



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: Admin-II/EXT213/2026

Job Title

Technical Officer (Scale I) [Backlog Vacancy]

Job Reference Number

50922787

Application End Date

04.09.2026

Type of Employment

Permanent

No. of Position(s)

1

Application Category(s)

1(SC-1)

IITB Recruiting:

IIT Bombay invites online application from Indian citizens having requisite qualification(s) and experience for one position of Technical Officer (Scale-I) post (Backlog vacancy), in the area of Software Engineering (Full-Stack Developers), to be deployed to Application Software Centre, on selection.

Essential Qualifications & Experience:

B.Tech./ B.E. in any discipline or MCA or M.Sc. in Information Technology or Computer Science with a minimum of 55% marks or equivalent grade point average with relevant experience of six years, out of which three years should be at Pay Level 7 (44900-142400) or one year should be at Pay Level 8 (47600-151100) or equivalent or above.

The following relevant experience is essential and must be evidenced by attaching supporting documents:

- Four years' experience in Object Oriented Languages (Spring Boot/Java, Django/Python or equivalent), or Front End Frameworks (Angular, Vue, React JS or equivalent).
- Four years' experience with databases (Mysql or Postgres).
- Demonstrable proficiency in JSON RPC, SOAP, or REST API programming.
- Four years' experience in working in Linux command line environment.

Desirable: Experience in a technical / scientific post at the specified pay level(s) or equivalent or above, and demonstrated ability in end-to-end IT/Software Project Management including preparation of software requirements, project plans, time estimates and deployment of large and medium scale projects.

While submitting the online application, the applicant applying must attach a PDF document in a table format given at the following URL: <https://bighome.iitb.ac.in/index.php/s/FzyBCsQp2QGtSKt>
Enter the "Document Title" as "Experience and Pay information" and rename the file as "YourFullName-expay.pdf". This is an essential document that will be used for shortlisting candidates.

Job Profile:

1. Provide technical operations support to the team
2. Managing the existing Java/J2EE application development
3. Designing and developing high-volume, low-latency applications for critical systems and delivering high-availability and performance
4. Contributing in all phases of the software development life-cycle
5. Writing well designed, testable, efficient code
6. Conducting software analysis, programming, testing and debugging
7. Identifying and rectifying production and non-production application issues
8. Maintaining precise and regular documentation of the additions and updates to the code-base.
9. Leadership role in working closely with external agencies, lateral units and senior management of the Institute to implement IT projects on schedule. The job also requires decision-making on software development policies, processes and maintenance relevant to the Institute, and requires the management of project employees.

Pay Details:

Pay: Pay Level 10 (Rs 56100 - Rs 177500)

(Gross Pay includes Basic Pay + Dearness allowance + House Rent Allowance + Transport Allowance + Dearness allowance on Transport allowance)

Age limit: 40 years (as on the application closing date)

General information:

About IIT Bombay :

IIT Bombay, an Institute of National Importance adjudged as an Institute of Eminence, was established in 1958 as a part of the government initiative, by an Act of Parliament 1961.

I) How to apply :

a) Applicants possessing the requisite qualification(s) and relevant experience may apply online at the <https://www.iitb.ac.in/career/apply> link. The hard /soft copy of the application form submitted online in the application portal is not required to be sent by post/ email. The soft copy of the application/resume sent over e-mail to any Institute Officials will not be considered for the selection process.

b) The application fee is Rs. 500 (Non-Refundable) for General Category candidates. For OBC (NCL) & EWS candidates, the application fee is Rs. 250 (Non-refundable). The application fee is to be paid online through the application portal before submitting the application. Moreover, no fee is payable by SC, ST, PwDs, and Female candidates (as applicable).

c) Applicants are encouraged to apply and submit the online application on time and not wait until the last date to avoid potential issues like website crashes, high traffic, payment issues, or technical problems leading to non-submission of the application.

II) Selection Process :

a) Scrutiny/Screening of applications: Applications received in response to the advertisement will be scrutinized, and only scrutiny-in applicants will be called for the further selection process. Merely fulfilling the requirements prescribed in the advertisement will not automatically entitle an applicant to be called for the further selection process. It may not be possible and/ or convenient to conduct the shortlisting process for all eligible applicants, and under such circumstances, the Institute can limit the number of applicants to be called for the shortlisting process on the basis of qualifications and/or experience higher than the minimum prescribed in the advertisement. Hence, applicants should give all relevant details of qualification and experience with supporting documents, if any. Candidates shall be provisionally shortlisted based on the scrutiny, and a detailed scrutiny for the eligibility of the candidate would be done at the final stage of the recruitment process before selection.

b) There shall be a written test for shortlisting, the marks of which will not be carried forward for the further selection process. Only shortlisted candidates will be called for the final round of the selection process, i.e., interview. The final selection will be through an interview.

