



INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR – 721 302, INDIA
Sponsored Research and Industrial Consultancy

Administrative Officer/Senior Executive Officer

ADVERTISEMENT NO. : IIT/SRIC/R/KPK/2025/103, DATED OCTOBER 10, 2025

Applications are invited through online for the following assignment in a purely time bound research project undertaken in the Department of Mechanical Engineering of this institute.

- Name of the temporary assignment : 1) Technician - Technical, No. of post: 1.
- Technical
- Name of the temporary research project : Kotak-IITM Save Energy Mission (KISEM) spoke at IIT Kharagpur
(Project Code – R/KPK)
- Dept./Centre/School : 1) Mechanical Engineering
- PI/Co-PI : Prof./Dr. Anandaroop Bhattacharya
- Application fee(In Rs.) : 1) Not applicable
- Last date of application : October 31, 2025
- Name of the Sponsoring Agency : INDIAN INSTITUTE OF TECHNOLOGY MADRAS(Vikasmita Samanta, IIT
MADRAS, Chennai, Tamil Nadu)
- Consolidated Compensation (per month) : 1) upto 30000
(depending on qualification and experience)
- Qualifications & Experience : 1)
Essential Qualification :
Diploma in Electrical/Mechanical/Thermal with 3-4 years or Graduate in
Electrical/Mechanical with 1-2 years experience
- Desired Experience :
Job Responsibility
Collect the data as required in the walk-through and record the observations. In
discussion with Auditor provide the recommendations. In detailed Assessment
as per the auditors guidance collect all the requisite data and record the same
properly. Assessment Equipment (Instruments) maintenance.
- Location Kolkata and Kharagpur
- Age Limit : 30
- Tenure : 30 Months or the termination of the project, whichever is earlier.

Note:1. The qualifications and experience prescribed are the minimum and mere possession of the same does not entitle a candidate to be called for the interview.
2. Age as on last date of advertisement.

Application fee shall be deposited in the following bank account through RTGS/NEFT/NET Banking etc. as under:
1).BANK NAME: STATE BANK OF INDIA(00202);2).BANK ADDRESS: P.O:KHARAGPUR
TECHNOLOGY,DIST:MIDNAPORE;WEST BENGAL-721302;3).NAME OF BANK A/C: IIT SRIC-OM
Account;4).ACCOUNT NO: 39502115210;5).IFSC CODE: SBIN0000202;6).SWIFT CODE: SBININBB339;
The transaction details(UTR No./Transaction ID etc.) should be mentioned in the Application Form.

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