

ADVERTISEMENT
CORDITE FACTORY, ARUVANKADU, THE NILGIRIS – 643 202
(A Unit of Munitions India Limited)

Applications are invited from Graduate/Diploma Apprentices of Ordnance Factories to work as Graduate/Diploma Project Engineer (Chemical) on CONTRACT BASIS, in Cordite Factory, Aruvankadu, The Nilgiris, Tamil Nadu, for a period of ONE year from the date of engagement based on factory requirement and individual performance. The citizens of India who are fulfilling the requisite qualification/specification as mentioned below can apply for the post. The employment can be terminated, at any time, during the period of tenure engagement, by giving one month's notice by either party or payment of the Basic Pay+ DA components in the Consolidated Remuneration in lieu of the Notice.

Name of the post	Basic Pay	Level	Total Vacancies - 12					
			UR	OBC	SC	ST	EWS	Ex-SM#
Graduate/Diploma Project Engineer (Chemical)	Rs. 36000/-	Supervisory	7	3	1	0	1	1

(# - Horizontal)

Distribution of vacancies

1. For Research & Development (Propellant) – 3 Nos
2. For Research & Development (Gun Powder) – 2 Nos
3. For Quality Control (Laboratory) – 3 Nos
4. For Maintenance of Nitrocellulose Process Plant – 2 Nos
5. For Maintenance of Hydraulic Press in Chemical Plant – 2 Nos

1) AGE LIMIT:

The last date of receipt of applications will be the crucial date for determining the upper age limit, which should be between 18 and 30 years for General Candidates. Age relaxation, as admissible will be given to OBC-NCL, SC/ST etc candidates as per Reservation Rules.

CATEGORY OF CANDIDATES ELIGIBLE FOR AGE RELAXATION IN UPPER AGE LIMIT

(i)	For SC/ST	:	05 Years. (only in respect of the post reserved for SC/ST)
(ii)	For OBC (with Non-Creamy Layer)	:	03 Years. (only in respect of the post reserved for OBC)
(iii)	For Ex-SM	:	Period of Military Service + 03 Years

2) QUALIFICATION:

Essential:

Graduate or Diploma Engineers having subsequently done Graduate/ Diploma Apprenticeship in Ammunition and Explosives from Ordnance factories with educational qualification of BE/B Tech/Diploma in Chemical Engineering.

Desirable: Prior experience as below and relevant to Job Specification mentioned in para 3

1. Worked in a factory manufacturing propellants/explosive (for R&D vacancy)
2. Worked in a factory manufacturing gun powder (for R&D vacancy)
3. Worked in Quality Control Laboratory of a Chemical/Propellant/Explosive manufacturing Plant (for Quality Control Laboratory vacancy)
4. Worked in Maintenance of a Nitrocellulose/Explosive/Chemical Process Plant (for Nitrocellulose Process Plant Maintenance vacancy)
5. Worked in Hydraulic Press Maintenance. Preference will be given to those who have worked in propellant/ explosive plant (for Hydraulic Press Maintenance in Chemical Plant vacancy)

3) JOB SPECIFICATION

1. Research & Development

- Undertake research and development activities related to propellants/explosive and gunpowders.
- Work on formulation, characterization, and performance evaluation of new and existing propellant systems.
- Innovate processes to enhance safety, efficiency, and reliability in the production cycle.
- Collaborate with cross-functional teams to translate R&D outcomes into production-ready solutions.

2. Quality Control (Laboratory)

- Conduct thorough testing of input raw materials for propellant/explosive/chemical manufacturing to ensure compliance with required specifications.
- Perform intermediate and in-process testing of propellants/explosive/chemical to maintain consistent quality and safety standards.
- Document and analyze test results, ensuring traceability and compliance with regulatory/quality norms.
- Support continuous improvement in quality assurance systems.

3. Maintenance of NC Process Plant

- Carry out preventive, predictive, and corrective maintenance of Nitrocellulose (NC)/explosive /chemical process plants.
- Ensure minimal downtime and smooth operation of process equipment.
- Troubleshoot technical issues, coordinate shutdown/overhaul activities, and ensure adherence to safety protocols.
- Upgrade and optimize maintenance practices for higher efficiency and reliability.