Procedure:

On the basis of the performance of candidates in the written test, a shortlist of a maximum of upto 7 candidates, in order of merit, will be drawn, subject to their getting marks above the cut-off may be called for the further selection process. In case of a tie in marks / score, all the candidates with equal marks may be called for the further selection process.

III) Terms and Conditions for applying:

a) The applicants should ensure at their end that they possess the essential qualification(s) and experience laid down for the post. The qualifying degree(s) must be from a recognized University / Institute.

b) For PhD degree holders, a maximum of three years of relevant experience shall be counted against the six years of experience required for B. E/ B. Tech/ M. Sc candidates.

c) Applicants are advised to keep all data/details ready before filling the online application. Details furnished in the online application will be treated as final, and no subsequent changes in any data/ particulars entered by the applicant in the Online Application shall be entertained. Application incomplete, in any respect, for example, a missing information/document, shall be summarily rejected.

d) Age relaxation is applicable as per the Institute norms.

e) The age limit criterion will be relaxed for applicants working in any department / section / unit / project of the Institute, provided they have served the Institute for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period. Age relaxation for Institute permanent employees is upto 57 years.

f) Age relaxation for SC / ST / OBC (NCL) category applicants is applicable only if the post is reserved for that particular category. Age relaxation to PwD applicants & Ex-servicemen is as per the rules.

g) Applicants should upload a latest photograph (not older than 6 months) and copy of certificates in support of their qualification(s) (matriculation onwards), experience, pay slip, date of birth, caste, etc.

Certificate(s) in support of experience should be on the organization's letterhead, bearing the date of issuance, specific period of work, designation, pay drawn against each such position, etc., duly certified by the concerned issuing authority.

In case of advertisement for Group A posts, candidates have to submit salary/ pay slip for the prescribed number of years, satisfying the advertisement criteria.

h) Original certificates should be produced at the time of the Selection Process as well as on Joining, if selected.

i) Regarding caste validity in case of Scheduled Tribe candidates, the caste validity certificate issued by the Scheduled Tribe Certificate Scrutiny Committee of the respective State Government should be enclosed with the Application.

j) The following EWS guidelines will be applicable if a post is reserved for EWS category :
Persons who are not covered under the reservation scheme for SC, ST, OBC, and whose family has a gross annual income below Rs. 8.00 lakh are to be identified as EWS for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/ her parents and siblings below the age of 18, as also his/ her spouse and children below the age of 18. The income shall include income from all sources, i.e., salary, agriculture, business, profession, etc., and it will be income for the financial year prior to the year of application. Also, a person whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :

- (i) 5 acres of agricultural land and above;
- (ii) Residential flat of 1000 sq. ft. and above;
- (iii) Residential plot of 100 sq. yards and above in notified municipalities ;
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The income and assets of the families as mentioned above would be required to be certified by an Officer not below the rank of Tehsildar in the States/ UTs. The candidates shortlisted for document verification shall be required to bring the requisite certificate as specified by the Government of India at the time of appearing for the process of document verification.

The EWS applicant claiming reservation under the “EWS category” (if any vacancy reserved for EWS) must ensure that he/she possesses the Income & Asset certificate valid for the current financial year issued based on Income for the previous financial year. If during document verification, the applicant could not produce the valid EWS certificate or proof/receipt of having applied for the EWS Certificate of the requisite time period, his/her candidature is liable to be cancelled without assigning any reason.

k) Applicants seeking reservation benefits / concession in fee admissible to candidates belonging to SC/ ST/ OBC-NCL/ EWS/ PwD/ Ex-Servicemen category must attach relevant certificates in the format as prescribed by the Central Government to support their claim. The OBC applicant claiming reservation under the “OBC category” (if any vacancy reserved for OBC) must produce a valid OBC (Non-Creamy Layer) certificate, in the prescribed format (Annexure III), issued in the current Financial Year. In case, during document verification, the applicant could not produce the valid OBC-NCL certificate or proof/receipt of having applied for the OBC-NCL Certificate of the requisite time period, his/her candidature is liable to be cancelled.

