

Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child Health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT has been selected as a Non-Government Principal Recipient (NGPR) for The Global Fund to Fight AIDS, Tuberculosis and Malaria (The Global Fund), for the grant cycle 2024-2027, for the TB grant in India. The key project elements include community engagement, capacity building, and technical assistance. The major interventions of the project encompass (i) TB Champion Engagement across 14 states and one UT (ii) TB Mukht Grama Panchayath activities in 13 states (iii) Nationwide Technical Assistance for Direct Beneficiary Transfer (DBT) and Pradhan Mantri TB Mukht Bharat Abhiyan (PMTBMBA) - Sustaining the adoption initiative and strengthening service delivery linkages (iv) Strengthening counselling and patient support systems. KHPT will partner with suitable organisations as Sub Recipients (SRs) in implementing the project. The Major Stakeholders include The Global Fund, The Central TB Division (CTD), State National TB Elimination Program (State NTEP) and Local Funding Agent (LFA).

KHPT is seeking application for the following position

Monitoring and Evaluation Manager

Positions: 1

Location: New Delhi

Project Till: 31-Mar-2027

Position Summary

The Monitoring and Evaluation Manager in the NPMU will support the Lead M&E, NPMU & Central TB Division Office, in all day-to-day monitoring of the programme activities, and research components of the project. S/he will perform analysis of the programme data and also support the state teams in maintaining data quality and analysis of the programme monitoring data in the project areas under this contract. May require 2-4 days travel to project locations in a month.

Qualification, Skills & Competencies

- Postgraduate in Statistics /Population Studies/ Economics/ Sociology/ Psychology or equivalent degrees.
- At least 7 years of experience in M&E of large-scale public health/development interventions.
- Experienced in implementing and managing monitoring and evaluation of large-scale Public Health interventions with good data analysis and presentation skills.
- Should be conversant in the use of advance MS Excel/statistical tools and software like (STATA) to generate actionable insights from the data
- Fair understanding of the health and development sector and issues besetting marginalised communities.
- Good interpersonal skills, tact, maturity, flexibility, and empathy.
- Ready to travel across multiple states of India.

Roles and Responsibilities

- Act as the M&E focal point coordinating between KHPT and the Central TB Division (CTD) to ensure alignment of project monitoring frameworks with national TB program priorities.
- Support the Lead M&E, NPMU, in designing and implementing systems for monitoring the effectiveness, quality, and coverage of project interventions across states, as per the CTD guidelines.
- Lead timely compilation, analysis, and synthesis of monitoring data received from state teams and partners, ensuring readiness for national-level reporting to CTD, Global Fund, and other stakeholders.
- Generate actionable insights using data tools (Excel/SPSS/STATA/Power BI/R) to identify trends, gaps, and areas needing technical improvement in TB program delivery.
- Ensure the quality, accuracy, and timeliness of data submitted by partners and SRs through periodic remote checks and targeted field validation visits.
- Provide analytical support for periodic reviews, CTD meetings, and donor presentations, including dashboards and visual summaries.
- Support documentation and dissemination of best practices, success stories, and case studies relevant to M&E components of the project and produce quarterly M&E reports for internal and external stakeholders to ensure programs have accurate and useful data to inform project development
- Collaborate with CTD's M&E and IT divisions to ensure system interoperability, particularly around Nikshay and DBT platforms.
- Contribute to the design of research evaluations in consultation with the National Lead – MER and CTD focal persons.
- Provide capacity-building support and mentoring to state teams and SRs on data quality assurance and performance monitoring as per CTD and Global Fund requirements.
- Track Progress of Implementation activities:
- Design data collection tools where necessary.
- Conduct regular field visits to ensure proper data collection procedure, quality of data collected and to verify the accuracy of the reported data;
- Organizing and overseeing data quality audits, verifications and spot checks; Manage data capturing, analysis and reporting.
- Oversee the use of new electronic data collection methods

Note: The principal responsibilities listed above are an illustrative list and not an exhaustive list. Additional responsibilities may be added from time to time depending on project requirements/or by the National Lead – MER, Impact India Project.

Reporting

Monitoring and Evaluation Specialist (NPMU) will be reporting to National Lead – Monitoring, Evaluation and Research, Impact India Project, KHPT Delhi

Remuneration

The compensation for the above-mentioned position/s will adhere to internal policies and market standards, determined by qualifications, relevant experience, budget availability, internal parity, and interview performance

KHPT is committed to providing a safe and supportive work environment for all employees. We uphold the principle of equal opportunity and actively welcome female applicants. In addition, we encourage individuals with physical challenges, provided they possess the necessary skills and knowledge, and are willing to travel to apply. We seek candidates who can seamlessly integrate into our non-discriminatory, inclusive, and equitable organizational culture.

We will follow a systematic selection process to fill this position, taking into account experience, competency, suitability, aptitude to work with our health programs, and extensive knowledge of the areas we work in. Only candidates who meet our shortlisting criteria will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.

The above-mentioned position requires outstanding communication, interpersonal, and computer skills, as well as the willingness to travel. Preference will be given to candidates with work experience in the relevant field and local candidates who possess the necessary experience and skill sets.

How to apply

Prospective candidates should submit their applications by clicking the "[Apply Online](#)" button next to the relevant vacancy on our current openings page at <https://www.khpt.org/work-with-us/>.

The deadline for submissions 25th September, 2025.

P.S: Interested candidates are encouraged to apply at the earliest, as interviews will be conducted on a rolling basis and the position will be

closed once a suitable candidate is found. Immediate joiners will be preferred.