

No. : 7/17/2025-PESB

**भारत सरकार**  
**Government of India**  
**कार्मिक एवं प्रशिक्षण विभाग**  
**Department of Personnel & Training**  
**(लोक उद्यम चयन बोर्ड)**  
**(Public Enterprises Selection Board)**

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ब्लॉक संख्या 14, सी.जी.ओ. कॉम्प्लेक्स, लोदी रोड  
 Block No.14, C.G.O. Complex, Lodhi Road  
 नई दिल्ली / New Delhi- 110003  
**Dated : 03/06/2025**

सी. पी. एस. ई. का नाम NAME OF THE CPSE	Munitions India Limited
पद का नाम NAME OF THE POST	Director (Finance)
रिक्ति की तारीख DATE OF VACANCY	03.06.2025
सी. पी. एस. ई. की अनुसूची SCHEDULE OF THE CPSE	Schedule A
पद का वेतनमान SCALE OF THE POST	Rs. 180000 – 340000 (IDA)

## I. COMPANY PROFILE

Munitions India Limited (MIL) is a wholly owned Schedule – 'A' company of Government of India under the administrative jurisdiction of Department of Defence Production, Ministry of Defence. The Company has been incorporated under the Companies Act, 2013 as Munitions India Limited (MIL) having its registered office at Khadki, Pune, Maharashtra, with 12 production units namely Ammunition Factory Khadki, Cordite Factory Aruvankadu, High Energy Projectile Factory Tiruchirapalli, High Explosive Factory Khadki, Ordnance Factory Bhandara, Ordnance Factory Bolangir, Ordnance Factory Chanda Chandrapur, Ordnance Factory Dehu Road, Ordnance Factory Itarsi, Ordnance Factory Khamaria, Ordnance Factory Nalanda and Ordnance Factory Varangan.

The major products being manufactured by the company are small arms ammunition, large arms ammunition, explosives, detonators, primers, projectiles, propellant, specialised chemicals, mines, grenades, charges and bombs.

The company employed 12 regular employees (Executives: 02, Non-Executives:10) and has 21201 employees (Executives: 5179, Non-Executives: 16021) on deemed deputation as on 31.03.2025.

The authorized and paid up share capital of the Company was Rs. 42,000 crore and Rs. 35,645.36 crore respectively as on 31.03.2025.

The shareholding of the Government of India in the company is 100% as on 31.03.2025.

## II. JOB DESCRIPTION AND RESPONSIBILITIES

Director (Finance) is a member of Board of Directors and reports to the Chairman and Managing Director. He/ She is the overall in-charge of finance, account functions and fund management of the organization. He/ She is responsible for evolving and formulating related policies & their implementation including strategic & operational financial planning, like accounts, budgeting, costing, financial control, preparation of financial statements in compliance with corporate norms and statutory requirements.

## III. ELIGIBILITY

### 1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years residual service as on the date of vacancy w.r.t. the date of superannuation.	45	3 years residual service as on the date of vacancy w.r.t. the date of superannuation.

### 2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity - and not in a contractual/ad-hoc capacity - in one of the followings: -

- (a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
  - (b) Central Government Group 'A' Officers including the Armed Forces of the Union and All India Services and officers from Public Sector Banks /Financial Institutions /Autonomous Bodies, etc;
  - (c) State Public Sector Enterprise (SPSE) where the annual turnover is **\*Rs 1500 crore or more;**
  - (d) Private Sector in company where the annual turnover is **\*Rs 1500 crore or more.**
- Preference would be given to candidates from listed Companies.** (\*The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits).

### 3. QUALIFICATION:

- i. The applicant should be a Chartered Accountant or Cost accountant or a full time MBA/ PGDM course having specialization in Finance with good academic record from a recognized University/ Institution. Preference would be given to Chartered Accountant.
  - ii. Officers of Organized Group 'A' Accounts Services [i.e. Indian Audit and Accounts Service, Indian Defence Accounts Service, Indian Railway Accounts Service, Indian Civil Accounts Service, Indian P&T Accounts & Finance Service and Indian Cost Accounts Service] working in the appropriate level are exempted from these educational qualifications.
  - iii. Further, applicants from the Central Government/ Armed forces of the Union/ All India services will also be exempted from the educational qualifications as per (i) above provided the applicants have 'the relevant experience' as mentioned in para 4(iii) below.
- In respect of applicants from Organized Group 'A' Accounts Services/ Central Government/Armed forces of the Union/All India services, Chartered Accountant/Cost accountant/MBA/PGDM will be a desirable educational qualification.

