

CHIEF FINANCIAL OFFICER (CFO)

Reference Code : HLL/HR/054/2026
Job Title : CHIEF FINANCIAL OFFICER (CFO)
Start Date : 19.05.2026
End Date : 03.06.2026
Contract Type : Executive – Permanent / Deputation Basis

Company

HLL Lifecare Limited, a Government of India Enterprise, on behalf of HLL Biotech Limited, invites applications from experienced finance professionals for the position Chief Financial Officer (CFO) in HLL Biotech Limited, on regular basis / deputation.

HLL Biotech Limited is a Government of India enterprise functioning under the Ministry of Health and Family Welfare. The company was established to set up the Integrated Vaccine Complex (IVC) at Chengalpattu near Chennai for manufacturing life-saving and affordable vaccines to support India's Universal Immunization Programme. HLL Biotech Limited was declared a project of national importance with the objective of strengthening vaccine security and reducing the demand-supply gap in the country. The facility is designed to manufacture vaccines such as Pentavalent, BCG, Measles, Hepatitis B, Rabies, Hib, and Japanese Encephalitis vaccines with large-scale production capacity.

The company envisions becoming a world-class vaccine manufacturer focused on innovation, quality, and affordability while adhering to international GMP standards. HLL Biotech Limited also emphasizes research and development, technology upgradation, and sustainable healthcare solutions to improve national immunization coverage. Headquartered at Chengalpattu in Tamil Nadu, the organization plays an important role in supporting India's public health infrastructure through indigenous vaccine production.

The Chief Financial Officer (CFO) of HLL Biotech Limited (HBL) shall be responsible for overseeing the overall financial management, budgeting, accounting, taxation, audit, and regulatory compliance functions of the Company. The role involves providing strategic financial guidance to the management for effective decision-making, resource optimization, and strengthening financial governance mechanisms. The CFO shall ensure compliance with applicable statutory provisions, Government guidelines, and corporate governance standards while driving operational efficiency and financial sustainability. The position also requires close coordination with Government agencies, auditors, financial institutions, and internal stakeholders in supporting the Company's long-term growth and organizational objectives.

Job description

CFO will head and be responsible for the Finance and Accounts functions of the Company and responsible for overall management of finance function including:

- Preparation of Annual Budget, Strategic financial planning and Budgeting control.

- Efficient fund management. Ensure that all finances are properly administered and monitored, including credit control.
- Maintaining a cash management system for financial control and allocation.
- Analyzing financial results of business operations and introduce effective MIS.
- Ensuring cost effectiveness of all operations of the Company.
- Accounting and Finance including costing, budgeting, controlling, taxation and overall profitability of the company.
- Effective implementation of all direct / indirect and other laws with respect to company's operations.
- Liaison with various external agencies such as Banks, C&AG, Internal & Statutory auditors, cost auditor and Ministry for MOU target achievements & review.
- Prepare and close month/quarterly and annual accounts through SAP in time and ensure financial statements as per applicable accounting standards Govt regulations and policies of the company.
- Maintain Internal Financial controls and Corporate Governance.
- Plan and arrange financing for capital projects and operations; liaise with government agencies, banks, and financial institutions for loans, grants, and funding.
- Ensure compliance with Companies Act, DPE guidelines, CVC instructions, and tax regulations.

Requirements

Maximum Age: 50 years as on 01.05.2026

Scale of Pay : Rs. 36600-62000/- (E6 grade) (Pre-Revised)

Annual CTC : Rs. 21.70 lakhs (approx.) at minimum of scale

Qualification:

Essential : CA / ICWA

Desirable : Post Graduate Degree / Diploma in Management from recognized University.

Experience:

Essential Experience: 15 years of post-qualification experience, preferably in dealing with corporate financial management including cost and budgetary control, institutional/multilateral finance, working capital management in an organizational of repute. Should also have experience in dealing with Financial Planning, Project Structuring and Modelling of Projects, contract management, procurement and related area.

Candidates from CPSUs shall be holding grade of E5 for a minimum period of two years.