4. Maintenance of Hydraulic Press

- Handle maintenance of hydraulic press.
- Ensure continuous and safe functioning of plant machinery with strict adherence to safety standards.
- Implement systematic maintenance schedules and maintain detailed technical records.
- Work closely with production and safety teams to enhance operational performance.

4) MODE OF SELECTION

- i) Selection of the candidates shall be done based on the Marks scored in the Qualifying Examination i.e., Graduation/Diploma, and Personal Interaction/Interview only, in the order of Merit. Cut off percentage for calling candidates for Personal Interaction/Interview will be decided by the factory based on the total Marks secured in Graduation/Diploma.
- ii) Merit list will be prepared based on combined marks secured in Graduation/Diploma and Personal Interaction/Interview
- iii) Weightage of Marks in Graduation/Diploma and Personal Interaction/Interview will be 85% and 15% respectively.
- iv) Candidates qualifying in the Graduation/Diploma and Personal Interaction/Interview will be called for Document Verification in the order of Merit. The number of candidates called for Document Verification will be limited to the number of posts notified. (Discipline / Category wise).

- v) In case of rejection of candidates during the Document Verification process on account of non-availability of requisite documents / testimonials, not meeting the advertised criteria with respect to Age, Qualification, Experience, etc., additional candidates will be called for Document Verification in the order of Merit (Discipline / Category wise). The number of additional candidates called for Document Verification will be limited to the number of candidates rejected.

5) APPLICATION FEES – NIL.

6) HOW TO APPLY

Candidates are required to download and print the Application Form from the link provided and fill up the same in BLOCK LETTERS only. Along with other necessary enclosures, **one extra copy** of the same photograph to be **self -attested (in back of the photographs)** and enclosed.

The envelope must be clearly superscribed as **“APPLICATION FOR THE POST OF “TENURE BASED PROJECT ENGINEER ON CONTRACT BASIS”.**

Application to be forwarded to the following address only:

The Chief General Manager,
Cordite Factory Aruvankadu,
Aruvankadu, The Nilgiris District.
Tamilnadu Pin -643 202.

7) CLOSING DATE FOR RECEIPT OF APPLICATION

Closing date for receiving of application will be 21 days from the date of first appearance of the Advertisement in the Employment News.

If the closing date falls on a Holiday for the Factory, then the next working day shall be considered as the closing date for all purposes.

8) GENERAL CONDITIONS:

- ❖ The self attested copies of educational qualifications, certificate for age proof, experience certificate from institutions etc., should be enclosed along with the application.
- ❖ The OBC candidate applying for the post under OBC category should also have to submit duly signed undertaking in the format given at Appendix-I of the Application Form.
- ❖ OBC candidates are required to bring latest OBC certificate, **issued within a year, for Government of India posts** (mentioning Resolution No.12011/68/93-BCC(C) dated 10/09/1993 of the Ministry of Social Justice and Empowerment, Government of India, New Delhi), and containing the creamy layer clause that the certificate holder does not fall under the person/class (creamy layer) mentioned in column-3 of OM No.36012/22/1993-Estt. (SCT) dated 08-09-1993 and OM No. 36033/1/2013-Estt. (Res.) dated 13-09-2017, (as amended from time to time) of the Government of India, Department of Personnel and Training. **OBC certificates issued for state government posts and outdated certificates will not be entertained.**
- ❖ Submission of false / incorrect / incomplete information and / or dubious / bogus documents shall disqualify the candidature.
- ❖ Submission of more than one application by the same individual for a post will summarily be rejected.
- ❖ SC/ST candidates shall be paid second class TA as admissible under the rules in the shortest route of travel, on production of Bus / Train ticket and Caste / Community Certificate. It is mandatory to submit “Bank Details Form” for reimbursement of TA Claim.
- ❖ **No correspondence/enquiry through Phone/messenger will be entertained.**
- ❖ Canvassing in any form will lead to disqualification.

