



Indian Institute of Technology Gandhinagar

Advertisement

Applications are invited for a temporary position of project staff at NEEV, IIT Gandhinagar.

Section/Department	NEEV
Name of Post	Trainee
No. of Vacancy	3
Monthly Pay	Rs.18,000/- to Rs.28,000/- based on the qualification and experience of the candidate
Essential Qualifications	Diploma (03 years duration) after 12th in an appropriate discipline. The percentage/grade points with respect to the academic qualifications will be a minimum of 60% or equivalent grade from Graduation onwards and 55% or equivalent grade in class 10th and 12th.
Role	Trainee (for Digital Education Project in Government Primary Schools) - will administer the project activities under the direction of project supervisor and project manager by periodically visiting schools, providing technical and pedagogy support to schools assigned, and deliver on all assigned activities that need to be completed in a time-bound, scheduled manner.
Responsibilities	• Deliver on implementation, device management, support, monitoring and evaluation: with operational knowledge, improve utilization of available resources, • Develop rapport with school level officials and ensure their cooperation • Support training the government school- HMs, teachers and students on the Project. • Report and escalate to management as needed. • Maintain comprehensive project documentation, plans and reports as instructed. • Act as the point of contact between the Schools and Project Management, and communicate daily project status with Project Supervisor and Project Manager.
Desirable Qualifications & Skills	• Proficiency in Gujarati, Hindi, and Basic English Language • Prior experience working with government schools in technical projects is a plus • Familiarity with digital learning platforms and use of tablets or similar devices. • Strong coordination, communication, and interpersonal skills. • Basic troubleshooting and problem-solving skills for digital tools. • Ability to travel independently to schools in rural areas of Gandhinagar district.
Duration	9 Months
How to apply	Interested candidates may apply online at https://forms.gle/nfxMWgr5UCaKjayR6 and upload their CV and other requested documents on or before November 11, 2025, 5 pm IST . Selection will be based on the interview of the shortlisted candidates. The date, time, and place of interview will be communicated to the shortlisted candidates through email.