ENGAGEMENT ON CONTRACTUAL BASIS

(Advt. No. HRAQ/CONT-EX-B/25-243 dated 12/11/2025)

Oil India Limited (OIL), a Maharatna Public Sector Undertaking intends to engage following personnel purely on contractual basis for immediate engagement at Field Headquarters, Duliajan. The contractual requirement which is purely temporary in nature shall also entail working in shifts involving arduous and hazardous nature of jobs in remote/far-flung OIL installations/locations and also on "On-Call" duty basis. Only Indian Nationals are eligible to apply on the date of registration.

Sl. No.	Contractual Engagement Requirement	ELIGIBILITY CRITERIA (as on the date of registration for Walk-in-Interview)		Contract Emoluments*
		Candidates should possess all the qualification/requirements given below	Age Limit (years)	
1	Contractual Mechanical Engineer (Project) **(01 No.)**	(i) Bachelor's Degree in Mechanical Engineering of 04 (four) years duration from a Govt. recognized University/ Institute. (ii) Post Qualification Work Experience of more than 03 (three) years in any Govt./Public/Private Sector organization of repute.	Minimum age: 24 years Upper age limit as on the date of registration for the Walk-in-Interview will be 40 years.	₹ 70,000/- per month*
2	Contractual Mechanical Engineer (Pipeline Project) **(01 No.)**			
3	Contractual Civil Engineer **(01 No.)**	(i) Bachelor's Degree in Civil Engineering of 04 (four) years duration from a Govt. recognized University/ Institute. (ii) Post Qualification Work Experience of more than 03 (three) years in any Govt./Public/Private Sector organization of repute.	Minimum age: 24 years Upper age limit as on the date of registration for the Walk-in-Interview will be 40 years.	₹ 70,000/- per month*

*The total Contract Emoluments consists of Fixed and Variable components.

*Incidental of ₹ 500/- per day for the actual number of days worked for OIL outside the place of posting.

RESERVATION:

A)					
Contractual Engagement Requirement	**UR**	**SC**	**ST**	**OBC (NCL)**	**EWS**
Contractual Mechanical Engineer (Project) **(01 No.)**	01	--	--	--	--
Contractual Mechanical Engineer (Pipeline Project) **(01 No.)**	01	--	--	--	--
Contractual Civil Engineer **(01 No.)**	01	--	--	--	--

B)	
Contractual Engagement Requirement	**PwBD SUITABILITY:**
Contractual Mechanical Engineer (Project) **(01 No.)**	b) HH c) OA, OL, LC, Dw, AAV e) SLD, ASD (M) d) MD involving (b) to (e) above
Contractual Mechanical Engineer (Pipeline Project) **(01 No.)**	b) HH c) OA, OL, LC, Dw, AAV e) SLD, ASD (M) d) MD involving (b) to (e) above
Contractual Civil Engineer **(01 No.)**	a) LV b) HH c) OA, LC, Dw, AAV d) MD involving (a) to (c)

Note: (i) **ABBREVIATIONS:** UR= Unreserved, ST= Scheduled Tribes; SC= Scheduled Caste; OBC (NCL)= Other Backward Classes (Non-Creamy Layer); EWS= Economically Weaker Sections, PwBD= Persons with Benchmark Disabilities: LV-Low Vision , HH-Hard of Hearing, OA-One Arm, OL-One Leg, LC-Leprosy Cured, Dw-Dwarfism, AAV-Acid Attack Victims, ASD-Autism Spectrum Disorder (M-Mild), SLD-Specific Learning Disability, MD-Multiple Disabilities.

(ii) Admit Card or Pass Certificate or Marksheet of Class 10 issued by the concerned Government Recognised Education Board will only be considered as valid proof of date of birth. No other document will be accepted as valid proof of date of birth.

(iii) Reservation for PwBD and Ex-Servicemen as per Govt. of India Guidelines.

1.0 SELECTION CRITERIA:

a) The candidate(s) will be selected based on Walk-in-Interview of total 100 marks.

b) The minimum qualifying marks will be 50 for all categories.

c) The candidate(s) will be assessed on suggestive parameters such as Professional Knowledge and skills (in concerned discipline), Professional Knowledge and skills (in allied discipline), Personal Attributes and Soft Skills.

d) Final selection will be made **based on merit only** as per the marks obtained by the candidate(s) in the Walk-in-Interview, securing the qualifying/pass marks of 50, or above.