- ❖ Mere submission of application form does not guarantee issue of “Call Letter” for Trade Test/Practical Test.
- ❖ Only short listed candidates will be informed through post and e-mail for Trade Test/Practical Test in due course.
- ❖ Candidates appearing for Physical Test / Trade test/ Skill test will have to travel on their own expenses and required to stay one day more for medical examination.
- ❖ Cordite Factory, Aruvankadu will not be responsible for late / non-receipt of filled-in application/ Call letters, etc., due to postal delay or any other reasons.
- ❖ E-mail ID & Phone/Mobile Numbers should be kept active till the completion of whole recruitment process.

9) REJECTION OF APPLICATION/CANCELLATION OF CANDIDATURE

Applications not meeting eligibility criteria and Terms & Conditions of advertisement will be summarily rejected.

10) REMUNERATION

- i. IDA as prevalent will be applicable.
House Rent Allowance as per classification of Cities (when Company Quarter is not available)
Note: In case of availability of Company Quarters, priority would be given for allotment of Quarters. License fee for Quarters will be deducted at the rates as applicable to regular Workmen.
- ii. The performance of the individual on fixed term employment will be evaluated. Individuals having performance rating Poor or below will be given one month's time in writing to improve their performance. After one month again performance will be evaluated and if again the performance rating found poor or below, the services of the individual will be terminated by giving 15 days' notice.
- iii. Personnel engaged will be eligible for EPF and Employees Compensation Act 1923, as per act and government guidelines.

11) OTHER BENEFITS AND TERMS & CONDITIONS

- i. Working pattern of the Tenure based personnel will be the prerogative of the employer.
- ii. Personnel engaged will be entitled of 30 days Leave per year. 2.5 days of Leave will be credited, for every calendar month of service. Leave can be accumulated by the Personnel during their tenure up to 30 days and can be encashed after completion of one year. For the last month of Service prior to separation/ completion of Tenure, the Leave of 2.5 days pertaining to the last month of Service will be credited on the 15th day of that month.
Note: Encashment of Leave in respect of Tenure based Personnel will be governed by applicable Rules and Terms & Conditions.
- iii. Personnel Engaged cannot take more than 3 days leave in a month and cannot take continuously 3 days leave in a stretch except on medical ground.
- iv. Tenure based personnel will not be entitled for any other medical benefits in any of the Ordnance Factory Hospitals & Dispensaries or elsewhere. In case of an emergency, facilities in Ordnance Factory Hospitals / Dispensaries can be availed.
- v. Tenure based personnel will be entitled for safety and protective gears, equipment, kits etc. as per the Company norms.
- vi. Female personnel will be entitled to Maternity Benefits as per the provisions under the Maternity Benefit Act, 1961.
- vii. In the normal course, the engagement will be for a maximum period of one year from the date of engagement and the tenure will come to an end automatically on completion of one year period from the date of joining, without any further notice.
- viii. The Tenure Based Engagement will not confer any right on the Personnel to claim the status of a regular employee of the Company.
- ix. The Tenure based Personnel will abide by various Company/Factory Rules & Regulations governing carrying out the assigned tasks and their conduct.

- x. Tenure based personnel will be covered under the Income Tax, Service Tax, Professional Tax, etc. as per the applicable Rules and all such Taxes would be payable by them.
- xi. Tenure based personnel will be eligible for Company Quarters, wherever available. They will not be entitled for the following:
 - a) Promotions;
 - b) OT Allowance
 - c) Loans, Advances & Interest Subsidies;
 - d) Medical Facilities;
 - e) Contingency Advance;
 - f) School Fee Reimbursement;
 - g) LTC / LTA Facilities;
 - h) Grant of Study Leave;
 - i) Sponsorship for Higher Studies;
 - j) Any other benefits (other than mentioned in SOP) admissible to regular Workmen.
- xii. The Tenure based Personnel will not be entitled for any Allowances or Benefits other than those indicated in this Scheme.
- xiii. Performance of the Personnel would be assessed on a half yearly basis.
- xiv. The engagement will be on full time basis. Absence from duty other than on authorised Leave / Company Holidays will result in proportionate reduction in the Consolidated Emoluments.

12) CAUTION TO ALL CANDIDATES:

Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the factory through illegal gratification. You must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and re-assured that the entire selection exercise will be done on merit in a transparent manner.