l) Candidates applying against posts reserved for EWS or OBC-NCL categories must upload a valid EWS/OBC-NCL certificate that is applicable as on the closing date of the advertisement.

m) Applicants seeking reservation benefits available to OBC (NCL) category are required to attach a declaration, in addition to the certificate in the prescribed format issued by the Competent Authority, enclosed at Annexure I (applicable, if the post is reserved for OBC category). The eligibility for availing reservation against the vacancies reserved for the Persons with Benchmark Disabilities shall be the same as prescribed in “The Rights of Persons with Disabilities Act, 2016”. PwBD applicants claiming reservation under the “PwBD category” must ensure possession of a valid PwBD Certificate (clearly indicating PwBD category & percentage of disability) issued by the concerned authorities as per Govt. of India norms.

n) Applicants serving in Central / State / Semi-Government Organizations / Autonomous Body / Public Sector Unit / etc., must apply through the proper channel and such applicants will be required to upload NOC/ proof of having placed the request with the existing organisation for issuance of NOC. It is mandatory to produce an NOC during the selection process and a relieving letter at the time of joining, if selected, failing which they shall not be permitted to join the post.

IV) Benefits and facilities available upon appointment :

- a) Family accommodation will be provided on the Campus as per rules and subject to availability.
- b) Children of the staff member are eligible for admission in the Campus School/ Kendriya Vidyalaya as per rules and availability.
- c) Institute employees and their dependents are entitled to Medical facilities in the Institute Hospital as per rules.
- d) Children Education Allowance as per applicable rate for upto two children.

V) General Information:

- a) This is a permanent position of the post as per the Recruitment Rules and Promotion Policy of the Institute.
- b) Eligibility of an applicant for the post shall be considered as on the date of closing of the online application interface.
- c) The Institute reserves the right not to fill any of the advertised post(s).
- d) The appointment of the selected applicant is subject to the applicant being found medically fit as per the norms of the Institute.
- e) The decision of the Institute in all matters relating to the eligibility of the applicants, Screening /

Written Test, and Selection shall be final and binding on all the applicants.

f) No correspondence / personal inquiries shall be entertained from applicants regarding the conduct and result of the written test and reasons thereof, for not being called.

g) In case of any inadvertent mistake in the process of selection, which may get detected at any stage, even after the issuance of an appointment letter, the Institute reserves the right to modify/withdraw /cancel without any communication made to the candidate.

h) The Institute reserves the right to reject the candidature of a candidate at any point of time during the course of recruitment, if found indulging in malpractice or does not fulfill the prescribed qualification, experience or any other eligibility conditions as specified in the advertisement or recruitment guidelines. All such candidates are liable to be disqualified from the selection process, in addition to appropriate legal action as may be deemed fit by the Institute.

i) In case of any dispute/ambiguity in the advertisement or in the selection process, the decision of the Institute shall be final.

j) The Institute shall verify the antecedents or documents submitted by an applicant at any point of time, either at the time of appointment or during the tenure of the service. In case it is detected that the documents submitted by the applicant are fake or the applicant has a clandestine antecedent(s)/background which the applicant had suppressed at the time of joining, then the applicant's services are liable to be terminated with immediate effect and legal action may be initiated against such an applicant/employee.

k) Candidates belonging to the SC/ ST category attending the written test shall be paid to & fro second class railway fare, by the shortest route, subject to production of tickets and caste certificate. Candidates belonging to SC/ ST category already in Central/State Government organization, Autonomous Body, Public Sector Units, etc., are not admissible for the same. Payment will be made through bank transfer after processing of the claims.

l) Outstation candidates attending the interview will be eligible for reimbursement of travel expenses, to and fro, by air (tickets to be purchased through M/s Balmer Lawrie & Company Limited, M/s Ashok Travels & Tours and Indian Railways Catering & Tourism Corporation Limited only) / 2 tier AC rail, by the shortest route, from the city of residence in India to the Institute, upon production of tickets. To facilitate online reimbursement of travel expenses, we require a duly signed copy of the form available at the following link:

https://www.iitb.ac.in/sites/www.iitb.ac.in/files/jobs/2018-07/Bank%20details_FORM_0.pdf Please scan the duly filled-in form with signature and send to the e-mail id: jobs@iitb.ac.in

m) Canvassing in any form shall lead to disqualification.

