Government of India

Ministry of Defence

Applications are invited for filing up of **04 posts of Foreman (Mechanic) and 02 posts of Foreman (Ammunition & Explosive), Group 'B' GAZETTED in Pay Level-7 of Pay Matrix of 7th CPC (Rs. 44900-142400) in units/estts located at Mumbai and Vishakhapatnam in the Dte General of Naval Armament Inspection Organisation (DGNAI)** in Naval Headquarters, Ministry of Defence (Navy) on deputation (including short term contract). However, the selected candidates will have the liability to serve anywhere in India.

[Note :- '*' The number of vacancies are subject to variation]

2. **Brief description of duties of Foreman (Mechanic) and Foreman (Ammunition & Explosive)**

(a) Provide QA/inspection cover for various Naval Armament (NA) stores under the purview of DGNAI during their design/ production/ maintenance/ storage/ disposal at various NAI units at Depots/ Ordnance Factories/ DRDO Labs/ Quasi Military Establishments.

(b) Undertake visual inspection, assessment of life, re-filling, re-assembly, gauging, testing, proof firing and radiography of Ammunition and Explosive stores.

(c) Ensure correct and strict implementation of laid down procedures as per the reference documents.

(d) Maintain technical records of all QA/ inspection activities undertaken during production, maintenance and preparation of NA stores.

(e) Undertake tests utilizing various facilities available in-house towards QA/ inspection of NA stores.

(f) Assist in analysis and investigation of various defects/failures observed during production, maintenance, preparation and exploitation of NA stores.

(g) Ensure safe custody and serviceability of gauges and equipment used for QA / inspection.

(h) The functional duties would involve sailing onboard Indian Navy platforms for trials & firing and handling of explosives and ordnance.

3. **The eligibility conditions for applicants are as under:-**

(a) **Deputation (including Short Term Contract) :-** Officers under the Central Government or State Government or Union Territories or Universities or Recognised Research Institutions or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organisations:-

(i) Holding analogous posts on regular basis in the parent cadre or department.

Or

(ii) With five years service in the grade rendered after appointment thereto on a regular basis in Level-6 (Rs. 35400-112400) in the pay matrix or equivalent in the parent cadre or department.

and

(b) **Possessing the following educational qualifications and experience, namely:-**

FOREMAN (MECHANIC)

(i) Diploma in Mechanical or Electrical or Electronics or Production Engineering from a recognized University or Institute.

and

(ii) Three years experience in a Quality Control or Quality Assurance Department in the area of Armament Production and Inspection.

FOREMAN (AMMUNITION AND EXPLOSIVE)

(iii) Diploma in Chemical Engineering from a recognized University or Institute.

and

(iv) Three years experience in a Quality Control or Quality Assurance Department in the area of Armament Production and Inspection.

Note-1: Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note-2: The period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years.

Note-3: The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

4. It is requested that the applications (in duplicate) in the given proforma along with the complete and up to date Confidential Reports of the officers who could be spared in the event of their selection, duly countersigned by the employer may be sent to the **"Naval Headquarters, Ministry of Defence (Navy), Directorate General of Naval Armament Inspection (DGNAI), (For Lieutenant Commander (NAI)-ASM), West Block-5, Wing-1, First Floor, R K Puram, New Delhi-110066", within 60 days from the date of publication in the Employment News.** While forwarding the applications, it may be verified and certified that the particulars furnished by the officer is correct and that no disciplinary/vigilance case is pending. The details of major/minor penalties imposed on the officer during the last 10 years may also be furnished. It is pertinent to mention that:

Last date of receipt of applications will be the prescribed crucial date for determination of eligibility of candidates.

(a) Attested copies of APARs, educational qualifications, experience and other certificates are to be enclosed with the application in support of candidates claim against the requisite eligibility criteria. However, candidates are required to produce original certificates for verification at the time of interview/selection.

(b) Incomplete applications and/or those received late and/or not accompanied by supporting certificate/documents, would be summarily rejected. No corres-pondence in this regard would be entertained.

5. Only desirous candidates need to apply. Candidates who apply for these posts will not be allowed to withdraw their candidature subsequently. Canvassing in any form will disqualify the candidate.

6. The subject recruitment advertisement has been uploaded on IN website i.e. **www.indiannavy.nic.in** also.

Name : .....

Designation : .....

Tele/Fax : .....

Annexure-I

Application for the Post of Foreman (Mechanic)/Foreman (Ammunition & Explosive) for the Deputation Year-2024

(Click the correct option for the post being applied

Bio-Data/Curriculum Vitae Proforma

1.	Name and Address (in Block Letters)	
2.	Name of the post applied for	
3.	Date of Birth (in Christian Era)	
4.	i) Date of entry into service ii) Date of retirement under Central/State Government Rules	
5.	Educational Qualifications	
6.	Whether Educational and other Qualifications required for the post are satisfied. **(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)**	

Qualifications/Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/Experience possessed by the Officer
Essential	**Essential**
A) Qualification	**A) Qualification**
B) Experience	**B) Experience**

Note: In the case of Degree and Post Graduate Qualifications, Elective/main subjects and subsidiary subjects may be indicated **by the candidate.**

7.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	

8. Details of Employment in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/ Institution	Post held on regular basis	From	To	* Pay Level in Matrix / Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

***Important:** Pay Level in Pay Matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Level in Pay Matrix / Pay scale where such benefits have been drawn by the Candidate, may be indicated as below:

Office/ Institution	Pay Level in Pay Matrix / Pay scale drawn under ACP / MACP Scheme	From	To

9.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent.			
10.	In case the present employment is held on deputation/contract basis, please state-			
	a) The date of initial appointment	**b) Period of appointment on deputation/ contract**	**c) Name of the parent office/ organization to which the applicant belongs**	**d) Name of the post and Pay of the post held in substantive capacity in the parent organization.**
10.1	**Note:** In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department alongwith Cadre Clearance, Vigilance Clearance and Integrity Certificate.			
10.2	**Note:** Information under column 10 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.			
11.	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.			
12.	**Additional details about present employment :** Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
13.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.			
14.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			

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