all certificates/ testimonials in original along with one set of photo copy of all certificates/ testimonials with them at the time of Interview.

10. The interested candidates may submit their application along with photocopies of requisite documents beforehand.

11. For any queries/ information candidates can get in touch with the company on official mobile no.-9262296789.


(Sri Ram Anugrah Narayan Singh)
GM (HR & Adm.)

Memo No. 90

Date 05.03.2025

Copy forwarded to DBA, BSPHCL for information and necessary action.

2. It is requested to upload the above advertisement on the official website of the company.


(Sri Ram Anugrah Narayan Singh)
GM (HR & Adm.)



Job Contract Notice No. :- 01 /2025 (Contract)

APPLICATION FORM FOR THE POST OF GM (HR & Adm.) and DGM (HR & Adm.)

Preference :

• General Manager (HR & Adm.)	
• Deputy General Manager (HR & Adm.)	

1. a) Name _____	Affix photograph duly self attested
b) Last designation of the applicant (in full) _____	
c) Address for Communication _____	

Telephone No: Office _____ Residence _____ Fax No. _____

Mobile No: _____ E-mail _____

2. Date of Birth _____ Age as on **31.03.2025** _____ DOR _____

3. Positions held during the preceding three years from retirement:-

Sl. No.	Designation & Place of Posting	Organisation	From	To	Nature of Work/ Duties attended
1.					
2.					
3.					
4.					
5.					

4. In case presently working, details thereof :

5. Whether any punishment awarded to the applicant during the last 8 (Eight) years : Yes/No
If yes, the details thereof:

a. Whether any action or inquiry is going on against him as far as his knowledge goes : Yes/
No

If yes, the details thereof:

I certify that the details furnished by me in Cols. 1 to 5 are true and I am eligible for the
post.

Date:

(Name and Signature of the applicant)

Encl. : 1. Medical fitness certificate issued by
Civil Surgeon/ Assistant Civil Surgeon/
Medical Officer of BSPHCL

2. Pension Payment Order

3. Last Pay Certificate

4. Affidavit