



COFFEE BOARD
(Ministry of Commerce & Industry, Govt. of India)
Coffee Quality Division
Bengaluru– 560 001
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RES/ANA/CQD/TA/2025/93

04.07.2025

NOTIFICATION

Walk-in Interview for the Post of Technical Assistant (Contractual Basis)

The Coffee Board invites eligible candidates for a Walk-in Interview for the post of Technical Assistant on a purely temporary and contractual basis for a period of 11 months at the Analytical Laboratory, Coffee Quality Division, Bengaluru. The position may be extended based on performance and requirements.

1.	Number of Post:	01 (One)
2.	Monthly Remuneration:	₹45,000/- (consolidated)
3.	Upper Age Limit:	Not exceeding 35 years as on the date of interview
4.	Educational Qualification and Experience (Essential):	<ul style="list-style-type: none">• M.Sc. in Chemistry / Analytical Instrumentation• Minimum three years' work experience as Technical Assistant or equivalent in the relevant fields• Experience in activities related to the implementation of ISO/IEC 17025:2017
5.	Educational Qualification and Experience (Desirable):	<ul style="list-style-type: none">• Experience in working with coffee products and hands-on experience in handling sophisticated analytical instruments such as HPLC, GC-MS/MS, and LC-MS/MS
6.	Mode of Selection:	Walk-in Interview
7.	Interview Details:	<ul style="list-style-type: none">• Date: 14th July 2025 (Monday)• Time: 10:00 AM onwards• Venue: Coffee Quality Division, Coffee Board, #1, Dr. B.R. Ambedkar Veedhi, Bengaluru – 560001
8.	Roles and responsibilities:	<ul style="list-style-type: none">• Testing activities relevant to the analytical laboratory.• Equipment operation & internal maintenance.• Internal calibration of Instruments.• Verification of all standard methods.• Measurement of Uncertainty for various methods.• Maintenance of CRMs.• Verification of Consumables.• Handling of Test Items.• Lab Environment Monitoring

		<ul style="list-style-type: none"> • Implementation of ISO/IEC 17025 – 2017. • Managing the laboratory activities in the absence of other Technical Assistant & Lab In charge. • Co-ordinating with the Divisional Head for various activities relevant to the lab. • Co-ordinating with the lab visitors.
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1. The appointment is purely temporary and does not confer any right to regular appointments.
2. No TA/DA will be provided for attending the interview.
3. Candidates must bring original documents, along with a set of self-attested copies of certificates regarding age, qualifications, experience, and a recent passport-size photograph. The Coffee Board will not make any correspondence with the candidates regarding their non-selection for the interview.
4. In all matters regarding eligibility, application screening, conduct of interviews, assessment of candidates, number of vacancies and communication of result, the Coffee Board's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard. The board retains the right to select or reject any eligible candidate under this program without assigning any reason thereof. Board also reserves the right to cancel the advertisement, fully or partly, on any grounds.
5. Before attending the interview, candidates are advised to ensure that they fulfil the stipulated eligibility criteria for the position.
6. The qualification prescribed should have been obtained from recognized Universities / Institutions.
7. The prescribed essential qualifications are the minimum and possessing the same does not entitle for the candidates to be called for interview.
8. The appointment is purely temporary and may be terminated at any time without notice or assigning any reason thereof. The Technical Assistant may also leave the assignment, on their own volition, by giving one month's notice.
9. He/she is not entitled for the benefits HRA, CCA, DA, medical benefit and interim relief etc.
10. The incumbent shall not have any claim for regular appointments under the Coffee Board.
11. Any disputes arising out of this notification including the selection process shall be subject to the sole jurisdiction of the Courts of Law situated in Bengaluru, Karnataka only.

**Sd/
Director of Research**