



## BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Govt of India Enterprise under Ministry of Information & Broadcasting)  
(A Mini Ratna Company)

**Corporate Office:** BECIL Bhawan, C-56/A-17, Sector-62, Noida- 201307.

**Phone:** 0120-4177850, **Fax:** 0120-4177879 **Website:** [www.becil.com](http://www.becil.com).

**Regional office:** #162, 1<sup>st</sup> Cross, 2<sup>nd</sup> Main, AGS layout, RMV 2<sup>nd</sup> stage, Bangalore-560094

**Phone:** 080-23415853.

### VACANCY ADVERTISEMENT NO 539 (on Contract Basis)

Offline applications are invited by BECIL(RO), Bangalore Office for recruitment of manpower purely on **contract basis** for a period of one year/till the completion of project whichever is earlier/ as per the project requirements of the Coastal Aquaculture Authority, Chennai.

Sl No	Name of the Post	No. of Posts	Eligibility Criteria	Consolidated Fees per month (in Rs.)
1	Junior. Clerk	01	<p><b><u>Essential Educational Qualifications:</u></b></p> <p>Any Degree from the recognized University (at least 60% marks) and Typing speed of at least 30 words per minute (w.p.m.) in either English or Hindi, ensuring accuracy</p> <p><b><u>Desirable Qualifications:</u></b></p> <ol style="list-style-type: none"> <li>1. A minimum 02 years of experience in clerical work. Working knowledge in Tally Accounting Software.</li> <li>2. <b>Proficient in MS Word and MS Excel, MS Power Point</b> with the ability to create, format, and manage documents, spreadsheets, reports, and data entries efficiently. Candidates should demonstrate good command over basic and advanced features of above applications.</li> <li>3. Good communication, noting and drafting letters in English.</li> </ol> <p><b><u>Key Responsibilities</u></b></p> <ul style="list-style-type: none"> <li>• All clerical work related to the post of Junior Clerk of this Authority.</li> <li>• Any other related work assigned by the Competent Authority.</li> </ul> <p><b><u>Maximum Age Limit:</u></b> 30 Years (As on closing date of application)</p>	Approx. Rs. 31,442/- (Rs. 19,900 + 58% of DA). However, % of DA on par with Central Government at the time of appointment will be considered.
2	Senior. Technical Assistant	01	<p><b><u>Essential Educational Qualifications:</u></b></p> <p>Master's Degree in Aquaculture or Zoology or Fisheries or Marine Biology from a recognized University or Equivalent.</p> <p><b><u>Desirable Qualifications:</u></b></p> <ol style="list-style-type: none"> <li>1. A minimum 05 years' experience in the aquaculture</li> <li>2. field after acquiring above said essential qualification.</li> <li>3. Ph.D. in Fisheries Science/Aquaculture/ Marine</li> </ol>	

		<p>Biology/Biotechnology/Environmental Science /Life Science/or any other degree equivalent to life Science from a recognized University / National Institutions with at least first class (60%) .</p> <p>4. Proficient in MS Word and MS Excel, MS Power Point with the ability to create, format, and manage documents, spreadsheets, reports, and data entries efficiently. Candidates should demonstrate good command over basic and advanced features of both applications.</p> <p>5. Good communication, noting and drafting letters in English.</p> <p><b><u>Key Responsibilities</u></b></p> <ol style="list-style-type: none"> <li>1. Monitoring of coastal aquaculture establishments by collecting water, soil and animal samples.</li> <li>2. Processing the proposals of coastal aquaculture units and certification of inputs.</li> <li>3. Carry out analysis of water quality and other ecological parameters and submit detail reports.</li> <li>4. Collection of samples of commercially available aqua inputs from Farms, Retailers and Distributors.</li> <li>5. Conducting field surveys/training and awareness programmers for stakeholders.</li> <li>6. Timely submission of reports to Head Quarters and activities carried out during the month.</li> <li>7. Any other related work assigned by the Competent Authority.</li> </ol> <p><b><u>Maximum Age Limit:</u></b> 32 Years (As on closing date of application)</p>	<p>Approx Rs. 55,932/- (Rs. 35,400 + 58% of DA) However, % of DA on par with Central Government at the time of appointment will be considered</p>
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## SELECTION PROCEDURE

