



BROADCAST ENGINEERING CONSULTANTS INDIA Limited

(A Government of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

Head Office: 14-B, Ring Road, I.P. Estate, New Delhi-110002, Phone: 011-23378823

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307

Phone: 0120-4177850 / 4177860 **Email:** Hrsection@becil.com **Fax:** 0120-4177879 **Website:** www.becil.com

VACANCY ADVERTISEMENT NO. 544

Applications are invited for recruitment of following manpower purely on contract basis for deployment in the office of Delhi Pharmaceutical Sciences and Research University (DPSRU).

S. No.	Name of post	No. of Required manpower	Eligibility (Qualification, Experience)	Proposed Remuneration (in Rs.)
1.	Section officer	01	<p>Essential:</p> <ol style="list-style-type: none"> Bachelor's degree with 50% marks or equivalent from recognized University/ Institution. Two years' relevant experience in Level-7 or six years' relevant experience in Level-6 in any Central / State Govt./ University/ PSU or other Central or State Autonomous Institutions. <p>Desirable:-</p> <ol style="list-style-type: none"> Post-Graduation qualification Professional qualifications like LLB/MBA/MCA or CA (inter)/ ICWA (Inter) Knowledge of computers and basic software tools like windows, excel, etc. <p>*Age Limit: Should not have attained the age of 65 years</p>	Rs.50,000/-
2.	Junior Assistant	01	<p>Essential:</p> <ol style="list-style-type: none"> Graduate from a recognized University in any discipline Data Entry speed of 8000 key depressions per hour in English on computers. <p>Desirable:</p> <ol style="list-style-type: none"> Six months' duration Certificate / Diploma course of a Govt. in Computer Applications from recognized Institution. Graduate in BCA, B.Tech/B.E in IT/Computer Science/ Electronics Engineering need not have this six months' duration certificate /Diploma. <p>*Age Limit: 32 years</p>	Rs.30,000/-
3.	Junior Assistant cum IT Assistant	01	<p>Essential:</p> <ol style="list-style-type: none"> Graduate from a recognized University in any discipline Data Entry speed of 8000 key depressions per hour in English on computers. <p>Desirable:</p> <ol style="list-style-type: none"> Six months' duration Certificate / Diploma course of a Govt. in Computer Applications from recognized Institution. Graduate in BCA, B.Tech/B.E in IT/Computer Science/ Electronics Engineering need not have this six months' duration certificate / Diploma. <p>*Age Limit: 32 years</p>	Rs.30,000/-

Walk-in Interview
for 03 posts will be on 27.02.2026 (Friday)
Reporting Time- 9:00 AM
at

Delhi Pharmaceutical Sciences and Research University,
Gate Number 1, Mehrauli - Badarpur Rd, opp. Sainik Farm, Sector 3, Tughlakabad
New Delhi, Delhi 110017.

Note:

- 1. *Minimum age/Maximum age limit would be applicable as on publishing date of the advertisement.**
- 2. Candidate will have to submit valid Demand Draft along with completely filled in registration form along with relevant documents while appearing for walk-in date at DPSRU campus.**
- 3. Please ensure your eligibility for the post as per the eligibility criteria of the advertisement and the amount of the Demand Draft as per your category while walk in for the Interview.**

Selection Process:

1. Applications shall be invited from applicants against the advertisement published.
2. Candidates will report to the venue with the filled in application form along with relevant documents at the walk-in date.
3. Selected applicants shall be informed via email/phone about their selection and further process.
4. BECIL shall not be obligated to publish or upload any interim results or stage wise shortlists. Only the final result, comprising the list of candidates selected for the post upon conclusion of the final interview conducted by the client, shall be published on the official website of BECIL.

