



Powering Odisha  
with  
Clean & Green Energy

# ଓଡ଼ିଶା ଜଳ ବିଦ୍ୟୁତ୍ ନିଗମ ଲିମିଟେଡ୍

(ଓଡ଼ିଶା ସରକାରଙ୍କ ଏକ ଉପକ୍ରମ)

## ODISHA HYDRO POWER CORPORATION LTD.

(A Gold Rated State PSU of Govt. of Odisha)

CIN : U40101OR1995SGC003963

Advertisement No: HRD:HQ:DHR:RECTT:50/ 1591 dtd. 04.03.25

### INTERNAL ADVERTISEMENT

Applications in the prescribed Proforma (enclosed herewith) are invited from the existing eligible regular non-executive employees of OHPC for the post of Junior Manager (E-2 Grade) in various disciplines in the respective cadre placed in the scale of pay of Rs. 44,900/- to Rs. 1,42,400/- as detailed below to be filled up through the Written Test & Interview (60:40), as per the prescribed syllabus in the Non-Executive Service Manual.

Name of Post	ST	SC	SEBC	UR	TOTAL
Jr. Manager (Electrical)	01	01	-	02	04
Jr. Manager (Finance)	-	-	-	02	02

\* The above posts may vary as per the requirement of the Management.

\* Mere application to the above post will not necessarily entitle any individual to consider for appointment to the post of Junior Manager.

### ELIGIBILITY CRITERIA:

Sl No	Name of Post*	Eligible employees	Essential Qualification
1	Jr. Manager (Electrical)	TNE-4 and above	Matric with ITI in Electrician/ Wireman/Lineman Trade & 10 (ten) years of experience in NE-4 grade and above plus Supervisor Certificate of competency from ELBO, Odisha/NPC, Govt. of India.  OR Diploma or any higher degree in Electrical Engineering with 8 years of experience in NE-4 grade and above.
2	Jr. Manager (Finance)	Jr. Clerk/ Sr. Clerk/ Sr. Assistant or LD Assistant/ Grade-II Assistant/ Grade-I Assistant	Matriculate with 15 years of experience in NE-5 & above.  OR Graduate with 10 years of experience in NE-5 and above.  OR Graduate with P.G. Degree / Diploma in Commerce with 08 years of experience in NE-5 and above.  OR CA (Inter)/ ICWAI (Inter) with 08 years of experience in NE-5 and above.

ପଞ୍ଜିକୃତ କାର୍ଯ୍ୟାଳୟ :

ଓଏଚ୍‌ପିସି କର୍ପୋରେଟ୍ ଅଫିସ୍, ଭୌ ନଗର, ଜନପଥ, ଭୁବନେଶ୍ୱର-୭୫୧୦୨୨  
ଫୋନ୍ : ୦୬୭୪-୨୫୪୨୯୮୩, ୨୫୪୨୮୦୨, ୨୫୪୫୫୨୭, ୨୫୪୨୮୨୭

REGD. OFFICE :

OHPC Corporate Office, Bhoi Nagar, Janpath, Bhubaneswar-751022  
Phone : 0674-2542983 / 2542802 / 2545526 / 2542826  
E-mail : ohpc.co@gmail.com, Website : www.ohpcLtd.com



# ଓଡ଼ିଶା ଜଳ ବିଦ୍ୟୁତ୍ ନିଗମ ଲିମିଟେଡ୍

(ଓଡ଼ିଶା ସରକାରଙ୍କ ଏକ ଉପକ୍ରମ)

**ODISHA HYDRO POWER CORPORATION LTD.**

(A Gold Rated State PSU of Govt. of Odisha)

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## SELECTION CRITERIA

The Non-Executive employees having consistent performance record with outstanding or very good rating shall be considered in the selection process. The mode of selection will be through a Written Test and Personal Interview.

After scrutiny of applications, admit card will be issued to the eligible shortlisted Non-Executive employees to appear in the Written test with date & venue. The Written test will be conducted through Computer Based Test (CBT) at Bhubaneswar. The CBT will be of 100 marks & duration of the CBT will be 150 minutes. Out of 100 questions, 80 questions will be from subject knowledge in the respective trade/ discipline & 20 questions will be from General awareness of Hydro power plants / core business activities of OHPC. There will be negative marking of 0.20 marks for each wrong answer.

The eligible employees who have scored at least 50% of the total marks in the CBT will be considered for Personal Interview\*. The date & venue of Personal Interview will be intimated later on.

\*The qualifying marks in the written test & interview shall be 50% of total marks for all except in case of SC/ST & PwBD for whom it will be 40%.

If the candidate got selected after going through the written test and Personal Interview, then he/ she will be absorbed in respective Executive cadre & can be posted at any establishment under OHPC.