1. Applications received are shortlisted based on the meeting eligibility criteria's set and the confirmation of receipt of the DD for the application fees.
2. Shortlisting for the interview shall be done as per the eligibility criteria and a merit list will be created for each post in a ratio of **1:20** for Junior Clerk and **1:25** for Senior Technical Assistant.  
**Interview for Junior Clerk, includes typing test, noting & drafting of letters in English and operation of tally software**
3. Possession of the prescribed qualifications and experience does not automatically entitle a candidate to be shortlisted for further stages of the selection process.
4. Preference may be accorded to candidates possessing higher marks in the prescribed qualifications and/or greater relevant experience, **as per the discretion of the client (Principal Employer).**
5. The organization reserves the right to shortlist candidates based on higher qualifications, or other suitable criteria as deemed fit.
6. **The list of all the shortlisted applicants shall be forwarded to the client for further selection at their end.**
7. Shortlisted Applicants shall be informed via email for their interview/assessment/skill test (if any). Applicants are advised to keep their email and phone updated.
8. Selected applicants shall be informed via email/phone about their selection and further process.
9. Panel of weight list candidates will be kept for future vacancies.
10. BECIL shall not be obligated to publish or upload any interim results or stage wise shortlists. Only the final result, comprising the list of candidates selected for the post upon conclusion of the final interview conducted by the client, shall be published on the official website of BECIL.

## HOW TO APPLY

1. The applications for selection to the above posts will be accepted through SPEED POST/REGISTERED POST ONLY. **No other mode of application shall be entertained.**
2. Application Processing Fee in the form of Demand Drafts (Mandatory) will be accepted In Favor of

**NAME: BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED**  
**BECIL BANK: UNION BANK OF INDIA**  
**ACCOUNT NO: 510331001272052**  
**IFSC CODE: UBIN0905828**

Category	Fee applicability
UR / OBC	Rs 295/- (Rupees Two Hundred Ninety Five only)
SC / ST / PWD	Nil

**The original DD should be enclosed with the application in a sealed cover. It is advised to keep a copy of the DD should be retained with the applicant.**

3. The interested applicants must submit an application along with copies of educational qualifications and experience certificates in a sealed envelope in the prescribed format attached through SPEED POST/REGISTERED POST only & address it to “Broadcast Engineering Consultants India Limited (BECIL), Regional Office, #162,1<sup>st</sup> Cross, 2nd Main, AGS layout, RMV 2<sup>nd</sup> stage, Bangalore-560094”.
4. BECIL shall not be responsible for any postal loss/ postal delay in receipt of applications.
5. The envelope carrying the duly filled-in application form should be super-scribed as “Advertisement No:.....” and “Post Applied For – .....”.
6. Incomplete applications (columns of the format enclosed not filled in or all requisite documents not enclosed) or those in format other than the one prescribed in the Application Form will not be entertained & shall be summarily rejected.
7. The necessary documents as listed below (self- attested photo copy) are required to be attached along with the application.

1. Educational / Professional Certificates.
2. 10<sup>th</sup> & 12<sup>th</sup> Standard Mark sheet.
3. Birth Certificate.
4. Caste Certificate (if applicable)
5. Work Experience Certificate (if applicable)
6. PAN Card copy and Aadhaar Card copy
7. Copy of EPF/ESIC Card (Previous employer-if applicable)
8. Bank passbook. Copy mentioning the bank Account details.

#### **GENERAL CONDITIONS**

1. Applicant must read the instructions and ensure that the application is submitted correctly.
2. Applicants must review their application forms carefully before final submission. BECIL shall not accept any request for changes to be made in the information submitted by the candidates incorrectly.
3. The applicant should ensure that they fulfil the eligibility criteria and other requirements and that the particulars furnished by them are correct in all respect. In case it is detected at any stage of recruitment process that the applicant does not meet the eligibility criteria and/or the applicant has furnished any incorrect/false information or has suppressed any material fact(s), the candidature of such applicant is liable to be rejected. If any of the above shortcomings(s) is/are detected, even after appointment, his/her services are liable for suitable actions including termination and prosecution.
4. Applications that are not in conformity with the requirements indicated in this advertisement/incomplete application will not be entertained.
5. No TA/DA will be paid for attending the test/document verification/personal interaction (if any) & joining the duty on selection etc.
6. Applicants are requested to keep a photocopy of their application Forms before offline submission and retain with them for future reference.
7. Only shortlisted applicants as per the committee decisions shall be called for further process of interview.

