



**NATIONAL INSTITUTE OF TECHNICAL TEACHERS'  
TRAINING AND RESEARCH, KOLKATA**

(An Autonomous Institution under the Ministry of Education, Govt. of India)

Block – FC, Sector – III, Salt Lake City, Kolkata – 700106

Website: <http://www.nittrkol.ac.in>

**Engagement of Jr. Consultant (Civil) on contract basis.**

National Institute of Technical Teachers' Training and Research, Kolkata requires 1 (one) Jr. Consultant (Civil) purely on contract basis. Interested candidates may send their application along with all testimonials and a recent passport size photograph to the Director at the above address on or before **27/03/2025**. For detailed advertisement visit Institute's website <[www.nittrkol.ac.in](http://www.nittrkol.ac.in)>.

**Advt. No. 24/2024-25**

**DIRECTOR**



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**VACANCY NOTIFICATION**

**Advt. No. 24/2024-25**

**Engagement of Jr. Consultant (Civil) on contract basis.**

National Institute of Technical Teachers' Training and Research, Kolkata requires 1 (one) 1 (one) Jr. Consultant (Civil) purely on a contract basis as detailed hereunder:

Name of the post	Junior Consultant (Civil)
Nature of the post	Contractual
No. of post	01 (one)
Essential Qualification	Diploma in Civil Engineering from a reputed Govt./Private Polytechnic.
Essential Experience	<ul style="list-style-type: none"><li>• Should have at least 2 years of Industry/Estate experience in any Govt./Autonomous/Private Institution. Experience in execution, supervision, repair and rehabilitation of buildings and road.</li><li>• Should be able to interpret the civil drawings and perform estimation of work properly.</li><li>• Should have experience in dealing with CPWD, PWD and Municipal bodies, etc.</li><li>• Knowledge of MS Office and Auto-CAD.</li></ul>
Age Limit	Not more than 35 years
Tenure	One year subject to the review of the performance after six months.
Remuneration	Rs.25,000/-

Interested candidates fulfilling the above qualification may send their CV affixing a latest passport size photograph along with self-attested testimonials through email to [recruitment@nittrkol.ac.in](mailto:recruitment@nittrkol.ac.in) and also forward the same in an envelope super scribing on top of the envelop **“Application for the Engagement of Jr. Consultant (Civil) on contract basis against Advertisement No. 24/2024-05”** addressed to the Director, National Institute of Technical Teachers Training & Research, Kolkata, Block – FC, Sector – III, Salt Lake City, Kolkata – 700106 latest by **27/03/2025**.

**Director**

## GENERAL TERMS AND CONDITIONS:

1	Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for the post. Since all applications will be screened on the basis of data submitted by the candidate, the candidates must satisfy themselves of the eligibility for the position to which they are applying for. If at any stage during the recruitment and selection process, it is found that candidates have furnished false or wrong information, their candidature will be rejected.
2	Application once submitted cannot be altered/resubmitted under any circumstances. Further, no request with respect to making changes in any data/particular entered by the candidate in the Application will be entertained.
3	Fulfilment of qualifications and experience is an essential requirement. The candidate will be called for certain evaluation process while progressing ahead in the stage(s) of recruitment/selection, following the standards in general. In case, applications, received are in excess of the number of posts advertised, the Screening/Shortlisting Committee may adopt additional / higher criteria for shortlisting, based on academic performance and/or years of experience of the applicants or it may so decide, and the shortlisted applicants will be called for certain evaluation process and subsequent stage(s) as applicable on qualifying the same as per decision of the Institute or Institute may call all the applicants received against each post without verifying credentials. In that case, verification of credentials may be done from the shortlisted candidates, as decided by the Institute based on the situation.
4	The candidates are advised to include their entire experience and academic performance at the time of applying for the post. The candidate's eligibility will be assessed based on the information provided by him/her.
5	<b>TA Reimbursement:</b> No travelling allowance (TA) shall be paid to the outstation candidates called for certain evaluation process.
6	<b>Post is contractual in nature which is also subject to satisfactory performance.</b>
7	<b>How to apply:</b> The application from the eligible applicants satisfying the eligibility criteria in all respect affixing a recent passport size photograph on his/her CV along with self-attested testimonials through email in <b>recruitment@nitttrkol.ac.in</b> and also forward the same in an envelope super scribing on top of the envelop should reach on or before the last date of receipt of application to <b>the Director, NITTTR, Kolkata, Block-FC, Sector-III, Salt Lake City, Kolkata-700106</b> . Softcopy of the applications received within the due date will only be accepted.
8	Persons serving in Govt./Semi-Govt./PSU/Autonomous Organization, should forward their application <b>THROUGH PROPER CHANNEL</b> within the last date of receipt of application, failing which such persons shall be <b>required to produce NOC at the time of selection process</b> , provided they must have sent an Advance Copy to the above stated address.
9	<b>Candidates are advised to mention their correct and active email address in the application, as all the correspondence like issuance of Admit Card or any other information will be communicated through e-mail only.</b>
10	No correspondence or query will be entertained from the candidate regarding the eligibility, status of application, postal delays, conduct and result of tests, selection process etc.
11	Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Kolkata, West Bengal only.
12	The list of Shortlisted and Not-Shortlisted candidates will be displayed on Institute Website (www.nitttrkol.ac.in) after the shortlisting of the candidate process is completed. The applicants must keep continuous tab on this website for the list of shortlisted/not-shortlisted candidates. Representations, if any, from the non-shortlisted candidates must reach the Institute within a period of 07 (seven) days from the date of publication of such lists, on the email recruitment@nitttrkol.ac.in.
13	The Institute reserves the right to: a) not to fill any of the advertised position(s), if no suitable candidate is found. b) fill consequential vacancies including additional posts arising at the time of selection from available candidates. The number of positions is thus open to change. c) trade test will be conducted against each non-teaching post among the qualified candidates based on written test results.
14	Any addition / deletion in respect of the said Advertisement in the form corrigendum will only be published in the Institute website of NITTTR Kolkata. Therefore, all the applicants are required to browse the Institute website of NITTTR Kolkata regularly for any update.
15	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Director, NITTTR, Kolkata will be final.

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