2.0 Details of Walk-in-Interview :

Interested candidates who meet all the prescribed eligibility criteria are required to report for registration to appear in the Walk-in-Interview as per the details provided below:

Contractual Engagement Requirement	Date and Time of Registration*	Date of Walk-in-Interview	Venue
Contractual Mechanical Engineer (Project) **(01 No.)**	27/11/2025 07:00 A.M. to 09:00 A.M.	27/11/2025	OIL Human Resources Office, 5th Floor, Oil India Limited, Duliajan, Assam.
Contractual Mechanical Engineer (Pipeline Project) **(01 No.)**	27/11/2025 07:00 A.M. to 09:00 A.M.	27/11/2025	
Contractual Civil Engineer **(01 No.)**	27/11/2025 07:00 A.M. to 09:00 A.M.	27/11/2025	

Note:

(a) To appear for the Walk-in-Interview, first the candidate(s) need to mandatorily complete the Registration at the venue compulsorily between 07:00 A.M. to 09:00 A.M. *No candidate will be allowed to register beyond the date & time frame stated herein above under any circumstances.

(b) The process of Walk-in-Interview will proceed as per the list of candidate(s) registered for the same.

(c) If the total number of candidate(s) registered for the Walk-in-Interview on the above scheduled date is beyond the adequate limit/capacity, please note that the Walk-in-Interview for the remaining registered candidate(s) will be carried forward/completed on the subsequent day(s), as required.

(d) (**i**) Before registering for Walk-in-Interview, a candidate should ensure that he/she fulfils the requisite qualification, experience and other eligibility conditions mentioned in this Advertisement. (**ii**) If a candidate does not meet the eligibility conditions and other specifications as mentioned in this advertisement, the concerned candidate will not be allowed to appear in the Walk-in-Interview. (**iii**) During the process of Registration for Walk-in-Interview, information furnished by the candidate will be verified from the Original documents and (**iv**) only those candidates meeting the notified eligibility criteria will be allowed to appear in the Walk-in-Interview. (**v**) **Accordingly, candidate(s) without original document(s)/certificate(s)/ testimonial(s) will not be allowed to appear in the Walk-in-Interview.**

3.0 PERIOD OF CONTRACTUAL ENGAGEMENT:

Contractual engagement will be for a period of 01 (One) year, extendable by another 01 (One) year only, up to a maximum period of 02 (Two) years only. The said contract period will be extendable depending upon the requirement of the company, performance of the individual, conduct, fitness etc.

4.0 EXPERIENCE, JOB PROFILE ETC.:

(A) Experience, Job Profile, Duty Responsibilities/Accountabilities, Skill and knowledge for *Contractual Mechanical Engineer (Project)*:

(I) Technical Skills of Contractual Mechanical Engineer (Project):

1. Working knowledge on Project Management.
2. Knowledge of different types of pumps (centrifugal, positive displacement) and their selection based on flow rate, and application.
3. Experience with the design, construction, installation, and testing of piping systems, including valves, fittings, and supports.
4. Skills in the proper installation, alignment, and balancing of pumps or any other Mechanical equipment.
5. Should have the Proven work experience in operation & maintenance activities, managerial ability, adequate knowledge of management principles, knowledge of safety, quality control, productivity, Computer literacy.

(II) Job Responsibilities of Contractual Mechancial Engineer (Project):

1. Inspection and testing of all mechanical systems, including pumps, valves, piping and support structures.
2. Alignment and balancing of rotating equipment, such as pumps and motors.
3. Hydrostatic testing of pipelines and pressure vessels.
4. Compliance checks with design specifications and safety standards.
5. Trial runs and final adjustments of mechanical components.
6. Continuous monitoring and evaluation of system performance during commissioning.
7. Technical support and troubleshooting during the initial operational phase.
8. Supervision of coating application and quality control for the Pipeline Rehabilitation Project.
9. Verification of work measurement as per drawing/ datasheet.
10. Any other job related to project as per requirement.
11. Ensure conformation to project safety standards.
12. Regular site supervision of project. Ensure proper execution of jobs by EPC/LSTK contractor.
13. Other allied jobs assigned by concerned Reporting Officer/HoD.

Note: The above list is only indicative and not exhaustive.