### 4. EXPERIENCE:

- i. The applicant should have at least five years of cumulative experience at a senior level during

the last ten years in the area of Corporate Financial Management/ Corporate Accounts in an organization of repute.

ii. Applicants from Organized Group 'A' Accounts Services should have at least five years cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management/ Corporate Accounts.

iii. The relevant experience in respect of applicants from Central Government/ Armed Forces of the Union/ All India Services would include at least seven years of cumulative experience at a senior level during the last 10 years in the area of Corporate Financial Management/ Corporate Accounts.

## **5. PAY SCALE:**

### **(a) Central Public Sector Enterprises-**

#### **Eligible Scale of Pay**

- (a) Rs. 7250-8250 (IDA) Pre 01/01/1992
- (b) Rs. 9500-11500 (IDA) Post 01/01/1992
- (c) Rs. 20,500-26,500 (IDA) Post 01/01/1997
- (d) Rs. 51300-73000 (IDA) Post 01/01/2007
- (e) Rs. 120000-280000 (IDA) Post 01.01.2017
- (f) Rs. 18400-22400 (CDA) Pre-revised Post 01.01.1996
- (g) Rs. 37400-67000 + GP 10000 (CDA) Post 01/01/2006
- (h) Rs. 144200-218200 (Level 14) (CDA) Post 01/01/2016

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b)

**(i) Group 'A' officers of the Central Government including All India Services (AIS) and Autonomous Bodies etc.** should be holding a post of the level of Joint Secretary in Govt. of India or carrying equivalent scale of pay on substantive basis on the date of application.

**(ii) Applicants from Public Sector Bank/ Financial Institutions** should be holding at Board level or at least a post of the level immediately below the Board level for one year on the date of application.

**(iii) Applicants from the Armed forces of the Union** should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the date of application.

(c)

**Applicants from State Public Sector Enterprises/ Private Sector** should be working at Board level position or at least a post of the level immediately below the Board level on the date of application.

## **6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS**

(a) Central Government Officers, including those of the Armed Forces of the Union and the All India Services and officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies etc., will be eligible for consideration only on immediate absorption basis.

(b) Eligible officers of Indian Ordnance Factories Services (IOFS) will be considered as

internal candidates and on immediate absorption basis.

#### **IV. DURATION OF APPOINTMENT**

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

#### **V. SUBMISSION OF APPLICATIONS**

**Applicants should submit their applications on-line only as per the format.**

1. The applicants should submit their applications through proper channel as follows:

(a) Group 'A' Central Government Officers, including those of the Armed Forces of the Union and All India Services; through Cadre Controlling authority.

(b) Officers from Public Sector Banks/ Financial Institutions/ Autonomous Bodies, etc: through their Administrative Ministry/ Department of the Govt. of India.

(c) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;

(d) Below Board level in CPSE: through the concerned CPSE;

(e) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;

(f) Below Board level in SPSE: through the concerned SPSE.

(g) Private Sector: directly to the PESB.

2. Applicants from Private Sector must submit the following documents along with the application form:

(a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised **(please provide URL or attach/enclose copies)**;

(b) Whether the company is listed or not; if yes, the documentary proof **(please provide URL or attach/enclose copies)**;

(c) Evidence of working at Board level or at least a post of the level immediately below the Board level;

(d) Self-attested copies of documents in support of age and qualifications.

(e) Relevant Jobs handled in the past with details.

#### **VI. UNDERTAKING BY THE APPLICANT**

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

**1. For candidates from Central Government including the Armed Forces of the Union and All India Services and officers from Public Sector Banks/Financial Institutions/ Autonomous Bodies etc:**

(a) The appointment is on immediate absorption basis.

(b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

**2. For candidates from CPSE**

- a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
- b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

### **3. For candidates from SPSE/ Private Sector**

- a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

## **VII. THE APPLICANTS CAN EITHER**

(a) fill up the **Application Form online only** against this Job Description on the website of PESB - <https://pesb.gov.in/> and thereafter **forward it online**, as specified in para V(1);

**Or**

(b) fill up the **Application Form online only** against this Job Description on the website of PESB - <https://pesb.gov.in/>, take a printout and send it offline, as specified in para V(1).

**Total timeline for receipt of applications in PESB is 30 days from the date of publication of advertisement in leading National Dailies. Last date for submission of applications by the applicants is by 03:00 PM on 30.06.2025. Last date for nodal officers to forward applications to PESB is by 05:00 PM on 09.07.2025. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications and applications received after the stipulated date shall be REJECTED.**

**VIII. Board reserves the right to shortlist applicants for interview, keeping in view the extant guidelines issued from time to time.**

## **IX. Applications are to be addressed to**

Secretary,  
Public Enterprises Selection Board, Public Enterprises Bhawan,  
BlockNo. 14, CGO Complex, Lodhi Road, New Delhi-110003.

**ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.**