

**CSIR-INDIAN INSTITUTE OF PETROLEUM****(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)**

P.O. IIP, Mohkampur, Haridwar Road, Dehradun - 248005 (Uttarakhand), INDIA

Creating
Future
Fuels**Recruitment Advertisement No. 06/2025 dated 15.07.2025****Date of commencement of online applications : 21.07.2025****The last date for receipt of online applications : 04.08.2025 (5:30 pm)****The last date of receipt of hard copy of application: 11.08.2025 (5:30 pm)**

The CSIR-Indian Institute of Petroleum, Dehradun, is a premier Institute under the Council of Scientific and Industrial Research (CSIR), that has a rich legacy of being a pioneer in the area of Petroleum & Hydrocarbon industry and is presently engaged in the development of sophisticated green technologies to cater to the energy needs of the modern world and for reducing carbon footprint. CSIR-IIP has strong collaborations with Industries and Academia in India & abroad.

CSIR-IIP invites applications from young, performance oriented, eligible and interested Indian nationals for the following posts:

Sl. No.	Post Code	Name & No. of Posts with reservation	Classification of post and Pay Level	Maximum Age as on last date application
1	JSA	Junior Secretariat Assistant (General) No. of posts: 01 [UR]	Group-C Pay Level-2 (Rs.19900-63200)	28 years There is no age limit for departmental candidates provided they possess the prescribed qualification.
		Junior Secretariat Assistant (Finance & Accounts) No. of posts: 01 (SC)		

Abbreviation: (UR-Unreserved; SC-Scheduled Caste)

Essential Qualification: (i) For JSA(Gen/F&A) Posts: 10+2/XII or its equivalent (Diploma of 3 years full time duration acquired after passing in 10th standard will be treated as equivalent to 12th standard) and proficiency in computer typing speed of 35 w.p.m** in English or 30 w.p.m** in Hindi typewriting (Using Font "Mangal" or 'KruitDev010") and in using computer as per the prescribed norms fixed by DoPT from time to time

[*35 words per minute/30 words per minute correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word. Time allowed is 10 minutes]

For further details Please see Advt. No. 06/2025 available in the Institute's website <https://www.iip.res.in> and apply through online application form available therein. The detailed advertisement, terms and conditions and instructions to the candidates are available on the website.

Senior Controller of Administration