(B): Experience, Job Profile, Duty Responsibilities/Accountabilities, Skill and knowledge for *Contractual Mechanical Engineer (Pipeline Project)*:

(I) Technical Skills of Contractual Mechanical Engineer (Pipeline Project):

1. Must have Working knowledge and Experience in construction of Cross Country Crude Oil/Petroleum Product/Gas/Water transportation welded pipelines conforming to ASME B 31.4/31.8 or API 5L or IS-3589.
2. Working knowledge and Experience in Pipeline Basis of Design, Plan & Profile / Pipeline Alignment Sheets, Pipeline Route Maps, Pipeline Data Sheets, Specifications of Pipeline Materials, Valve Datasheets, Road Crossings.
3. Knowledge of Pipeline Codes & Standards, Software Knowledge in MS Office, AutoCAD etc.
4. Working knowledge in Welding procedures (WPS/PQR/EQT) and pipeline construction methods like HDD, Auger Bore, trenching, etc.).
5. Experience in Hydro Testing of pipelines.
6. Should have the Proven work experience in cross country pipeline construction, managerial ability, adequate knowledge of management principles, knowledge of safety, quality control, productivity, Computer literacy.

(II) Job Responsibilities of Contractual Mechanical Engineer (Pipeline Project):

1. Regular site supervision of project. Ensure proper execution of jobs by EPC/LSTK contractor.
2. Plan and manage pipeline construction project, including scheduling, and resource allocation.
3. Ensure compliance with project plans, specifications, applicable regulations, permits, and industry standards, including API, ASME, and other relevant codes.
4. Coordinate to ensure timely delivery of materials, equipment, and services required for construction.
5. Implement health, safety, and environmental policies and procedures, conducting regular inspections and addressing any hazards.
6. Communicate effectively with project stakeholders, regulatory agencies, and internal teams, providing regular updates on project progress and addressing any concerns.
7. Checking of Pipeline specialty Items specifications, data sheets (i.e. Line pipe, bends, valves, fittings, External coating and Field Joint Coating etc.) and SOW for construction.
8. Checking of Pipeline drawings (i.e. Alignment sheets, route maps, crossing drawings, approach drawings, field area layouts, Pipeline Schematic diagrams etc.
9. To ensure welding procedures and welders qualification.
10. To ensure Availability and suitability of the supplied material and of the preheating welding, heat treatment/control equipment, calibrated instruments etc at site.
11. To ensure Suitability of protection gears and precautionary measures adopted by the welders, both for the preservation of electrodes and for operating in adverse atmospheric condition.
12. To ensure Supervision and witness inspections, NDT examinations, check reports and documentation issued by inspectors and collect file the required quality records.
13. To ensure required Hydro Testing and inspection of pipelines.
14. Other allied jobs assigned by concerned Reporting Officer/HoD.

Note: The above list is only indicative and not exhaustive.

(C): <u>Experience, Job Profile, Duty Responsibilities/Accountabilities, Skill and knowledge for *Contractual Civil Engineer*</u>:

(I) <u>Technical Skills of Contractual Civil Engineer</u>:

1. Working knowledge on Project Management.
2. Strong knowledge of construction methods, materials, and industry regulations in India.
3. Detail-oriented with a focus on delivering high-quality construction projects.
4. Problem-solving abilities and the ability to make decisions in dynamic construction environments.
5. Knowledge of computer-aided design (CAD), STAAD etc. and construction scheduling software
6. Familiarity with ongoing construction safety and risk management practices.
7. Managing and supervising construction projects from inception to completion, ensuring adherence to design specifications and quality standards.
8. Collaborating with architects, contractors, and project managers to develop project plans, budgets, and timelines.
9. Conducting site inspections to monitor construction progress, identify potential issues, and ensure safety compliance.
10. Coordinating with subcontractors, suppliers, and regulatory authorities to facilitate efficient project execution.
11. Ensuring construction activities adhere to safety standards and environmental regulations.
12. Resolving construction-related issues and addressing any unexpected challenges.

(II) <u>Job Responsibilities of Contractual Civil Engineer</u>:

1. Develop and implement project plans, including scope, schedule, and budget.
2. Collaborate with teams to ensure construction plans meet technical requirements.
3. Monitor construction activities to ensure compliance with India's safety regulations and quality standards.
4. Review and approve project documentation, change orders, and payment requests.
5. Verification of work measurement as per drawing/datasheet.
6. Any other job related to project as per requirement.
7. Regular site supervision of project. Ensure proper execution of jobs by EPC/LSTK contractor.
8. Other allied jobs assigned by concerned Reporting Officer/HoD.

