



GOVERNMENT OF INDIA MINISTRY
MINISTRY OF COMMERCE & INDUSTRY
OFFICE OF THE JOINT DIRECTOR GENERAL OF FOREIGN TRADE
6TH FLOOR, RESHAM BHAVAN LAL DARWAJA, SURAT-395003

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**ADVERTISEMENT FOR ENGAGEMENT OF YOUNG PROFESSIONALS OFFICE OF THE
JOINT DIRECTOR GENERAL OF FOREIGN TRADE (DGFT) SURAT.**

The Directorate General of Foreign Trade (DGFT) formulates, implements and monitors the Foreign Trade Policy (FTP) which provides the basic framework of policy and strategy to be followed for promoting exports and trade. The Foreign Trade Policy is periodically reviewed to incorporate changes, necessary to take care of emerging economic scenarios both in the domestic and international economy. Besides, the Directorate is also entrusted with responsibilities relating to multilateral and bilateral commercial relations, special Economic Zones, state trading, export oriented promotion and trade facilitation, and development and regulation of certain export oriented industries and commodities. The DGFT proposes to engage Young Professionals for its various Divisions during the year 2026.

2. Applicants possessing the following qualifications and experience would be considered for engagement as Young Professionals:-

Position	Qualification	Age Limit	Experience
Young Professional (YP)	1. Economics: Master's Degree in Economics (preferably with International Trade) 2. General Management #: MBA or equivalent from an institution having NIRF ranking up to 100 in Management category as per the latest NIRF ranking/ Masters in Public Policy/ International Trade.	Below 35 years of age as on 01st July 2026	Minimum one year post qualification experience in relevant field with proficiency in Computer skills



For the candidates having degrees from universities / institutes from outside India, Times/QS ranking of such universities / institutes will be taken into account.

3. General Terms and Conditions of Engagement:

The Young Professional will be paid a consolidated fee of Rs. 56,000/- (Rupees Fifty Six Thousand Only) per month (minus Professional Tax/TDS as applicable) respectively, subject to periodic completion of work certified by the controlling Officer. They will not be entitled for any other allowance or facility in addition to the consolidated fee.

- i. The engagement as Young Professional shall be initially for a period of one year which may be extended up to three years. **After three years no further extension will be permissible under any circumstances. The engagement will be purely on a temporary basis.**
- ii. The Individual Young Professional shall be solely responsible for taking out and for maintaining adequate insurance required to meet any of its obligations under the Contract, as well as for arranging, at the Individual Young Professional's sole expense, such life, health and other forms of insurance as the Individual Young Professional may consider to be appropriate to cover the period during which the Individual Young Professional provides services under the Contract.
- iii. The engagement as Young Professional is subject to verification of documents related to educational qualification and experience. If any information / documents submitted by Young Professional are found false/wrong at any stage, his/her engagement will be terminated immediately and the appropriate action will be taken against him/her as per rules.
- iv. Working Hours shall normally be from 9.30 AM to 6.00 PM during working days including half an hour lunch break in between. However, in exigencies of work, Young Professional may be required to work beyond office hours and may be called on Saturday/ Sunday and other holidays also.
- v. The YP will be eligible for 1.5 days leave for each completed month during the period of one year, subject to the prior written approval of the controlling Officer. Unavailed leave cannot be carried forward to the next year. Further, leave up to one month can be considered without remuneration with the prior approval of controlling Officer; however, in exceptional cases like need for professional development, training etc. this condition may be relaxed with the approval of Commerce Secretary, subject to official exigencies. Apart from this, the women Young Professional may be eligible for maternity leave as per the Maternity Benefit (Amendment) Act, 2017 issued by Ministry of Labour & Employment vide letter No.S-36017/03/2015-SS-I dated 12th April, 2017.
- vi. Young Professional will be governed by the Official Secret Act, 1923, as amended from time to time and will not disclose to any unauthorized person(s) any information/data that come to their notice during the period of their engagement as

'Young Professional' in the Department. All such information/records/papers/software/emails etc. will be property of Government.