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APPLICATION FOR TENURE BASED PROJECT ENGINEER ON CONTRACT BASIS

To

The Chief General Manager,
Cordite Factory,
Aruvankadu
The Nilgiris – 643 202
Tamil Nadu

Place for recent
passport size
photo of the
applicant (self
attested in front)
to be firmly
pasted (not to be
stapled)

(TO BE FILLED UP IN BLOCK LETTERS ONLY)

01.	Post Applied for	TENURE BASED PROJECT ENGINEER (CHEMICAL) ON CONTRACT BASIS		
02.	Name in Block Letters (as mentioned in 10 th std. certificate)			
03.	Father's / Husband's Name			
04.	Date of Birth	Day (dd)	Month (mm)	Year (yyyy)
05.	Age (as on 01-07-2025)			
06.	Nationality			
07.	Caste / Category [Mention whether UR/SC/ST/OBC-NCL/EWS/Ex-SM]			
08.	Address & pin code in full for communication			
09.	Phone/Mobile Number			
10.	E-mail ID			
11.	Two Prominent and visible identification Marks	i) ii)		

12. Details of educational qualifications starting from X Standard/SSLC to relevant Graduate/Diploma

Name of School/College	Name of Recognized University / Board of Examination	Name of Examination Passed	Year of Passing

13. Details of Apprenticeship in Ordnance factories subsequent to BE/B.Tech/Diploma in Chemical Engineering

Name of Ord. Fy.	Training period		Year of Passing	Certificate No. & Date of Issue
	From	To		

14. Experience Details

Company Details	Designation	Period From	Period To	Nature of Duties

15. Check List of Enclosures: .

Sl.No	ENCLOSURES	YES / NO
1	Proof of Date of Birth	
2	Educational Qualification Certificate	
3	Diploma/Graduation certificate in Chemical Engineering	
4	Apprenticeship Certificate (of Ordnance Factory)	
5	Caste Certificate : (SC / ST / OBC) – in prescribed proforma	
6	Declaration by OBC/Ex-SM candidates – Appendix – I / Appendix – II	
7	Completed Bank Details Form for claiming TA (for SC/ST candidates)	
8	Whether all above documents / certificates are self attested	
9	Two copies of self attested photographs (one pasted on application form and one extra)	

DECLARATION

I, Shri / Smt / Kum _____ have read the instructions carefully before sending this application. I hereby declare that all the statements made in this application are correct to the best of my knowledge and belief. I understand that any discrepancy found in the information will lead to cancellation of my candidature / debarment at any time.

Signature of the Candidate

Date :
Place :

APPENDIX – I

DECLARATION BY OBC CANDIDATES ONLY

(Similar endorsement should be given in the caste certificate from the competent authority)

I..... Son/Daughter of Shri
.....

Resident of village/town/city.....District
.....

State..... Hereby declare that I belong to the
.....

community which is recognized as a backward class by the Government of India for the purpose of reservation in services as the orders contained in DOPT OM No.36012/22/93-Estt.(SCT) dated 08-09-1993 and as amended. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08-09-1993 and as amended.

Date :
Candidate)

(Signature of the

APPENDIX – II

FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed forces that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks etc.) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

Date :
Candidate)

(Signature of the

**BANK DETAILS FORM FOR TA CLAIM REIMBURSEMENT THROUGH
ONLINE MODE
(ONLY FOR SC/ST CANDIDATES)**

Date of Advertisement (in Employment News) :

To

The Chief General Manager
Cordite Factory Aruvankadu

Dear Sir,

I hereby give my consent to accept the payment of my TA claim through NEFT for credit to my bank account details as given below:-

SNo.	Particulars	Details
1	Roll No. <i>(for office use)</i>	
2	Name of Candidate	
3	Category (SC/ST)	
4	Name of post applied for	
5	Address of the Candidate	
6	Core Bank Account number of the candidate	
7	Branch Name & Address	
8	IFSC Code	
9	PAN No. (if allotted)	
10	Email Id	
11	Mobile No	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not affected at all for reasons of incomplete or incorrect information, I would not hold the organisation responsible.

(Signature of the candidate)