***<u>Note</u>: The above list is only indicative and not exhaustive*.**

5.0 <u>DOCUMENTS, CERTIFICATES, TESTIMONIALS:</u>

Interested & Eligible candidates must bring: (a) **in ORIGINAL**, and (b) a set of **SELF-ATTESTED COPIES** of the following documents while reporting on the scheduled date of Registration and Walk-in-Interview:

a) Filled in Personal Bio-Data Form (*format given on the last 2 pages of this advertisement*).
b) 01 (One) recent 3cm X 3cm coloured passport photograph.
c) Valid Photo Identity Proof and valid Address Proof issued by Competent Government Authority.
d) Date of Birth (DOB) proof i.e., Class X certificate containing DOB.
e) (i) Admit Card, (ii) Marksheet and (iii) Pass Certificate of Class 10 issued by the concerned Government Recognized Education Board; Document(s)/Certificate(s)/Testimonial(s) of essential qualification(s) such as (1) all semester/ years & Final Marksheet, (2) Pass Certificate issued by

Competent Authority and Experience Certificate(s), *as applicable*.

f) Valid Caste Certificate (SC/ST/OBC), *if applicable*; Valid Non-Creamy Layer certificate, *if applicable*; Valid Income and Asset Certificate to be produced by Economically Weaker Sections, *if applicable*; Valid Disability Certificate, *if applicable*; Valid Discharge Book/Service and Release Certificate for Ex-Servicemen (Pages containing Personal Particulars and Service Particulars), *if applicable* and any other documents/certificates/testimonials from Competent Authority in support of candidature *if applicable.*

g) No-Objection Certificate from concerned employer, in case the applicant is working in any organization.

6.0 GENERAL CONDITIONS:

a) The contract can be terminated at any time by giving notice of **15 days**, by either side.

b) Candidate(s) will be required to join immediately, *if provisionally selected*. If a candidate does not join on the stipulated date as decided by management, upon intimation he/she will be allowed extension for another maximum of 15 (fifteen) days from the aforesaid stipulated date. Failure to join within the above-mentioned timeline will result in cancellation of his/her provisional selection.

c) Contract tenure will commence from the date of engagement and shall end on expiry of the prescribed period and no separate notice shall be required to be given.

d) Selected candidates will be entitled for the total Contract Emoluments, which will include both the Fixed and Variable components. However, in case selected candidate avails Maternity Leave during the course of Contractual engagement, only the Fixed component of the Contract Emoluments shall be paid.

e) No Travelling Allowance/ Daily Allowance will be paid to the candidates for appearing in the Walk-in-Interview.

f) Candidates have to make their own arrangements to appear for the Walk-in-Interview viz. travel, accommodation etc. Further, no reimbursement shall be provided for joining.

g) If a candidate is found guilty of either of the following mentioned hereunder, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable to be disqualified for the above contractual engagement for which he/she is a candidate and to be debarred, either permanently or for a specified period, from any examination or test conducted by OIL i.e. (i) using unfair means (ii) impersonating or procuring impersonation by any person (iii) misbehaving (iv) resorting to any irregular or improper means in connection with his/her candidature for selection (v) obtaining support for his/her candidature by any unfair means.

h) The above engagement is purely of Contractual nature. Accordingly, the above Contractual Engagement(s) shall not confer any right or claim whatsoever on the concerned contractual employee for employment/ regularization in Oil India Limited.

i) Any candidate found to have submitted false/forged/misleading certificates, documents, testimonials/declarations, or to have suppressed material information at any stage including after engagement, shall be liable for disqualification, rejection, termination, or any other action deemed appropriate. Verification of such discrepancies, including adverse findings related to character and antecedents, shall be carried out through the competent authority, and necessary action will be taken without exception and irrespective of the stage or timing of detection.

j) Canvassing in any form whether directly or indirectly shall amount to rejection of candidature.

k) The candidate should be of sound health and has to provide a fitness certificate from a Govt. registered medical practitioner at the time of joining in the prescribed format.

l) The provisionally selected candidate(s) will have to submit a character and antecedents verification certificate i.e. Police verification certificate/report from concerned authorities at the time of engagement.

m) Engagement of the selected candidate(s) will be subject to necessary pre-engagement formalities viz. document/certificate/testimonial checking, submission of required document/ certificate/testimonial, medical fitness certificate, Police verification certificate/report etc.

n) Candidate(s) working in any organization, *if selected*, has to produce Release Letter (**in original**), from the present employer at the time of contractual engagement at OIL.

o) The selected candidate(s) on contract will be liable to be placed in any location as deemed fit by the Competent Authority.

p) The selected candidate(s) on contract will have to arrange accommodation at his/her own cost during the period of the above contractual engagement.

q) All taxes, *as applicable* will be borne individually by the selected candidate(s) on contract.

r) The selected candidate(s) on contract shall be entitled for **20 (twenty)** days paid leave for **01** (one) year of contractual engagement period.

s) Any dispute with regards to the engagement against this advertisement will be under the jurisdiction of Dibrugarh district court only.

t) Oil India Limited reserves the right to cancel or postpone the Contractual Engagement Process at any stage without assigning any reason.

u) In addition to above, any other terms & conditions/rules & regulations/policy & procedures will also be applicable for Contractual Engagement as existing from time to time.

v) Candidates are advised to keep checking OIL's website **(https://www.oil-india.com > OIL for All > Carrer at OIL > Current Openings/ Results)** regularly for any update/information pertaining to the above contractual engagement requirement(s).