n) No interim correspondence will be entertained.

o) For any queries related to the submission of online applications, the applicant may enquire via e-mail on jobs@iitb.ac.in with the application ID, Job Title and Job Ref. No. mentioned in the subject. However, inquiries/queries related to eligibility for the post or for interpretation of the rules will not be entertained.

p) Applicants should provide their correct and active e-mail address in the application for all future correspondence viz. issuance of call letter or any other information, which shall be communicated through e-mail only. Moreover, applicants are advised to remain updated regarding the Selection Process, date and venue, etc. by visiting the IIT Bombay website <https://www.iitb.ac.in/career/apply>. Addendum/corrigendum, if any, in respect of this advertisement, shall be notified through the Institute's website.

q) Admit card will be issued to shortlisted candidates through their registered e-mail ID only.

r) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the courts situated at Mumbai only.

The date of closing of the online application interface is 04.09.2026

REGISTRAR

Date: 05.08.2026

Copy to:

1. Head/In-charge of all the Departments/Sections/Centres.
2. All Notice Boards/Staff Notices

ANNEXURE – I

DECLARATION

“I, son / daughter of Shri
..... resident of village/town/ city
.....district state hereby declare that I belong to
the community which is recognized as a backward class by
the Government of India for the purpose of reservation in services as per orders contained in
Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT) dated
8.9.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the above referred Office Memorandum dated 8.9.1993 and its
subsequent revision through O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017”.

Signature of the Candidate

Name of the Candidate

Place: IIT Bombay

Date:



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: Admin-II/EXT214/2026

Job Title

Technical Officer (Scale-I)

Job Reference Number

50922799

Application End Date

04.09.2026

Type of Employment

Permanent

No. of Position(s)

1

Application Category(s)

1(OBC-1)

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2. Four years' experience with databases (Mysql or Postgres).
3. Demonstrable proficiency in JSON RPC, SOAP, or REST API programming.
4. Four years' experience in working in Linux command line environment.

Desirable Experience:

1. Experience in a technical / scientific post at the specified pay level(s) or equivalent or above, and demonstrated ability in end-to-end IT/Software Project Management including preparation of software requirements, project plans, time estimates and deployment of large and medium scale projects.
2. Experience using open source libraries and contributions to open source
3. Experience with secure coding practices and micro services architecture

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g) Applicants should upload a latest photograph (not older than 6 months) and copy of certificates in support of their qualification(s) (matriculation onwards), experience, pay slip, date of birth, caste, etc.

Certificate(s) in support of experience should be on the organization's letterhead, bearing the date of issuance, specific period of work, designation, pay drawn against each such position, etc., duly certified by the concerned issuing authority.

In case of advertisement for Group A posts, candidates have to submit salary/ pay slip for the prescribed number of years, satisfying the advertisement criteria.

h) Original certificates should be produced at the time of the Selection Process as well as on Joining, if selected.

i) Regarding caste validity in case of Scheduled Tribe candidates, the caste validity certificate issued by the Scheduled Tribe Certificate Scrutiny Committee of the respective State Government should be enclosed with the Application.

j) The following EWS guidelines will be applicable if a post is reserved for EWS category :
Persons who are not covered under the reservation scheme for SC, ST, OBC, and whose family has a gross annual income below Rs. 8.00 lakh are to be identified as EWS for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/ her parents and siblings below the age of 18, as also his/ her spouse and children below the age of 18. The income shall include income from all sources, i.e., salary, agriculture, business, profession, etc., and it will be income for the financial year prior to the year of application. Also, a person whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :

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The OBC applicant claiming reservation under the “OBC category” (if any vacancy reserved for OBC) must produce a valid OBC (Non-Creamy Layer) certificate, in the prescribed format (Annexure III), issued in the current Financial Year. In case, during document verification, the applicant could not produce the valid OBC-NCL certificate or proof/receipt of having applied for the OBC-NCL Certificate of the requisite time period, his/her candidature is liable to be cancelled.

l) Candidates applying against posts reserved for EWS or OBC-NCL categories must upload a valid EWS/OBC-NCL certificate that is applicable as on the closing date of the advertisement.

m) Applicants seeking reservation benefits available to OBC (NCL) category are required to attach a declaration, in addition to the certificate in the prescribed format issued by the Competent Authority, enclosed at Annexure I (applicable, if the post is reserved for OBC category).
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- c) Institute employees and their dependents are entitled to Medical facilities in the Institute Hospital as per rules.
- d) Children Education Allowance as per applicable rate for upto two children.

