

M-11012/9/2024-O/o ADLog-DM\_ANAdmn/807  
DIRECTORATE OF DISASTER MANAGEMENT  
A& N Administration

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Sri Vijaya Puram dated 15<sup>th</sup> April, 2026

To

1 The Director (I&P) A&N Administration, Sri Vijaya Puram.	3 The Chief Editor, Daily Telegrams Sri Vijaya Puram.
2 The Station Director, Doordarshan, Sri Vijaya Puram.	4 The News Editor, All India Radio, Sri Vijaya Puram.

*Sub: Publication of Vacancy Notice for engagement of 03 (Three)  
District Consultant (DM) on contract basis - reg.*

**Sir,**

Please find enclosed herewith a copy of Vacancy Notice to engage 03 (Three) District Consultant (DM) purely on contract basis for a period of 01(one) year for assisting and supporting the District Disaster Management Authority (DDMA) of respective Districts and to carry out disaster management activities in the respective District.

It is requested to kindly make necessary arrangements for publication/telecasting/broadcasting of the above said vacancy notice in your News Paper/media on two consecutive days for engagement of 03 (Three) District Consultant (DM) purely on contract basis in this Directorate.

Yours faithfully,

**Encl: A/A**

**Assistant Director (Admn)(DM)**

**Copy to: -**

1. The Executive Officer, SOVTECH for publication in the A & Administration website (andamannicobar.gov.in & ddm.andamannicobar.gov.in).
2. PS to Secretary (DM), A&N Administration for kind information of the Secretary (DM).

Digitally signed by  
Janik Ram

Date: 15-04-2026

11:28:29

**Assistant Director (Admn)(DM)**

M-11012/9/2024-O/o ADLog-DM\_ANAdmn/  
DIRECTORATE OF DISASTER MANAGEMENT  
A & N Administration

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Sri Vijaya Puram, dated 15.04.2026.

**VACANCY NOTICE**

**Hiring of 03 Nos. District Consultant (DM) on Contract basis in the Directorate of Disaster Management one each for each District of Andaman & Nicobar Administration**

The Directorate of Disaster Management, Andaman & Nicobar Administration intends to engage 03 (Three) District Consultant (DM) purely on contract basis for a period of 01 year for assisting and supporting the District Disaster Management Authority (DDMA) of respective Districts and to carry out disaster management activities in the respective District. The candidate will be selected through Walk-in-Interview and will be paid consolidated remuneration of Rs. 50,000/- (Fifty Thousand) per month. The Candidates who wish to be considered for the post on contract basis should have Master Degree in Disaster Management or Master Degree with PG Diploma in Disaster Management (Desirable: Ph.D., and other additional qualification in the respective field) with minimum 02 years' experience in the field of Disaster Management.

The eligible candidates may send/submit their duly filled application/Curriculum vitae (CV) in the prescribed format as per the Terms of References available in the website of [andamannicobar.gov.in](http://andamannicobar.gov.in) and [ddm.andamannicobar.gov.in](http://ddm.andamannicobar.gov.in) for hiring of 03 Nos. District Consultant (DM) on or before **05.05.2026** through email- [ddm.and@nic.in](mailto:ddm.and@nic.in).

**Director (DM)**

**TERMS OF REFERENCES FOR ENGAGING DISTRICT  
CONSULTANT ON CONTRACT BASIS**

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Andaman & Nicobar Islands has been known that multiple threat of hazards encompasses the island round the year like the threat of Earthquake, heavy rainfall, cyclone, active volcano, mud volcano and the targeted community on this proposed intervention is primarily & secondarily located in these hazardous condition. These Islands are as classified in Seismic Zone - V and are one of the most seismically active part of the world.

Considering the Vulnerability profile of A&N Islands and aftermath of Earthquake and Tsunami of 26th December, 2004, the Andaman and Nicobar Administration established a separate Department of Disaster Management for disaster preparedness, response, Mitigation, Relief & Rehabilitation and to implement the Disaster Management Action Plan, which includes coordination, policy-making, operations management, data collection, record keeping, Information, Education and Communication activities, public information, preparedness, community based disaster preparedness, training to all levels of the community, establishing of adequate warning systems, apprising the situation from time to time to the Union Territory Disaster Management Authority and to the National Disaster Management Authority.

The Directorate of Disaster Management is regularly conducting Mock Drills, Awareness & Preparedness programmes, mitigation activities and other Recovery, Response & Relief Activities to manage disasters in ANI. To strengthen the disaster management activities and regularly build the capacity building of these Islands, Consultant may be engaged at District level to carry out disaster management activities of District Administrations: -

Sl. No.	Name Of Post	No. of Post	Place of work
01.	District Consultant (DM)	03	DDMAs
	<b>Total</b>	<b>03 Posts</b>	

The above consultants to be engaged on purely contract basis for the period of one year from the date of their engagement by this Directorate and extension will be given as satisfactory performance and requirement of the staff in each year. No Earned leave is admissible during the contractual period except Casual leave as per Central Civil Service Rule.