Mobile Phones, calculators, any other electronic devices or objectionable items are strictly banned in the entire premises of the venue. Please note that, if any candidate is found carrying or using such items within the entire premises of the venue, the candidate will be debarred from appearing in the Walk-in- Interview and candidature of such a candidate will be disqualified/rejected. Further, a candidate committing such an unscrupulous act is also liable to be blacklisted and may not be considered for any further requirement in OIL. Furthermore, such a candidate is also liable for appropriate legal action.

BEWARE OF FRAUDULENT OFFERS

It has been brought to our notice that some unscrupulous individuals/criminal elements are attempting to defraud jobseekers/general public by issuing fake engagement/appointment letters, assuring jobs etc. in Oil India Limited. It may be noted that Oil India Limited has well laid out and transparent policies/procedures and engagement/appointment letters are issued by the Company to selected candidates at the conclusion of such a process. Oil India Limited does not authorize any person/organization outside of Oil India Limited to offer any job on its behalf.

Through this public notice, Oil India Limited warns all job seekers/general public to be vigilant against such unscrupulous elements and reject such engagement/appointment letters, assurance of jobs, etc. in the Company. Oil India Limited will not be responsible for any loss/damage suffered either directly or as a consequence of such fake offers from any source whatsoever.

****

For office use only: Selection Category:

ऑयल इंडिया
OIL INDIA

Recent 3cm x 3cm coloured passport photograph

PERSONAL BIO-DATA
(CONTRACTUAL ENGAGEMENT)

Statement of Shri/Smt._____

(IN BLOCK LETTERS) given at the time of Walk-in-Interview for the requirement of_____

_____

1. **Date of Birth** (DD/MM/YYYY):……

2. **Gender** : **Male / Female** (Please put √ as applicable)

3. **Marital Status**: **Married / Unmarried** (Please put √ as applicable) 4. **Mother Tongue:** .....

5. **Father's / Mother's Name:** .....

6. **Identification Mark**: .....

7. **Caste:** | **GEN** | **ST** | **SC** | **OBC** | 8. Sub-Caste: .....

(Please put √ as applicable)

9.

Other Recognized Category	:	OBC (NCL)	EWS	Ex-Servicemen (Mention length of Service in Defence)	Persons with Benchmark Disability (Mention category & % age of disability)
		Yes / No (Put tick here)	**Yes / No** (Put tick here)		

10. **Permanent Address:**

Vill/Town/ Place :.....

P.O. :..... PIN : .....

Police Station :..... District : .....

State :..... **Mobile No.** : .....

E-mail ID (in block letters) : .....

11. **(A) Relevant Educational Qualification** (acquired as on date):

Exam Passed	Board/University/Institute	Percentage of Marks	Year of Passing

(B) Other Qualification - License/Permit etc. (acquired as on date)**:**

License/Permit etc.	Board/Authority/Institution	Part/Class etc.	License/Permit etc. No.	Valid till

Signature of candidate: _____

Date: _____

12.

Work Experience:				
Designation	**Employer's Name & Address**	**Duration**		**Total no. of Days**
		From	**To**	

13. I, Shri/Smt._____, hereby solemnly declare that, **no criminal case against me pending before any Court**/ never **been arrested / never been prosecuted / never been in Jail or Police Custody / never been fined by the GovernmentAuthority / never been convicted by a Court of Law / never been debarred from appearing in any examination / never been rusticated by any educational authority / Institution** and the above information are duly filled by me and are true to the best of my knowledge. If any false/incorrectdeclaration/information has been made/provided by me herein, I will be liable for cancellation/disqualification at any stage of my contractual engagement and for such action as deemed fit in this regard.

Signature: _____

Full Name: _____

Date: _____

Enclosure:

1. **DOB proof**
2. **Category proof**
3. **Address proof**
4. **Education qualification proof**
5. **Work experience certificate**
6. **Any other**

****