V) General Information:

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- b) Eligibility of an applicant for the post shall be considered as on the date of closing of the online application interface.
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- d) The appointment of the selected applicant is subject to the applicant being found medically fit as per the norms of the Institute.
- e) The decision of the Institute in all matters relating to the eligibility of the applicants, Screening / Written Test, and Selection shall be final and binding on all the applicants.
- f) No correspondence / personal inquiries shall be entertained from applicants regarding the conduct and result of the written test and reasons thereof, for not being called.
- g) In case of any inadvertent mistake in the process of selection, which may get detected at any stage, even after the issuance of an appointment letter, the Institute reserves the right to modify/withdraw /cancel without any communication made to the candidate.
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- k) Candidates belonging to the SC/ ST category attending the written test shall be paid to & fro second class railway fare, by the shortest route, subject to production of tickets and caste certificate. Candidates belonging to SC/ ST category already in Central/State Government organization, Autonomous Body, Public Sector Units, etc., are not admissible for the same. Payment will be made through bank transfer after processing of the claims.
- l) Outstation candidates attending the interview will be eligible for reimbursement of travel expenses, to and fro, by air (tickets to be purchased through M/s Balmer Lawrie & Company Limited, M/s Ashok Travels & Tours and Indian Railways Catering & Tourism Corporation Limited only) / 2 tier AC rail, by the shortest route, from the city of residence in India to the Institute, upon production of tickets. To facilitate online reimbursement of travel expenses, we require a duly signed copy of the form available at the following link:
https://www.iitb.ac.in/sites/www.iitb.ac.in/files/jobs/2018-07/Bank%20details_FORM_0.pdf Please scan the duly filled-in form with signature and send to the e-mail id: jobs@iitb.ac.in
- m) Canvassing in any form shall lead to disqualification.
- n) No interim correspondence will be entertained.
- o) For any queries related to the submission of online applications, the applicant may enquire via e-mail on jobs@iitb.ac.in with the application ID, Job Title and Job Ref. No. mentioned in the subject. However, inquiries/queries related to eligibility for the post or for interpretation of the rules will not be entertained.
- p) Applicants should provide their correct and active e-mail address in the application for all future correspondence viz. issuance of call letter or any other information, which shall be communicated

through e-mail only. Moreover, applicants are advised to remain updated regarding the Selection Process, date and venue, etc. by visiting the IIT Bombay website <https://www.iitb.ac.in/career/apply>. Addendum/corrigendum, if any, in respect of this advertisement, shall be notified through the Institute's website.

q) Admit card will be issued to shortlisted candidates through their registered e-mail ID only.

r) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the courts situated at Mumbai only.

The date of closing of the online application interface is 04.09.2026

REGISTRAR

Date: 05.08.2026

Copy to:

1. Head/In-charge of all the Departments/Sections/Centres.
2. All Notice Boards/Staff Notices

ANNEXURE – I

DECLARATION

“I, son / daughter of Shri
..... resident of village/town/ city
.....district state hereby declare that I belong to
the community which is recognized as a backward class by
the Government of India for the purpose of reservation in services as per orders contained in
Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT) dated
8.9.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the above referred Office Memorandum dated 8.9.1993 and its
subsequent revision through O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017”.

Signature of the Candidate

Name of the Candidate

Place: IIT Bombay

Date:



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: Admin-II/EXT215/2026

Job Title

Technical Officer (Scale I)

Job Reference Number

50922814

Application End Date

04.09.2026

Type of Employment

Permanent

No. of Position(s)

1

Application Category(s)

1(EWS-1)

IITB Recruiting:

IIT Bombay invites online application from Indian citizens having requisite qualification(s) and experience, against a vacancy of Technical Officer (Scale-I) post, to be deployed to the Department of Physics, on selection.

Essential Qualifications & Experience:

B.Tech. / B.E. / M.Sc. in Physics, Electrical/Electronics Engg, Mechanical Engg, Instrumentation Engg. or equivalent degree in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience of six years, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.

OR

M.Tech. / M.E. in Physics & allied disciplines with minimum of 55% marks or equivalent grade point average with relevant experience of four years.

(For applicants with Ph.D. degree in Physics, Electrical/Mechanical/Instrumentation or allied disciplines, duration of Ph.D. up to three years will be counted towards experience).

