

NATIONAL FILM DEVELOPMENT CORPORATION LTD. (NFDC) (A Government of India Enterprise) Floor, NMIC Building, NFDC – FD Complex, 24, Pedder Road, Cumballa Hill, Mumbai – 400 026 CIN – U92100MH1975GOI022994 Advertisement No. 61/Contractual/22.07.2026		
Invites applications for the following post on Contract Basis for (57th IFFI-2026)		
FESTIVAL COORDINATOR – 4 Posts, Mumbai (2 posts from August 2026 to December 2026 and 2 posts from September to November 2026)		
Educational Qualification	:	Bachelor's degree in Event Management, Cinema Studies, Film Making, Communications, or a related field.
Experience	:	1. Minimum 3 years work experience 2. Familiarity with films, audio-visual and other arts, film festivals and the entertainment industry. 3. Experience in event coordination, festival management, or arts administration preferred. 4. Strong organizational and multitasking skills with keen attention to detail. 5. Excellent interpersonal and communication skills. 6. Ability to work under pressure and adapt to changing situations. 7. Capability to deal with film, industry, artistes, cineastes and other diverse sections of festival stakeholders including audience. 8. Proficiency in Microsoft Office, Programming, event management and other relevant software. 9. Availability to work evenings and weekends before and during the festival period. 10. Candidates with own Laptops will be preferred
Job Responsibilities	:	• Assist in the overall planning and execution of the festival, ensuring that all logistical aspects run smoothly. • Coordinate communication between festival departments, including programming, marketing, hospitality, operations and other festival verticals and often with third parties. • Contribute to ensuring smooth coordination with Preview committee for the online screenings and meetings • Assist with travel and accommodation arrangements for festival guests during the festival.

		• Assist Film Programmers with tech checks before and during the festival to ensure smooth screenings. • Assist Film programmers on Red Carpet management and Press Conferences during the festival • Collaborate with the marketing team to manage festival communications and promotional materials. • Troubleshoot any on-site challenges during the festival and provide solutions in real time. • Any other responsibilities that may be assigned by line manager and senior management from time to time. • Liable to be posted anywhere in India. • Capable of working long hours in a fast-paced environment.
Age	:	Up to 45 years
Remuneration	:	Consolidated pay of Rs. 50,000/- per month.

General Conditions:

1. Interested candidates may fill up the application form on NFDC LinkedIn Portal on or before **31/07/2026 till 6:00 pm**
2. NFDC takes no responsibility for any delay in receipt or loss in postal transit of any application or communication.
3. Though the initial place of posting will be as per advertisement, the selected candidates will be required to serve in any part of India as per the discretion/requirement of NFDC.
4. Candidates are advised to keep their e-mail ID active at least for one year. No change in e-mail ID will be allowed once entered. All future correspondence shall be sent via e-mail or at the permanent address mentioned by the candidates in the application form.
5. Any corrigendum/amendment in respect of the above advertisement shall be made available only on NFDC LinkedIn Portal hence prospective applicants are advised to visit NFDC website regularly for above purpose.
6. Any canvassing, directly or indirectly, by the applicant will disqualify his/her candidature.
7. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdictions of Courts at Mumbai.
8. The management reserves the right in relaxing the age/qualification of deserving candidates for the above post.
9. The Management reserves the right to reject any application/candidature at any stage without assigning any reason.
10. Management reserves the right to not to fill-up the post or cancel the recruitment in the interest of the Company.
11. The contract hiring would be through outsourced agency selected by NFDC Ltd.