No. of Positions : 1

Posting Location : Chengalpattu (Tamilnadu)

Instructions for Applying Through the Google Form:

1. **Access the Google Form** using the following link: [Click here to Apply.](#)

2. **Download the prescribed job application form** from the link provided in the form or from the HLL website.
3. **Fill in the application form digitally** and save it as a **PDF or Word file**. Handwritten applications will **not** be accepted.
4. **Upload the completed application form** using the file upload option in the Google Form.
 - **Maximum upload size: 10 MB per file.**
5. **Attach additional supporting documents in PDF or Word format** if required (CV, educational/experience certificates, latest salary slip), ensuring each file is under 10 MB.
6. **Select the correct post** applied for in the form to ensure proper processing.
7. **Submit the form on or before the deadline.** Late submissions will not be considered.

For Deputation

Officers working under Central Government / State Government / Union Territory Administrations / Public Sector Undertakings / Statutory or Autonomous Organizations / Government Companies / Research Institutions or Organizations of repute having:

(A)

(i) holding analogous post on regular basis in the parent cadre / department; or

(ii) possessing minimum 5 years of regular service in the immediate lower grade (E5 as per Govt of India Grade of Pay) or equivalent scale in the parent cadre / department; and

(iii) possessing the following educational qualifications and experience:

(i) Essential Qualification: Chartered Accountant (CA) / Cost and Management Accountant (ICWA);

(ii) Desirable Qualification: Post Graduate Degree / Diploma in Management from a recognized University / Institution;

(iv) Essential Experience: Minimum 15 years of post-qualification experience in corporate financial management including budgeting, cost and budgetary control, institutional / multilateral finance, working capital management, financial planning, project structuring, project modelling, contract management, procurement and allied financial functions in an organization of repute.

(v) The applicant should possess adequate exposure in handling statutory compliance, audit, taxation, financial governance, and coordination with Government agencies / financial institutions

(B) Applications shall be forwarded through proper channel only, along with NOC

(C) The applicant should not be under suspension or facing any disciplinary/vigilance proceedings as on the date of application.

(D) Candidates fulfilling the eligibility criteria prescribed under the Department of Personnel & Training (DoPT) guidelines on deputation, Government of India instructions issued from time to time shall be eligible to apply for the post.

(E) Management reserves the right to shortlist candidates based on higher qualifications, relevant experience, and organizational requirements. The deputation shall be subject to acceptance of terms and conditions by the lending organization, borrowing organization, and the selected candidate.

(F) Deputation allowances, if any shall be provided as per the applicable rules and regulations.

(G) Period of Engagement: 3 Years, extendable based on applicable rules and regulations.

Applicants applying on deputation basis may download the prescribed application format from the Website and submit the duly filled-in application form along with all supporting documents, as prescribed in the advertisement, to the below-mentioned email ID recruiter@lifecarehll.com.

General Conditions:

1. Before applying, candidates should ensure that they fulfil all the eligibility criteria mentioned in the advertisement.
2. Applications not in the prescribed format **will not be considered** for selection process and no further communication will be sent separately.
3. Application Format can be downloaded from the website.
4. Job title and Reference code should be clearly mentioned in the Application form
5. All information submitted in the application will be verified with original documents at the time of the interview. If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected/cancelled at any stage of the recruitment process.
6. Only Indian Nationals are eligible to apply.
7. SC/ST/OBC/PwD candidates will be eligible for relaxation as per Government of India directives.
8. SC/ST candidates are required to submit SC/ST Caste Certificate in the format as applicable for appointment to posts under Government of India.
9. OBC candidates are required to submit Other Backward Class Certificate ('Non-Creamy Layer) (Certificate should be in the format as applicable for appointment to posts under Government of India).
10. The crucial date for determining the age limit shall be same as the cut of date for calculating Qualification & Post Qualification Experience of the candidates.
11. HLL reserves the right to cancel, restrict, or modify the selection process, or to not fill any or all of the posts notified, at its discretion. The number of vacancies may also be increased or decreased based on organizational requirements.
12. Candidates working in Government, Semi-Government Organizations, Public Sector Undertakings, or Autonomous Bodies must provide a No Objection Certificate (NOC) at the time of the interview.
13. The decision of Management regarding selection will be final.
14. Canvassing in any form will be a disqualification