

# অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিৱেশ পৰিষদ

(বিজ্ঞান আৰু প্ৰযুক্তি বিভাগ, অসম চৰকাৰ)

## ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL

(Science and Technology Department, Govt. of Assam)

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No. ASTEC/Accts/ 1683/2014/ 2461

Date: 05-12-2025

### Walk-in-Interview

Walk-in-Interview for recruitment of 1 (one) manpower for the position of "**ACCOUNTANT (Contractual)**" under ASTE Council **purely on contractual basis for a period of 11 Months** as per the following details:

Name of the Post	:	ACCOUNTANT (Contractual)
Total No. of Post	:	01 (One)
Period of Engagement	:	11 Months purely on contractual basis
Essential Qualification & Experiences	:	<ul style="list-style-type: none"><li>1<sup>st</sup> Class B.Com with Specialisation in Accountancy and 1 year Diploma/Certificate in Computer Application</li><li>Candidate having adequate knowledge and proficiency in Preparation and Finalisation of Annual Accounts along with Balance Sheet etc., Auditing, Income Tax Return (ITR) Filing, handling of Income Tax Compliances such as Income Tax Appeal and other Litigation related works, GST, TDS, CPF, Labour Cess etc</li><li>To have minimum 4 (four) years of working experiences in the field of Finance, Taxation &amp; Accounting.</li><li>Proficiency in MS Office, Tally Prime etc</li></ul>
Desirable Experience	:	Additional weightage will be given to candidates having experience of working under Practicing CA/CA Firm
Fixed Remuneration	:	Rs. 35,000 /- + CPF as applicable.

Interested eligible candidates may appear for Walk-in-Interview with duly filled **Standard Form of Application (Assam Gazette Part IX)** along with passport size photo, self-attested copies of all testimonials in support to their qualifications (from matriculation onwards) and experience etc. along with Original Copies of the same for On-spot verification of the Documents.

**Place of Interview:** Office of the ASTE Council, Bigyan Bhawan, G.S. Road, Guwahati – 781005

**Date of Walk-in-Interview:** 23/ 12 /2025, 11 AM Onwards

#### Important Instructions / T&C:

- Only Eligible Candidates will be registered from 9:30 AM onwards & no candidates will be registered after 11:00 AM.
- No TA/DA is admissible for attending the interview.
- The Director, ASTEC reserve the rights to modify/withdraw/cancel the advertisement without assigning any reason thereof.

Director  
ASTE Council