## SYLLABUS

Sl No	Name of Post	Syllabus for the Written test (Subject knowledge)
1	Jr. Manager (Electrical)	Operation & Maintenance of Power stations i.e Electrical basics & fundamentals, Generators, Transformers, Motors, Relays & cables, Excitation system, Protection system of power plant equipment, Oil & lubrication, Digital instrument, Maintenance of electrical equipment & switchyard equipment, DC/AC machines, Distribution system, Wiring of electrical equipment, Safety of man & machines.
Sl No	Name of Post	Syllabus for the Written test (Subject knowledge)
2	Jr. Manager (Finance)	Pay Roll System, Commercial Accounts, Companies Act, Sales Tax, Income Tax, Corporate Finance, Budget Audit Issue, Finalisation of Accounts, P/L statement Balance sheet, etc.

Only the existing regular NE employees who fulfill the above eligibility criteria may apply in the prescribed proforma along with attested copies of the signed certificates of educational qualifications (starting from Matriculation onwards), Caste Certificate (SC/ST/SEBC), if any and two recent passport size photographs through their respective Unit Heads/ GM (T&D) /DGM (HR)-I, CO by **19.03.2025**.

The Unit Heads/ GM (T&D) /DGM(HR)-I, C.O are required to send the valid applications after due scrutiny as per this specific advertisement along with all enclosures to the **Senior General Manager (HR)**, OHPC Corporate Office, Bhubaneswar on or before **26.03.2025**.

Encl: Application proforma

Senior General Manager (HR)

ପଞ୍ଜିକୃତ କାର୍ଯ୍ୟାଳୟ :

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ଫୋନ୍ : ୦୬୭୪-୨୫୪୨୯୮୩, ୨୫୪୨୮୦୨, ୨୫୪୫୫୨୬, ୨୫୪୨୮୨୬

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(ଓଡ଼ିଶା ସରକାରଙ୍କ ଏକ ଉପକ୍ରମ)

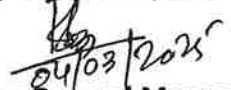
## ODISHA HYDRO POWER CORPORATION LTD.

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CIN : U40101OR1995SGC003963

Memo No. 1592 / Dated 04.03.25

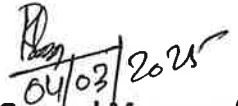
Copy forwarded to all Unit Heads/ GM (T&D)/DGM(HR) -I, Corporate office for information of all concerned and for wider publication of the advertisement. They are requested to send only the valid applications as per the advertisement after due scrutiny of the applications and the required enclosures. They are further required to send the PARs of those eligible employees having consistent performance record with outstanding or very good rating for last 5 years & fulfilling eligibility criteria as prescribed.

  
04/03/2025

Senior General Manager (HR)

Memo No. 1593 / Dated 04.03.25

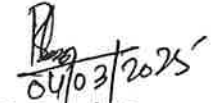
Copy forwarded to the GM (IT), OHPC Ltd., Bhubaneswar for information and necessary action. He is requested to arrange for flashing/ uploading the same in the OHPC website.

  
04/03/2025

Senior General Manager (HR)

Memo No. 1594 / Dated 04.03.25

Copy forwarded to the Director (Operation)/ Director (Finance) / Director (HR)/C for kind information.

  
04/03/2025

Senior General Manager (HR)

Memo No. 1595 / Dated 04.03.25

Copy forwarded to the OSD to CMD, OHPC Ltd. for kind information of CMD please.

  
04/03/2025

Senior General Manager (HR)

CC. All Notice Boards.

ପଞ୍ଜିକୃତ କାର୍ଯ୍ୟାଳୟ :

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ଫୋନ୍ : ୦୬୭୪-୨୫୪୨୯୮୩, ୨୫୪୨୮୦୨, ୨୫୪୫୫୨୬, ୨୫୪୨୮୨୬

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**PROFORMA**

1. Post Applied for:
2. Name of the employee:
3. Father's Name:
4. Caste:
5. Date of Birth:
6. Present Designation:
7. Date of Joining in NE-4/ NE-5 with Designation:
8. Present place of posting:
9. Educational Qualification:
  - (a) Basic Qualification:
  - (b) Essential Qualification:
10. Service History:
  - (a) Date of joining in service:
  - (b) Joining Designation:
  - (c) Subsequent Promotions with dates:
  - (d) Nature of duties performed:
  - (e) Training Programmes attended:
  - (f) Remarks:

Please affix  
passport size  
photograph

I hereby declare that all statements made by me in the application are true and complete to the best of my knowledge and belief. In the event of any information being found to be false or incorrect or in the event I do not fulfil the advertised specifications and/or eligibility criteria, my candidature/appointment may be cancelled / terminated at any stage of the selection process without any notice.

Place:  
Date:

Signature of Candidate

Enclosures:

- |    |     |
|----|-----|
| 1. | 6.  |
| 2. | 7.  |
| 3. | 8.  |
| 4. | 9.  |
| 5. | 10. |

Signature of Candidate

