

Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child Health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT has been selected as a Non-Government Principal Recipient (NGPR) for The Global Fund to Fight AIDS, Tuberculosis and Malaria (The Global Fund), for the grant cycle 2024-2027, for the TB grant in India. The key project elements include community engagement, capacity building, and technical assistance. The major interventions of the project encompass (i) TB Champion Engagement across 14 states and one UT (ii) TB Mukht Grama Panchayath activities in 13 states (iii) Nationwide Technical Assistance for Direct Beneficiary Transfer (DBT) and Pradhan Mantri TB Mukht Bharat Abhiyan (PMTBMBA) - Sustaining the adoption initiative and strengthening service delivery linkages (iv) Strengthening counselling and patient support systems. KHPT will partner with suitable organisations as Sub Recipients (SRs) in implementing the project. The Major Stakeholders include The Global Fund, The Central TB Division (CTD), State National TB Elimination Program (State NTEP) and Local Funding Agent (LFA).

KHPT is seeking application for the following position

Monitoring and Evaluation Officer (NPMU)

Positions: 1

Location: New Delhi

Project Till: 31-Mar-2027

The Monitoring and Evaluation Officer in the NPMU will support the Lead M&E, NPMU, in all day-to-day monitoring of the programme activities, and research components of the project. S/he will perform analysis of the programme data and also support the state teams in maintaining data quality and analysis of the programme monitoring data in the project areas under this contract. May require 2-4 days travel to project locations in a month.

Qualification, Skills & Competencies

- Postgraduate in Statistics /Population Studies/ Economics/ Sociology/ Psychology or equivalent degrees.
- At least 1 year of experience in M&E of large-scale public health/development interventions.
- Experienced in implementing and managing monitoring and evaluation of large-scale Public Health interventions with good data analysis and presentation skills.
- Should be conversant in the use of MS Excel/statistical tools and software to generate actionable insights from the data
- Fair understanding of the health and development sector and issues besetting marginalised communities.
- Good interpersonal skills, tact, maturity, flexibility, and empathy.
- Ready to travel across multiple states of India.

Roles and Responsibilities

- Monitor the quality of data, including that of the partner NGOs, to ensure accuracy, timeliness, and ethical standards.
- Routinely perform quality control checks of monitoring data in the project areas on a random basis through field visits for data validation and handhold the state teams.
- Support M&E Lead in preparation of regular reports on key performance indicators and submit them to State Lead on a regular basis.
- Conduct data analysis to identify significant trends requiring corrective action, assess possible causes, and identify solutions using statistical tools/MS Excel to track the trends and levels of the programme monitoring indicators.

Note: The principal responsibilities listed above are an illustrative list and not an exhaustive list. Additional responsibilities may be added from time to time depending on organisational requirements/or by the National Lead – MER.

Reporting

Monitoring and Evaluation Officer (NPMU) will be reporting to National Lead – Monitoring, Evaluation and Research, KHPT Delhi

Remuneration

The compensation for the above-mentioned position/s will adhere to internal policies and market standards, determined by qualifications, relevant experience, budget availability, internal parity, and interview performance

KHPT is committed to providing a safe and supportive work environment for all employees. We uphold the principle of equal opportunity and actively welcome female applicants. In addition, we encourage individuals with physical challenges, provided they possess the necessary skills and

knowledge, and are willing to travel to apply. We seek candidates who can seamlessly integrate into our non-discriminatory, inclusive, and equitable organizational culture.

We will follow a systematic selection process to fill this position, taking into account experience, competency, suitability, aptitude to work with our health programs, and extensive knowledge of the areas we work in. Only candidates who meet our shortlisting criteria will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.

The above-mentioned position requires outstanding communication, interpersonal, and computer skills, as well as the willingness to travel. Preference will be given to candidates with work experience in the relevant field and local candidates who possess the necessary experience and skill sets.

How to apply

Prospective candidates should submit their applications by clicking the **"Apply Online"** button next to the relevant vacancy on our current openings page at <https://www.khpt.org/work-with-us/>.

The deadline for submissions is 18th Aug, 2025.

Interested candidates are encouraged to apply at the earliest, as interviews will be conducted on a rolling basis and the position will be closed once a suitable candidate is found. Immediate joiners will be preferred.