



ANDAMAN & NICOBAR UNION TERRITORY HEALTH MISSION

&  
OFFICE OF THE STATE HEALTH SOCIETY (A&N ISLANDS)  
Vacancy Notice

Applications are invited for the following vacant posts under the  
Ayushman Bharat Digital Mission (ABDM)

| Sl. No. | Name of the Post                                                                                                                      | Qualification                                                                                                                                                                                                                                                                                                                                                                                                                                        | No. of Post | Consolidated Salary (in Rs.) |
|---------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------------------------|
| 1.      | MIS/Data Analyst<br><br>(Programme Management Unit (PMU), South Andaman)                                                              | <b>Essential Educational and Professional Experience:</b> <ul style="list-style-type: none"> <li>BE/B.Tech “OR” MCA “OR” MBA/Post Graduate Diploma in Management “OR” Master’s in Public Health from recognized institute.</li> <li>3+ years of working experience.</li> <li>Proficiency in MS Office suite.</li> <li>Preference will be given to persons having experience of working in the Health Sector.</li> </ul> Age Limit: - 21 to 60 years. | 01          | Rs.40,000/-                  |
| 2.      | System Administrator<br><br>(Programme Management Unit (PMU), South Andaman & Programme Management Unit (PMU) North & Middle Andaman) | <b>Essential Educational and Professional Experience:</b> <ul style="list-style-type: none"> <li>Any Graduate.</li> <li>Relevant certifications (e.g. Comp TIA A+, MCSA) will be an advantage.</li> <li>Proven experience as System Admin, IT Technician or similar role.</li> <li>Experience with LAN/WAN networks.</li> <li>Thorough knowledge of computer systems and IT components.</li> </ul>                                                   | 02          | Rs.30,000/-                  |

|    |                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |    |              |
|----|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|--------------|
|    |                                                                                                 | <ul style="list-style-type: none"> <li>• Good knowledge of internet security and data privacy principles.</li> <li>• Excellent troubleshooting skills.</li> <li>• Very good communication abilities.</li> <li>• Exceptional organizing and time-management skills.</li> </ul> <p>Age Limit: - 21 to 60 years.</p>                                                                                                                                                                                                                                                                                                        |    |              |
| 3. | <p>Accountant</p> <p>(Programme Management Unit (PMU), South Andaman)</p>                       | <p><b>Essential Educational Qualification and Professional Experience:</b></p> <p>M.Com from a recognized university with computer knowledge</p> <p>Or</p> <p>B.Com with atleast three year's experience in the field of Accounting &amp; Finance. Coordinates and provides inputs in preparation of budget for ABDM, A&amp;N Islands.</p> <p>Monitor accounts receivable and payables to ensure acceptable turnaround time.</p> <p>Preparation of Utilization Certificate</p> <p>Coordination with auditor firm for conducting statutory audit every financial year.</p> <p><b><u>Age Limit- 21 to 60 years</u></b></p> | 01 | Rs. 30,000/- |
| 4. | <p>HMIS Assistant</p> <p>(South Andaman District &amp; North &amp; Middle Andaman District)</p> | <p><b>Essential Educational Qualification and Professional Experience:</b></p> <p>Bachelor's Degree in Computer Science / Information Technology / Computer Applications (BCA) / Electronics &amp; Communication / Information Systems from a recognized University/Institution.</p> <p>Preferably, 2+ years of experience in a government</p>                                                                                                                                                                                                                                                                           | 06 | Rs. 20,000/- |

|                                                                                                                                       |  |                                                                                        |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------|--|--|
|                                                                                                                                       |  | project.<br>Proficiency in MS Office, data management and basic system administration. |  |  |
|                                                                                                                                       |  | <b>Age Limit- 21 to 60 years</b>                                                       |  |  |
| The last date of receipt of application is 10.08.2026 and the interview time, date & venue will be intimated later to the candidates. |  |                                                                                        |  |  |