How to apply:

1. Application Processing Fee in the form of **Demand Drafts (Mandatory) will be accepted In favor of "Broadcast Engineering Consultants India Ltd, Noida".**

Category-wise Application Processing Fees	
Category	Application Processing Fee
SC/ST, PWD	NIL
All other categories	Rs. 295/-

2. Incomplete applications (columns of the format enclosed not filled in or all requisite documents not enclosed) or those in format other than the one prescribed in the Application Form will not be entertained & shall be summarily rejected.
3. **The necessary documents as listed below (self- attested photo copy) are required to be attached along with the application.**
 1. Educational / Professional Certificates.
 2. 10th, 12th (if applicable)
 3. Birth Certificate.
 4. Caste Certificate(if applicable)
 5. Work Experience Certificate (if applicable)
 6. PAN Card copy
 7. Aadhaar Card copy
 8. Copy of EPF/ESIC Card (Pervious employer-if applicable)
 9. Bank passbook. Copy mentioning the bank Account details.

General Instructions:

1. Applicant must read the instructions and ensure that the application is submitted correctly.
2. Applicants are requested to enter the details in the application format carefully. After submission of the application, no modification shall be permitted.
3. Applicants must review their application forms carefully before final submission. BECIL shall not accept any request for changes to be made in the information submitted by the candidates incorrectly.
4. Applicants are requested to keep a photocopy of their application forms before submission and retain with them for future reference.
5. The applicant should ensure that they fulfill the eligibility criteria and other requirements and that the particulars furnished by them are correct in all respect. In case it is detected at any stage of recruitment process that the applicant does not meet the eligibility criteria and/or the applicant has furnished any incorrect/false information or has suppressed any material fact(s), the candidature of such applicant is liable to be rejected. If any of the above shortcoming(s) is/are detected, even after appointment, his/her services are liable for suitable actions including termination and prosecution.
6. Applications that are not in conformity with the requirements indicated in this advertisement/incomplete application will not be entertained.

7. No TA/DA will be paid for attending the test/document verification/personal interaction (if any) & joining the duty on selection etc.
8. Preference shall be given to local applicants and who have work experience in the same/similar department.
9. Only shortlisted applicants as per above eligibility criteria shall be called for further process (if any).
10. Mere filling the form will not confirm your suitability/selection for the post.
11. The candidature of applicants at all stages of selection process will be provisional and is subject to satisfying the prescribed eligibility conditions. Mere submission of form by the applicant will not imply that his/her candidature has been finally cleared by BECIL/Client. BECIL/Client takes up verification of eligibility conditions with reference to original documents once again, at various stages of the selection process and after the applicant has been selected for the post.
12. Applicants are advised to ensure the correctness of Email ID & Phone Number. BECIL shall not be responsible for any typographical errors (i.e Email IDs, Mobile Number etc.) in the application forms submitted by applicant.
13. If you want to apply for one or more post against the same advertisement, you shall be submitting application form separately. The application processing fee shall be applicable as per number of posts applied.
14. Applicants are advised to possess a valid e-mail ID, which is to be entered in the Application Form. They are also advised to retain this e-mail ID active as any important intimation to the candidates shall be provided by BECIL/Client through e-mail. They are further requested to check regularly their e-mail (including message in SPAM folder) for any communication from BECIL/Client in this regard. Any important information including Corrigendum/Changes/Updates and information / general instructions during the course of recruitment process and on selected applicants shall be made available either through the website or on the email id, simultaneously tracking the website for updates.
15. Applicants are advised to fill the post judiciously as per the advertisement published by BECIL.
16. All the communications will be made either on registered email or registered mobile number.
17. No applicant shall make any communication with our client.
18. BECIL reserves the right to cancel/modify/restrict/increase/reopen the recruitment process, if the need so arises, without issuing any further notice or assigning any reason thereof. Posts indicated herein may be kept unfilled at the discretion of BECIL.
19. The number of vacancies may increase or decrease at any stage of selection process.
20. Indian Nationals only need to apply.
21. Canvassing in any form will be a disqualification.
22. All decisions taken by the organization regarding eligibility, shortlisting, interview and final selection shall be final and binding on all candidates.
23. No correspondence will be entertained from candidates not invited / selected.
24. Any legal dispute with regard to the selection process shall be subject to the jurisdiction of courts located at New Delhi.
25. Shortlisted candidates are required to produce original/self-attested application form, along with one set of photocopied documents of essential qualification/experience for verification at the time of interview.
26. Those Candidates who were previously engaged by M/s. BECIL or Client and whose services were terminated, discontinued or not renewed due to disciplinary action, unsatisfactory performance, misconduct, or violation of contract terms shall not be eligible for consideration or engagement under this advertisement.
27. **The application processing fee submitted by the candidate shall not be refunded (उम्मीदवार द्वारा जमा की गई आवेदन प्रोसेसिंग फीस वापस नहीं की जाएगी।)**