8. Mere filling the form will not confirm suitability/selection for the post.
9. The candidature of applicants at all stages of selection process will be provisional and is subject to satisfying the prescribed eligibility conditions. Mere submission of form by the applicant will not imply that his/her candidature has been finally cleared by BECIL/Client. BECIL/Client takes up verification of eligibility conditions with reference to original documents once again, at various stages of the selection process and after the applicant has been selected for the post.
10. Applicants are advised to ensure the correctness of Email ID & Phone Number. BECIL shall not be responsible for any typographical errors (i.e Email IDs, Mobile Number etc.) in the application forms submitted by applicant.
11. If candidates want to apply for one or more post against the same advertisement, then candidate shall be submitting application form separately. The application processing fee shall be applicable as per number of posts applied.
12. Applicants are advised to possess a valid e-mail ID, which is to be entered in the Application Form. They are also advised to retain this e-mail ID active as any important intimation to the candidates shall be provided by BECIL/Client through e-mail. They are further requested to check regularly their e-mail (including message in SPAM folder) for any communication from BECIL/Client in this regard. Any important information including Corrigendum/Changes/Updates and information / general instructions during the course of recruitment process and on selected applicants shall be made available either through the website or on the email id, simultaneously tracking the website for updates.
13. Applicants are advised to fill the post judiciously as per the advertisement published by BECIL.
14. All the communications will be made either on registered email or registered mobile number.
15. No applicant shall make any communication with our client.
16. Applicants are requested to enter the details in the offline application format carefully. After submission of the application, no modification shall be permitted.
17. BECIL reserves the right to cancel/modify/restrict/increase/reopen the recruitment process, if the need so arises, without issuing any further notice or assigning any reason thereof. Posts indicated herein may be kept unfilled at the discretion of BECIL.
18. The number of vacancies may increase or decrease at any stage of selection process.
19. Canvassing in any form will be a disqualification.
20. All decisions taken by the organization regarding eligibility, shortlisting, interview and final selection shall be final and binding on all candidates.
21. No correspondence will be entertained from candidates not invited / selected.
22. Any legal dispute with regard to the selection process shall be subject to the jurisdiction of courts located at New Delhi.
23. Shortlisted candidates are required to produce original/self-attested application form, along with one set of photocopied documents of essential qualification/experience for verification at the time of interview.
24. The application processing fee submitted by the candidate shall not be refunded

(उम्मीदवार द्वारा जमा किया गया शुल्कि यानी आवेदन प्रसंस्किण शुल्कि वापस नहं किया जाएगा)

**Advisory:**

1. The applicants are advised not to fall prey to fraudulent job offers in the name of BECIL/Client. BECIL does not engage or authorize any agents or intermediaries for recruitment advertisements or job offers.
2. BECIL shall not be responsible in any way for any amount paid by the applicants to any individual or group of individuals/agencies purporting to be representing BECIL/Client.
3. BECIL does not solicit any money whatsoever from any applicant at any stage of the recruitment process, other than the prescribed application processing fee as advertised in the advertisements.
4. Vacancies (if any) are published on our Corporate Website [www.becil.com](http://www.becil.com) only, with complete details.

**Disclaimer:** Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of BECIL shall be final and binding on candidates.

In case of any doubt & queries please contact to: 080-23415853 or email at: [rohrblr@becil.com](mailto:rohrblr@becil.com)

**The Last date for receipt of application to BECIL is till 17.02.2026, 18:00 HRS.**



14. Educational/Professional Qualifications:

S. No.	Examination Passed	Course Name & Board/University/Institute	Year of Passing	Total Marks	Marks Obtained	Percentage
1	10 <sup>th</sup> passed					
2	12 <sup>th</sup> passed					
3	Graduation					
4	Post-graduation					
5	Diploma					
6	Others (if any)					

15. Work Experience (add separate sheet if required):

S. No.	Organization	Designation	Duration	
			From (DD/MM/YYYY)	To (DD/MM/YYYY)
1.				
2.				
3.				
4.				
5.				

16. Total years of experience: \_\_\_\_\_

17. References

S.No.	Name	Address	Contact Number

18. Languages known (Tick appropriate boxes)

	Read	Speak	Write
1. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Please attach self-attested photocopies of following documents with this form:

1. Educational / Professional Certificates
2. 10<sup>th</sup> & 12<sup>th</sup> Class Mark Statement
3. Caste Certificate, if any.
4. Work Experience Certificates
5. PAN Card and Aadhar Card copies
6. Copy of EPF/ESIC Card (Previous employer-if applicable)
7. Demand Drafts in favor of BECIL, Bangalore

(.....)  
Signature of Candidate with date