| APPLICATION FORM                                                                       |                           |                             |      |             |                          |   |                                   |
|----------------------------------------------------------------------------------------|---------------------------|-----------------------------|------|-------------|--------------------------|---|-----------------------------------|
| Post Applied for:                                                                      |                           |                             |      |             | Self Attested Photograph |   |                                   |
| 1. Name of the Applicant:                                                              |                           |                             |      |             |                          |   |                                   |
| 2. Father's Name:                                                                      |                           |                             |      |             |                          |   |                                   |
| 3. Date of Birth:                                                                      |                           | Age as on 10.08.2026:       |      |             | 4. Sex:                  |   |                                   |
| 5. Present Contact Address with Telephone No.:                                         |                           |                             |      |             |                          |   |                                   |
| 6. Permanent Contact Address with Telephone No.:                                       |                           |                             |      |             |                          |   |                                   |
| 7. Languages spoken/written:                                                           |                           |                             |      |             |                          |   |                                   |
| 8. Education: High school onwards, please list all your qualifications                 |                           |                             |      |             |                          |   |                                   |
| S.No.                                                                                  | Educational Qualification | Institute/ Board & Location | Year | Marks       |                          |   | Full/Part Time/ Distance Learning |
|                                                                                        |                           |                             |      | Full Mark   | Marks Secured            | % |                                   |
| 1.                                                                                     |                           |                             |      |             |                          |   |                                   |
| 2.                                                                                     |                           |                             |      |             |                          |   |                                   |
| 9. Employment Reg. No.:                                                                |                           |                             |      |             |                          |   |                                   |
| Years of experience:                                                                   |                           |                             |      |             |                          |   |                                   |
| 10 A. Current Employment:                                                              |                           |                             |      |             |                          |   |                                   |
| From (Month / Year)                                                                    |                           | To (Month / Year)           |      | Designation |                          |   |                                   |
|                                                                                        |                           |                             |      |             |                          |   |                                   |
| Location of Employment:                                                                |                           |                             |      |             |                          |   |                                   |
| Description of your duties:                                                            |                           |                             |      |             |                          |   |                                   |
| 10 B. Previous Employment:                                                             |                           |                             |      |             |                          |   |                                   |
| From Month / Year                                                                      |                           | To Month / Year             |      | Designation |                          |   |                                   |
|                                                                                        |                           |                             |      |             |                          |   |                                   |
| Location of Employment:                                                                |                           |                             |      |             |                          |   |                                   |
| Description of your duties:                                                            |                           |                             |      |             |                          |   |                                   |
| The above information furnished by me is correct and true to the best of my knowledge. |                           |                             |      |             |                          |   |                                   |
| Signature of the Applicant                                                             |                           |                             |      |             |                          |   |                                   |

Documents to be enclosed with the application:

**Attested photocopies of Mark Sheets, Certificates** in support of Educational Qualifications, e.g. Degree, Post-graduation, Professional Qualifications etc. (as the case may be)

**Experience certificate(s)** specifying **NATURE & PERIOD** of experience should be enclosed.

**Application should be sent in a cover superscripted "APPLICATION FOR THE POST OF "....." and should be addressed to: A & N Union Territory Health Mission, Office of State Health Society (A&N Islands), Quarter No. AP-III, Atlanta Point, Sri Vijaya Puram-744104, Telefax: 03192-234965, e-mail: nrhm.anislands@gmail.com**

**GENERAL INFORMATION:**

- The appointment will be made purely on merit basis.
- Interested candidates fulfilling the eligibility are requested to apply in the prescribed format in A4 size paper.
- While applying for the post, the applicant should ensure that he/she fulfils the eligibility and other norms and that the particulars furnished by him/ her are correct in all respects and suppression of information would lead to disqualification at any stage.
- Interested candidates shall be ready to work in remote / hard areas as and when directed and also may have to travel to remote/hard areas as required.
- Incomplete/defective applications, applications without photograph of the candidates shall be summarily rejected.
- The engagement will be on Contract basis for period of 11 months from the day you sign the contract within the stipulated period as per the offer of appointment letter. Any extension or renewal of your appointment beyond this duration, if any, will be subject to a review on your performance and contribution in your work and an agreement on terms that must be mutually agreed upon. However this would not be construed in any manner a promise for the regular appointment under State Health Society (A&N Islands).
- No individual call letters will be issued for appearing in the interview. Only the shortlisted candidates who have submitted application are required to attend the interview.
- The shortlisted candidate will be notified for the interview in the specified date and time alongwith the venue.
- No TA/DA shall be payable for appearing in the interview.

Mission Director  
UT Health Mission