Job Profile:

A. The selected candidate will be involved in day-to-day maintenance, operation, in-house repair, and user training of several high-vacuum and cryogenic systems, in particular those using liquid Helium and Nitrogen. He/She will need to be able to design customized parts for in-house fabrication in the dept workshop.

B. The person will also need to interface with service engineers of OEM as and when required for addressing technical issues, & administrative staff regarding purchase-related issues to some extent.

C. He will also need to be proficient in English and at least one other Indian language and have good communication skills to explain technical aspects to research students and run hands-on lecture cum training sessions for sophisticated cryogenic equipment.

Pay Details:

Pay: Pay Level 10 (Rs 56100 - Rs 177500)

(Gross Pay includes Basic Pay + Dearness allowance + House Rent Allowance + Transport Allowance + Dearness allowance on Transport allowance)

Age limit: 40 years (as on the application closing date)

General information:

About IIT Bombay :

IIT Bombay, an Institute of National Importance adjudged as an Institute of Eminence, was established in 1958 as a part of the government initiative, by an Act of Parliament 1961.

I) How to apply :

a) Applicants possessing the requisite qualification(s) and relevant experience may apply online at the <https://www.iitb.ac.in/career/apply> link. The hard /soft copy of the application form submitted online in the application portal is not required to be sent by post/ email. The soft copy of the application/resume sent over e-mail to any Institute Officials will not be considered for the selection process.

b) The application fee is Rs. 500 (Non-Refundable) for General Category candidates. For OBC (NCL) & EWS candidates, the application fee is Rs. 250 (Non-refundable). The application fee is to be paid online through the application portal before submitting the application. Moreover, no fee is payable by SC, ST, PwDs, and Female candidates (as applicable).

c) Applicants are encouraged to apply and submit the online application on time and not wait until the last date to avoid potential issues like website crashes, high traffic, payment issues, or technical problems leading to non-submission of the application.

II) Selection Process :

a) Scrutiny/Screening of applications: Applications received in response to the advertisement will be scrutinized, and only scrutiny-in applicants will be called for the further selection process. Merely fulfilling the requirements prescribed in the advertisement will not automatically entitle an applicant to be called for the further selection process. It may not be possible and/ or convenient to conduct the shortlisting process for all eligible applicants, and under such circumstances, the Institute can limit the number of applicants to be called for the shortlisting process on the basis of qualifications and/or experience higher than the minimum prescribed in the advertisement. Hence, applicants should give all relevant details of qualification and experience with supporting documents, if any. Candidates shall be provisionally shortlisted based on the scrutiny, and a detailed scrutiny for the eligibility of the candidate would be done at the final stage of the recruitment process before selection.

b) There shall be a written test for shortlisting, the marks of which will not be carried forward for the further selection process. Only shortlisted candidates will be called for the final round of the selection process, i.e., interview. The final selection will be through an interview.

Procedure:

On the basis of the performance of candidates in the written test, a shortlist of a maximum of upto 7 candidates, in order of merit, will be drawn, subject to their getting marks above the cut-off may be called for the further selection process. In case of a tie in marks / score, all the candidates with equal marks may be called for the further selection process.

III) Terms and Conditions for applying:

a) The applicants should ensure at their end that they possess the essential qualification(s) and experience laid down for the post. The qualifying degree(s) must be from a recognized University / Institute.

b) For PhD degree holders, a maximum of three years of relevant experience shall be counted against the six years of experience required for B. E/ B. Tech/ M. Sc candidates.

c) Applicants are advised to keep all data/details ready before filling the online application. Details furnished in the online application will be treated as final, and no subsequent changes in any data/particulars entered by the applicant in the Online Application shall be entertained. Application incomplete, in any respect, for example, a missing information/document, shall be summarily rejected.

d) Age relaxation is applicable as per the Institute norms.

e) The age limit criterion will be relaxed for applicants working in any department / section / unit / project of the Institute, provided they have served the Institute for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period. Age relaxation for Institute permanent employees is upto 57 years.

f) Age relaxation for SC / ST / OBC (NCL) category applicants is applicable only if the post is reserved for that particular category. Age relaxation to PwD applicants & Ex-servicemen is as per the rules.

g) Applicants should upload a latest photograph (not older than 6 months) and copy of certificates in support of their qualification(s) (matriculation onwards), experience, pay slip, date of birth, caste, etc.

