



JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION
Solina Srinagar, Kashmir - 190001

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Subject: Filling up of post of Assistant Professor(Hospital Administration) in Sher-i-Kashmir Institute of Medical Sciences(SKIMS), Soura, Srinagar in Health & Medical Education Department.

Reference: Health & Medical Education Department's letter No. HME-SKIM/89/2025-01(7661492) dated 17.02.2026

Notification No:-04-PSC (DR-P) of 2026

Dated: 09-06-2026

Online applications are invited from the Indian citizens possessing the prescribed Academic/Professional qualification and age, for one(01) post of Assistant Professor(Hospital Administration) (Pay Scale-Level-11 (67700-208700) in Sher-i-Kashmir Institute of Medical Sciences(SKIMS), Soura, Srinagar, under OM category, detail of which is given in the following paras, in terms of the "Teachers Eligibility Qualifications in Medical Institutions Regulations, 2025" issued with SO.305 dated 21.01.2024 and as per the Recruitment Rules notified vide Gazetted Notification i.e. No. N-PO51(12)/18/2024-PGMEG-NMC dated 30.06.2025.read titled "**Teachers Eligibility qualification in Medical institutions Regulations, 2025**"read with the Jammu & Kashmir Public Service Commission (Business and Procedure) Rules, 2021 as amended upto date.

IMPORTANT INSTRUCTIONS

- APPLICANTS ARE ADVISED TO UPDATE THEIR ONE TIME REGISTRATION BEFORE FILLING THE APPLICATION FORM.
- THE APPLICATION FORM TOGETHER WITH INSTRUCTIONS FOR FILLING UP THE APPLICATION FORMS WILL BE AVAILABLE ON THE WEBSITE OF THE COMMISSION FROM- 12.06.2026
- APPLICANTS ARE ADVISED TO GO THROUGH THE INSTRUCTIONS AND ALL THE ELIGIBILITY CONDITIONS PRESCRIBED FOR THE POST, BEFORE FILLING UP THE ONLINE APPLICATION FORM.
- LAST DATE FOR FILLING UP OF ONLINE APPLICATION FORM COMPLETE IN ALL RESPECTS (INCLUDING UPLOADING OF THE REQUISITE DOCUMENTS) ALONGWITH THE REQUISITE FEE (ONLINE MODE ONLY) IS 11.07.2026
- THE LAST DATE FOR RECEIPT OF ONLINE APPLICATIONS PROVIDED IN THE NOTIFICATION SHALL BE THE CUT-OFF DATE FOR DETERMINING THE ELIGIBILITY AS REGARDS ACQUISITION OF EDUCATIONAL / PROFESSIONAL QUALIFICATION OR ANY OTHER CERTIFICATE ON THE BASIS OF WHICH ANY RESERVATION IS CLAIMED, NOTWITHSTANDING ANY EXTENSION IN THE LAST DATE OF SUBMISSION OF APPLICATIONS.
- THE MINIMUM AND MAXIMUM AGE WILL HOWEVER BE RECKONED WITH REFERENCE TO 1ST JANUARY, 2026.
- APPLICANTS CAN EDIT SOME OF THE FIELDS IN THEIR ONLINE APPLICATION FORM W.E.F 13.07.2026 to 15.07.2026 INSTRUCTIONS IN THIS REGARD WILL BE SEPARATELY MADE AVAILABLE ON THE WEBSITE.
- APPLICANTS ARE REQUIRED TO UPLOAD ALL THE MANDATORY PRESCRIBED/REQUISITE DOCUMENTS ALONGWITH THE ONLINE APPLICATION FORM.
- AN APPLICANT SEEKING CONSIDERATION UNDER ANY RESERVED CATEGORY MUST ENSURE THAT HE/SHE POSSESSES THE REQUISITE CATEGORY CERTIFICATE VALID ON THE CUT OFF DATE AND THE SAME IS REQUIRED TO BE UPLOADED WHILE SUBMITTING ONLINE APPLICATION. IT

MAY BE NOTED THAT NO FURTHER OPPORTUNITY TO UPLOAD ANY DOCUMENT SHALL BE PROVIDED AFTER THE CUT OFF DATE AND ACTION UNDER RULES INCLUDING REJECTION OF APPLICATION/CANDIDATURE MAY BE TAKEN.