**Educational Qualification and Consolidated pay per month**

Sl. No.	Name of Post	Educational Qualification	Experience	Age Limit	Consolidated pay in Rs. Per month
01.	District Consultant (DM)	<b>Essential:</b> Master Degree in Disaster Management or Master Degree with PG Diploma in Disaster	02 years experience in the field of disaster	45 years	50,000.00

*Arjun!*

	Management <b>Desirable:</b> Ph.D., and other additional qualification in the respective field would be preferred	management		
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TA/DA - The Individual Consultant may require to undertake domestic tours subject to approval of the competent authority and they will be allowed following TA/DA:

Position	Mode of Journey	Reimbursement of Hotel, Taxi and food Bills
District Consultant	Air in Economy class or by Ship in 1 <sup>st</sup> Class	Hotel accommodation of up to Rs. 750/- per day; Non-AC taxi charges of up to Rs. 225/- per day for travel within the city and food bills not exceeding Rs. 800/- per day.

**Terms & Conduction for Candidates selection criteria:**

Candidates will have to submit self-attested copies as proof of details furnished in their application/resume alongwith 02 recent passport size photos duly self-attested.

- a. Application/resume received after the due date, unsigned applications, applications where the post number is not filled in/not filled in correctly and applications incomplete in any respect will not be considered.
- b. The maximum age limit will be 45 years as on closing date of submission of application.
- c. Canvassing in any form will be a disqualification.
- d. If, at any stage, it is discovered that an attempt has been made by the applicant to wilfully conceal or misrepresent the facts, his candidature will be summarily rejected or his employment terminated.
- e. The applications/resume must be sent in neatly typed-out form in A-4 size paper.
- f. On selection of the candidate shall have to serve in any part of Andaman and Nicobar Islands, where this Department is having its jurisdiction.
- g. The date / venue of Interview will be published in the website: [www.ddm.and.nic.in](http://www.ddm.and.nic.in), The Daily Telegrams and announced through All India Radio, Port Blair. No individual call letters will be sent to the candidates.

*DRS*

- h. The candidates must bring their original certificates for verification on the day of personal interview.
- i. No TA or DA will be paid to the candidates for attending the selection process or personal interview.
- j. Interested qualified persons may send their application/resume to the following address before ..... between 09:30 AM and 04:00 PM in all working days:

The Director (Disaster Management),  
Directorate of Disaster Management  
Aapda Prabandhan Bhawan,  
Andaman & Nicobar Administration,  
Link Road, Goalghar,  
Port Blair, A&N Islands - 744101

**Roles & Responsibility of post:**

**District Consultant (DM)**

- The District Consultant (DM) shall report to appropriate authority in the district and shall maintain coordination with UTDMA.
- Alignment of District plans in accordance with the provisions of the Disaster Management Act., Sendai Framework and State Plan.
- Coordination of Mock Exercise at Various locations in the districts.
- Training of Officials for capacity building for better preparedness and effective response measures.
- Creation of Awareness about Disaster Risk Management.
- Compiling and timely furnishing of data and information to UTDMA on disaster aspects and Sendai Framework monitoring indicators.
- Improve coordination of the District Administration with Circle level and Panchayat level for effective preparedness, response and mitigation measures.
- Help in setting up of the Disaster Data Base at District Level.
- Assist the DDMA in identifying opportunities for mainstreaming Disaster Risk Reduction (DRR) in development programmes.
- Any other task assigned by UTDMA/DDMA.

Application of engagement as Consultant in the Directorate of Disaster Management, A&N Administration

Post applied for :  
1. Name :  
2. Father's Name :

*Arjun*

3. Date of Birth :  
4. Male/Female :  
5. Domicile :  
6. Nationality :  
7. Mailing Address :  
(with Tel./Mob. No. and email address) :  
8. Permanent Address :

9. Educational Qualification

Sl. No.	Course	Subject	University/ Board	Year of Passing	Division/ Class

10. Work Experience

Sl. No.	Organization/ Institute	Period		Nature of Work	Remark
		From	To		

11. In case of Retired Government Servant, Grade Pay/Pay Band must be indicated:

12. Whether SC/ST/OBC :

13. Reference

- i)  
ii)

(Signature)

Date:

Mobile No:

E-mail address:

  
निदेशक  
Director  
आपदा प्रबंधन निदेशालय  
Directorate of Disaster Management  
अ तथा नि प्रशासन / A & N Administration

**Resume  
(Format of Application)**

Recent  
Passport  
size  
photograph

To,

**The Director,  
Directorate of Disaster Management,  
Aapda Prabandhan Bhawan  
A&N Administration,  
Link Road, Goalghar,  
Port Blair.**

**Applied for the post:** District Consultant (DM) purely on contract basis in the Directorate of Disaster Management one each for each District of Andaman & Nicobar Administration.

(i)	Name (IN BLOCK LETTERS)				
(ii)	Father's / Husband's Name				
(iii)	Sex (Male / Female)				
(iv)	a. Date of Birth (Proof to be enclosed)				
	b. Age (as on .....)				
(v)	Nationality				
(vi)	Educational Qualification (Proof to be enclosed)	Qualification	Board / Univ.	Certificate No.	Year of Passing
		i)			
		ii)			
		iii)			
(vii)	Details of Experience (proof to be enclosed)	No. of Years ..... Months .....			
(viii)	Postal address for communication with Mobile No. & email address				
(ix)	Any other relevant information				

**Declaration**

I do hereby declare that the particulars furnished by me are correct and nothing has been concealed. If information furnished above is found to be false at any stage, my candidature/selection for the above mentioned post is liable to be cancelled.

Place:  
Date:

Signature of the candidat  
(Name: .....)