Certificate(s) in support of experience should be on the organization's letterhead, bearing the date of issuance, specific period of work, designation, pay drawn against each such position, etc., duly certified by the concerned issuing authority.

In case of advertisement for Group A posts, candidates have to submit salary/ pay slip for the prescribed number of years, satisfying the advertisement criteria.

h) Original certificates should be produced at the time of the Selection Process as well as on Joining, if selected.

i) Regarding caste validity in case of Scheduled Tribe candidates, the caste validity certificate issued by the Scheduled Tribe Certificate Scrutiny Committee of the respective State Government should be enclosed with the Application.

j) The following EWS guidelines will be applicable if a post is reserved for EWS category :
Persons who are not covered under the reservation scheme for SC, ST, OBC, and whose family has a gross annual income below Rs. 8.00 lakh are to be identified as EWS for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/ her parents and siblings below the age of 18, as also his/ her spouse and children below the age of 18. The income shall include income from all sources, i.e., salary, agriculture, business, profession, etc., and it will be income for the financial year prior to the year of application. Also, a person whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :

- (i) 5 acres of agricultural land and above;
- (ii) Residential flat of 1000 sq. ft. and above;
- (iii) Residential plot of 100 sq. yards and above in notified municipalities ;
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The income and assets of the families as mentioned above would be required to be certified by an Officer not below the rank of Tehsildar in the States/ UTs. The candidates shortlisted for document verification shall be required to bring the requisite certificate as specified by the Government of India at the time of appearing for the process of document verification.

The EWS applicant claiming reservation under the "EWS category" (if any vacancy reserved for EWS) must ensure that he/she possesses the Income & Asset certificate valid for the current financial year issued based on Income for the previous financial year. If during document verification, the applicant could not produce the valid EWS certificate or proof/receipt of having applied for the EWS Certificate of the requisite time period, his/her candidature is liable to be cancelled without assigning any reason.

k) Applicants seeking reservation benefits / concession in fee admissible to candidates belonging to

SC/ ST/ OBC-NCL/ EWS/ PwD/ Ex-Servicemen category must attach relevant certificates in the format as prescribed by the Central Government to support their claim. The OBC applicant claiming reservation under the "OBC category" (if any vacancy reserved for OBC) must produce a valid OBC (Non-Creamy Layer) certificate, in the prescribed format (Annexure III), issued in the current Financial Year. In case, during document verification, the applicant could not produce the valid OBC-NCL certificate or proof/receipt of having applied for the OBC-NCL Certificate of the requisite time period, his/her candidature is liable to be cancelled.

l) Candidates applying against posts reserved for EWS or OBC-NCL categories must upload a valid EWS/OBC-NCL certificate that is applicable as on the closing date of the advertisement.

m) Applicants seeking reservation benefits available to OBC (NCL) category are required to attach a declaration, in addition to the certificate in the prescribed format issued by the Competent Authority, enclosed at Annexure I (applicable, if the post is reserved for OBC category). The eligibility for availing reservation against the vacancies reserved for the Persons with Benchmark Disabilities shall be the same as prescribed in "The Rights of Persons with Disabilities Act, 2016". PwBD applicants claiming reservation under the "PwBD category" must ensure possession of a valid PwBD Certificate (clearly indicating PwBD category & percentage of disability) issued by the concerned authorities as per Govt. of India norms.

n) Applicants serving in Central / State / Semi-Government Organizations / Autonomous Body / Public Sector Unit / etc., must apply through the proper channel and such applicants will be required to upload NOC/ proof of having placed the request with the existing organisation for issuance of NOC. It is mandatory to produce an NOC during the selection process and a relieving letter at the time of joining, if selected, failing which they shall not be permitted to join the post.

IV) Benefits and facilities available upon appointment :

- a) Family accommodation will be provided on the Campus as per rules and subject to availability.
- b) Children of the staff member are eligible for admission in the Campus School/ Kendriya Vidyalaya as per rules and availability.
- c) Institute employees and their dependents are entitled to Medical facilities in the Institute Hospital as per rules.
- d) Children Education Allowance as per applicable rate for upto two children.