- THE CERTIFICATE MUST BE IN THE FORMAT PRESCRIBED IN THE RULES AS APPLICABLE.
- APPLICANTS WILL NOT BE REQUIRED TO SUBMIT A HARD COPY OF THE ONLINE APPLICATION FORM OR ANY OTHER DOCUMENTS TO THE COMMISSION AT THE TIME OF FILLING UP ONLINE APPLICATION FORM.
- THE APPLICANT WILL HOWEVER BE REQUIRED TO PRESENT/PRODUCE A DOWNLOADED COPY OF THE ONLINE APPLICATION FORM ALONGWITH THE ORIGINAL CERTIFICATES AT THE TIME OF DOCUMENT VERIFICATION.
- APPLICANTS ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/INABILITY TO PAY FEE OR FAILURE TO LOGIN TO THE ONLINE APPLICATION PORTAL ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.

• Prescribed Qualification:

“MD(Hospital Administration)”

Experience	Teaching Experience as per AIIMS <u>Experience required for Assistant Professor:</u> (Essential for Medical candidates- General Disciplines) 03 years teaching and research experience in a recognized Institution in the subject of specialty after obtaining the qualifying degree of MD
Indexing Agencies	Only original papers, meta-analysis, systematic reviews, and case series that are published in journals indexed in <i>Medline, PubMed, Central Science Citation Index, Science citation Index, Expanded Embase, Scopus, Directory of Open Access Journals (DoAJ)</i> will be considered
Criteria for National/International Journal	Published by a National/International-Specialty Journal/Journal of a National/International Society provided it is included in one of the indexes mentioned above.
Publications	02

- Age as on 1st January 2026
 - a. Not more than 50 years.
 - b. Upper age limit upto 05 years is relaxable for SC, ST & 03 years in case of OBC candidates. The upper age limit in respect of SKIMS employees shall be determined in terms of Government Order No. 09-SKIMS of 2013 dated 08.03.2013.

NOTE

- i. The candidate should be citizen of India.
- ii. The candidates who are already in government service and intend to apply as in-service candidates shall, besides applying online, route their application form attested by Head of the Department through their Administrative Department.

• Requisite Fee

After successful submission of the online application form, candidate will be required to deposit requisite fee through online mode. The amount of fee to be paid is given below:

General Category	=	Rs.1200.00
Reserved Category	=	Rs 700.00

✓ NOTE

- i. Submission of multiple applications by way of prefixing Mr./Ms. or through generation of multiple User ID's or any other mode, followed by either non-payment of fee particulars or fee particulars (TID) of one application (RID) being mentioned against another application with a different RID would lead to rejection of the online application. The applicants who are submitting multiple applications should note that only the applications with higher Registration ID (RID) number shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID number. Besides a strict disciplinary action shall be taken including the cancellation of candidature and debarment for future examinations of J&K PSC will be taken against such applicants.
- ii. The application Form submitted without deposition of the fee, which gets substantiated through reflection of the same on the application form, shall be treated as incomplete and candidature of the said applicant shall be deemed to have been rejected without any notice. No representation against such rejection shall be entertained.

• **Documents to be uploaded**

While filing the online application form the applicants are required to upload the documents as per details given below:

- ▶ **Qualification Certificate(s)**
- ▶ **Degree Registration Certificate(s)**
- ▶ **Experience Certificate(s).**
- ▶ **Date of Birth Certificate (Matriculation)**
- ▶ **Reserved Category Certificate, if any.**
- ▶ **Re-prints of publications/name of books together with ISBN, number of pages, year of publication.**
- ▶ **Special Training Certificate (wherever applicable).**
- ▶ **Any other relevant document.**

It may be noted that no further opportunity to upload any document shall be provided after the cut-off date and action under rules including rejection of application form/candidature etc. will be taken.

• **Important instructions regarding filling up of online applications are given herein below:**

- a) Candidates are required to apply online through the website of the Commission i.e. <https://www.jkpsec.nic.in>. No other means/ mode of application shall be accepted.
- b) Candidates are first required to go to the JKPSC website <https://www.jkpsec.nic.in> and click on the link "One Time Registration" or click on Login menu if they have already created their profile with the JK PSC.
- c) After logging into their account, candidates are required to fill all the requisite fields of One Time Registration (OTR) i.e. personal information, contact information & educational qualification, service details etc.
- d) The candidate shall also be required to upload the image of date stamped recent passport size color photograph and signature. The photograph should not have been taken earlier than **01.01.2026**.
- e) Size of the photograph (passport size) and signature must be between 10kB to 20kB in *.jpeg or *.jpg only.
- f) After successful submission of all the details in the OTR account, check the eligibility conditions as mentioned in the advertisement notification before applying for the post.