Advisory:

1. The applicants are advised not to fall prey to fraudulent job offers in the name of BECIL/Client. BECIL does not engage or authorize any agents or intermediaries for recruitment advertisements or job offers.
2. BECIL shall not be responsible in any way for any amount paid by the applicants to any individual or group of individuals/agencies purporting to be representing BECIL/Client.
3. BECIL does not solicit any money whatsoever from any applicant at any stage of the recruitment process, other than the prescribed application processing fee as advertised in the advertisements.
4. Vacancies (if any) are published on our Corporate Website **www.becil.com** only, with complete details.

Disclaimer: Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of BECIL shall be final and binding on candidates.

In case of any doubt & queries please contact to: 0120-4177850/860 or email at: Hrsection@becil.com

Sd/-

Deputy General Manager

(MR & Projects)

For office Use: Reg.No.....

Advertisement No:.....

Demand Draft No:.....

Dated:..... Fee:.....



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(A Govt. of India Enterprise)

Head Office: 14-B, Ring Road, I.P. Estate, New Delhi-110002

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Tel: 0120-4177850 Fax : 0120-4177879

Website: www.becil.com

Please attach recent passport size Color photograph

(REGISTRATION FORM)

(Imp: Please read the details on prescribed educational, professional as well as experience requirements for the various professionals before filling in the form) (FILLED FORM IN ONLY CAPITAL LETTERS)

1. Application for the post of: _____

2. Candidate's Name - Mr. Mrs. Miss. (Please tick the appropriate)

Grid for candidate's name

3. Father's Name:

Grid for father's name

4. Date of Birth: Day Month Year

5. Aadhar No. (Compulsory)

6. Employee State Insurance No. (if any)

7. PAN No. (Compulsory)

8. Category: General OBC SC ST PH EWS OTHERS

9. Marital Status: Married Unmarried Widow

10. Nationality: _____ 11. Religion: _____

12. Permanent Address (Capital Letters):

Grid for permanent address line 1

Grid for permanent address line 2

City State

Pin Code

13. Correspondence Address (Capital Letters):

Grid for correspondence address line 1

Grid for correspondence address line 2

City State

E-Mail ID (Capital Letters): Pin Code

Grid for E-Mail ID

Mobile No.1

Mobile No.2

14. Educational/Professional Qualifications:

S. No.	Examination Passed	Course Name & Board/University/Institute	Year of Passing	Total Marks	Marks Obtained	Percentage
1	10 th passed					
2	12 th passed					
3	Graduation					
4	Post-graduation					
5	Diploma					
6	Others (if any)					

15. Work Experience (add separate sheet if required):

S. No.	Organization	Designation	Duration	
			From (DD/MM/YYYY)	To (DD/MM/YYYY)
1.				
2.				
3.				
4.				
5.				

16. Total years of experience: _____

17. References

S.No.	Name	Address	Contact Number

18. Languages known (Tick appropriate boxes)

	Read	Speak	Write
1. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Please attach self-attested photocopies of following documents with this form:

1. Educational / Professional Certificates
2. 10th Certificate / Birth Certificate
3. Caste Certificate, if any.
4. Work Experience Certificates
5. PAN Card
6. Aadhar Card
7. Copy of EPF/ESIC Card (Previous employer-if applicable)

(.....)
Signature of Candidate with date