- vii. Young Professional shall not represent themselves or otherwise make public with the intent to make a commercial advantage of their engagement with DGFT. He/she shall not, in any manner whatsoever, use the name, emblem or official seal of the Government of India or DGFT or any abbreviation of the name of DGFT, in connection with business or otherwise without the prior written permission of the competent authority of DGFT.
- viii. Young Professional shall be expected to conduct themselves in accordance with the rules and regulations of the Government of India. He/she will be expected to demonstrate high moral character, integrity, secrecy of office and dedication to work while discharging his/her duties. In case his/her services are not found satisfactory or found to be in conflict with the interest of the DGFT/Government of India, his/her services will be terminated forthwith, without any notice period or compensation.
- ix. In the unfortunate event of the death, injury or illness while serving in DGFT, Young Professional or the next of kin shall not be entitled to any compensation or Appointment.
- x. Young Professional will be required to submit a police verification report from their concerned police station and also submit a medical-cum-fitness certificate issued by any authorized Medical Practitioner prior to engagement.
- xi. The engagement can be terminated at any time by the Directorate by giving 30 days' notice or pay in lieu thereof. Similarly, Young Professional may also disengage after giving notice for a similar period.
- xii. The period of engagement would commence from the date of joining at DGFT. The period of engagement as Young Professional will not confer any claim or right for subsequent engagement/employment with DGFT or any other Government Department at a later date.
- xiii. The Department reserves the right to terminate the engagement of the Young Professional at any stage in event of a serious failure to perform the task assigned or of failure to observe any standards of conduct.
- xiv. Young Professional may be required to travel to any place in India. While on tour, TA/DA will be admissible to an Assistant Section Officer (ASO) of the Central Government.
- xv. The Young Professionals will be required to submit a Non-Disclosure Agreement & Non-compete Agreement incorporating a cooling-off period on a Rs. 10/- stamp paper on the date of joining.

Interested and eligible candidates should only apply latest by 10.08.2026, using their **valid email ID** through Google form along with supporting documents and CV at e-mail id surat-dgft@nic.in. **no need to forward any hard copy of the application to this office. Incomplete application or application received after due date will be rejected.**

For any further query, candidates may approach this office at surat-dgft@nic.in.



(Satyadev Dommety)
Foreign Trade Development Officer
For, Joint Director General of Foreign Trade

ANNEXURE-I

Application Form

(Proforma)

Affix Latest
Passport Size
Photograph

I. APPLICATION FOR ENGAGEMENT OF YOUNG PROFESSIONALS at Office of the Joint

DGFT, Surat

II. Details:

1	Name of the Candidate				
2	Father's Name				
3	Address {postal address for correspondence}				
4	Permanent Address				
5	Telephone Number(s)				
6	Email ID				
7	Age and Date of Birth (copy of matriculation certificate to be enclosed)				
8	Details of Educational Qualification - from bachelor's degree	Year of passing	Subject/specialization	Percentage of Marks/Grade /GPA	Name and details of the College/Institution.
9	Do you have the required post-graduation in	5			

	Economics /Commerce/Business Administration/ Engineering/ Law	Yes /No (please attach a copy of your Post-Graduation degree certificate / provisional certificate & mark sheet)
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10	Details of additional certifications and				
		a)			
		b)			
		c)			
Details of current Employment					
11	Current organization & place of work (also state if you work from home/office/hybrid)				
	(b) Current designation & salary				
	c) Nature of work				
Details of all employment so far in chronological order					
12	Name or organization/firm/institution/office	Post held/designation	Period	Nature of work, duties/responsibilities (enclose a separate sheet if required)	
a)					
b)					
c)					

d)				
13	Details of achievements/ awards and commendation			
14	Additional information, if any, which you would like to mention in support of your suitability for the job. (enclose a separate sheet/CV, if the space is insufficient with signature)			
15	Any other information			

- iii. The information/details provided by me above are correct and true to the best of my knowledge and no material facts having a bearing on my selection has been suppressed/ withheld. If any information/declaration is found incorrect at any stage, I am solely responsible for it and consequential action as deemed necessary may be taken. I agree to abide by all the terms and conditions involved in the contract. The Police verification Report & Medical cum-fitness certificate is attached.

Place:

Date:

Signature of the Candidate