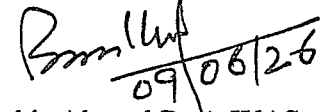
- g) On Clicking on the "show examination" a window will appear on the computer screen. Select the month of the advertisement notification for which candidate wants to apply, a link(s) for the post(s) will appear on the computer screen.
- h) An "APPLY" button is shown against the respective post and the candidates will click on the APPLY button against the post he/she is eligible.
- i) On clicking "APPLY" button, an instruction window will appear. Candidates should read instructions carefully before clicking on "APPLY" button at the bottom of the webpage.
- j) On clicking "APPLY" button, the system will display all facts/particulars that a candidate may have mentioned while filling up the necessary fields of his/her OTR account. Candidate shall fill up the remaining required fields in the application form and accept the declaration thereof.
- k) Once the candidate is satisfied about the correctness of the filled in details, then, he or she may click on "SUBMIT" button to finally push the data into server with successful submission report.
- l) On successful submission of the basic details, the candidates will be required to pay the online fee and uploading of the documents, for final submission of the online application form.
- m) Candidates can pay the requisite fee through online mode in the "SUBMITTED APPLICATIONS" menu in your account.
- n) After successful payment of the fee, the fee status will get reflected on the Online Application form. Candidates can check the fee status by clicking on the Print Application Button in the submitted Applications menu in their JKPSC account. In case the payment status shows either "not submitted or under processing or status has not been reflected on the submitted application form", candidates(s) are advised to contact the JKPSC at Solina Srinagar/Resham Ghar Colony Jammu immediately for clarification. Further where the online fee is paid through other service providers the candidate must ensure that not only the amount of fee is debited from his/her/service provider's Account but also credited into the official account of JKPSC.
- p) After successful submission of fee, the candidates will be required to upload requisite documents as specified in the advertisement/application form.
- q) The candidate would be able get the printout of his/her submitted application only after the payment of the requisite fee and uploading of requisite documents.
- r) Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

• **Action against candidates found guilty of misconduct.**

Candidates are advised that they should not furnish any particulars that are false or suppress any material information. A candidate who is, or has been, declared by the Commission, to be guilty of:

- i. seeking his/her candidature by any wrongful means, or
- ii. impersonating, or
- iii. procuring impersonation by any person, or
- iv. submitting fabricated documents or documents which have been tampered with or
- v. making statements which are incorrect, or false or suppressing material information, or
- vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
- vii. using unfair means during the test, or
- viii. writing irrelevant matter including obscene language or pornographic matter , in the script(s), or
- ix. misbehaving in any other manner in the examination hall, or
- x. harassing or doing bodily harm to the staff employed by the Commission for the conduct of their test, or any other candidate, or
- xi. attempting to commit or , as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, shall be liable:
 - i. to be disqualified by the Commission from selection for which he/she is a candidate ; and/or
 - ii. to be debarred either permanently or for a specified period:-
 - a) By the Commission from any examination or selection held by them;

- b) By the Union Territory Government from any employment under them; and,
c) if he/she is already in service under Government, disciplinary action can be taken against him/her under the appropriate rules.


09/06/26

(Bashir Ahmad Dar) JKAS
Secretary
J&K, Public Service Commission

No: PSC/DR/AP/H&ME/SKIMS-01/202

Dated: 09.06.2026

Copy to the: -

1. Commissioner/Secretary to Government, Health & Medical Education Department Civil Secretariat, J&K.
2. Director SKIMS with the request to upload the Notification on their official website.
3. Director, Information Department J&K, with the request to publish the Notification in the leading local dailies of the Union Territory of J&K and in two leading National Newspapers having large circulation, for at least three consecutive days.
4. Controller of Examinations, J&K Public Service Commission.
5. Assistant Director (Planning), J&K Public Service Commission.
6. P.S. to Chairman, J&K Public Service Commission for information of the Hon'ble Chairman.
7. P.S. to Member _____, J&K PSC for information of Hon'ble Member.
8. In charge website, J&K Public Service Commission for uploading of the Notification on the website.
9. Notice Board, J&K Public Service Commission, Srinagar/Jammu.
10. Stock file/Main file.