



**कृषि महाविद्यालय**  
**College of Agriculture**  
 केन्द्रीय कृषि विश्वविद्यालय(इंफाल), पासीघाट-७९११०२, अरुणाचल प्रदेश  
 Central Agricultural University (Imphal), Pasighat-791102, Arunachal Pradesh

No. COA/CAU/IT-Purchase/2022-23/ 935

Dated: 17.09.2025

**Walk-in-Interview**

Applicants are invited to attend a walk-in-Interview on **29<sup>th</sup> September 2025 at 10:30 A.M** for recruitment of the below mentioned contractual post at College of Agriculture, Pasighat, Arunachal Pradesh.


Qualification	Name & number of position	Duration of appointment	Emolument
<b><u>Essential Qualifications:</u></b> Graduate from a Govt. University / Recognized Institution . <b><u>Desirable:</u></b> <ul style="list-style-type: none"> <li>Experience: Minimum 1 or 2 year working experience in GeM (Government e-Marketplace) purchase operations and IT works.</li> <li>Candidates must have good computer knowledge and good typing speed of office productivity software tools (independent of any operating system i.e. MS windows-i) Word ii) Excel iii) PowerPoint iv) Internet and v) E-mail.</li> <li>Candidates must possess a minimum 6 (six) months completed diploma/certificate in computer proficiency.</li> </ul> <b><u>Scope of work:</u></b> <ul style="list-style-type: none"> <li>Day to Day IT related works and GeM (Government e-Marketplace) purchase operations.</li> </ul>	Computer Operator (One Position)	06 Months	<b>Rs. 35,400/-</b> Per Month (Fixed)

**Terms and Conditions:**

- The above post is purely temporary and on a contractual basis for a period of 179 days initially or until further orders. The selected candidate shall have no claim for regular appointment/absorption under CAU, Imphal.
- The age limit of above position is upto 35 years as on the date of interview. The relaxation in upper age limit is five years for SC/ST/women candidates and three years for OBC candidates as per rules.
- All candidates are requested to fill in the application form (as per the format at Annexure-I) and bring all relevant documents in original along with two (02) sets of photocopies of the same, and two (02) recent coloured passport-size photographs.
- All the relevant original testimonials (date of birth, degree certificate, experience certificate, etc., if any) are to be shown and a set of self attested copies of all the certificates will be required to be submitted by the candidates for verification, before joining, if selected. If any candidate is found to have submitted false information/claims at any stage, their candidature will be summarily rejected and appointment will be terminated if found during the period of engagement.
- No objection certificates (NOC) and experience certificate are required from the employer, in case he/she is employed.
- No TA/DA or any other expenses will be paid for attending the interview or for joining the post.

Copy to:

- Concerned Persons
- Concerned File

  
**(Sanjay Swami)**  
 Dean, COA  
 Pasighat (A.R.)



**APPLICATION FORM**

**APPLICATION FOR THE POST OF:** \_\_\_\_\_ (On contractual Basis)

1. Name in Block letters: \_\_\_\_\_
2. Father's / Husband's name: \_\_\_\_\_
3. Mother's Name: \_\_\_\_\_
4. Date of Birth & age: \_\_\_\_\_; \_\_\_\_\_ years.
5. Postal address for correspondence: Present & Permanent:

Latest  
Passport  
Size Photo

6. Mobile No: \_\_\_\_\_; Aadhaar No: \_\_\_\_\_
7. Email id: \_\_\_\_\_

**8. Educational Qualifications:**

(Note: Attach supporting documents)

Sl. No.	Qualification	Subject/Stream	Year of passing	Board/ University	Marks (% /GPA)	Remarks (if any)
1.	Matriculation/ SSC/10 <sup>th</sup>					
2.	Intermediate / HSC/10+2					
3.	Graduation					





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**9. Employment/ Experience:**

Sl. No.	Name of the Organization/ Institute	Post	Period		Remarks/Nature of Work/Duty done
			From	To	
1.					
2.					
3.					
4.					

**10. Additional Information which you would like to mention or Additional Sheet may be used**

- Additional Academic/ professional Qualifications:** \_\_\_\_\_
- Relevant Training attended:** \_\_\_\_\_
- No. of Awards/ Official Appreciations etc.:** \_\_\_\_\_
- Any other information:** \_\_\_\_\_

**SELF DECLARATION**

I \_\_\_\_\_, Son/Daughter of \_\_\_\_\_  
 hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief nothing has been concealed therein. I am well aware of the fact that if Information given by me is proven false/ not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn and I may be terminated from the services without assigning any reasons.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
 Signature of the Candidate