V) General Information:

- a) This is a permanent position of the post as per the Recruitment Rules and Promotion Policy of the Institute.
- b) Eligibility of an applicant for the post shall be considered as on the date of closing of the online application interface.
- c) The Institute reserves the right not to fill any of the advertised post(s).
- d) The appointment of the selected applicant is subject to the applicant being found medically fit as per the norms of the Institute.
- e) The decision of the Institute in all matters relating to the eligibility of the applicants, Screening / Written Test, and Selection shall be final and binding on all the applicants.
- f) No correspondence / personal inquiries shall be entertained from applicants regarding the conduct and result of the written test and reasons thereof, for not being called.
- g) In case of any inadvertent mistake in the process of selection, which may get detected at any stage, even after the issuance of an appointment letter, the Institute reserves the right to modify/withdraw /cancel without any communication made to the candidate.
- h) The Institute reserves the right to reject the candidature of a candidate at any point of time during the course of recruitment, if found indulging in malpractice or does not fulfill the prescribed qualification, experience or any other eligibility conditions as specified in the advertisement or recruitment guidelines. All such candidates are liable to be disqualified from the selection process, in

addition to appropriate legal action as may be deemed fit by the Institute.

i) In case of any dispute/ambiguity in the advertisement or in the selection process, the decision of the Institute shall be final.

j) The Institute shall verify the antecedents or documents submitted by an applicant at any point of time, either at the time of appointment or during the tenure of the service. In case it is detected that the documents submitted by the applicant are fake or the applicant has a clandestine antecedent(s)/background which the applicant had suppressed at the time of joining, then the applicant's services are liable to be terminated with immediate effect and legal action may be initiated against such an applicant/employee.

k) Candidates belonging to the SC/ ST category attending the written test shall be paid to & fro second class railway fare, by the shortest route, subject to production of tickets and caste certificate. Candidates belonging to SC/ ST category already in Central/State Government organization, Autonomous Body, Public Sector Units, etc., are not admissible for the same. Payment will be made through bank transfer after processing of the claims.

l) Outstation candidates attending the interview will be eligible for reimbursement of travel expenses, to and fro, by air (tickets to be purchased through M/s Balmer Lawrie & Company Limited, M/s Ashok Travels & Tours and Indian Railways Catering & Tourism Corporation Limited only) / 2 tier AC rail, by the shortest route, from the city of residence in India to the Institute, upon production of tickets. To facilitate online reimbursement of travel expenses, we require a duly signed copy of the form available at the following link:

https://www.iitb.ac.in/sites/www.iitb.ac.in/files/jobs/2018-07/Bank%20details_FORM_0.pdf Please scan the duly filled-in form with signature and send to the e-mail id: jobs@iitb.ac.in

m) Canvassing in any form shall lead to disqualification.

n) No interim correspondence will be entertained.

o) For any queries related to the submission of online applications, the applicant may enquire via e-mail on jobs@iitb.ac.in with the application ID, Job Title and Job Ref. No. mentioned in the subject. However, inquiries/queries related to eligibility for the post or for interpretation of the rules will not be entertained.

p) Applicants should provide their correct and active e-mail address in the application for all future correspondence viz. issuance of call letter or any other information, which shall be communicated through e-mail only. Moreover, applicants are advised to remain updated regarding the Selection Process, date and venue, etc. by visiting the IIT Bombay website <https://www.iitb.ac.in/career/apply>. Addendum/corrigendum, if any, in respect of this advertisement, shall be notified through the Institute's website.

q) Admit card will be issued to shortlisted candidates through their registered e-mail ID only.

r) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the courts situated at Mumbai only.

The date of closing of the online application interface is 04.09.2026

REGISTRAR

Date: 05.08.2026

Copy to:

1. Head/In-charge of all the Departments/Sections/Centres.
2. All Notice Boards/Staff Notices

ANNEXURE – I

DECLARATION

“I, son / daughter of Shri
..... resident of village/town/ city
.....district state hereby declare that I belong to
the community which is recognized as a backward class by
the Government of India for the purpose of reservation in services as per orders contained in
Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT) dated
8.9.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the above referred Office Memorandum dated 8.9.1993 and its
subsequent revision through O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017”.

Signature of the Candidate

Name of the Candidate

Place: IIT Bombay

Date:



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: Admin-II/EXT221/2026

Job Title

Technical Officer (Scale-I)

Job Reference Number

50922882

Application End Date

04.09.2026

Type of Employment

Permanent

No. of Position(s)

1

Application Category(s)

1(UR-1)

IITB Recruiting:

IIT Bombay invites online application from Indian citizens having requisite qualification(s) and experience, against a vacancy of Technical Officer (Scale-I) post, to be deployed to the Sustainability Office, on selection.

Essential Qualifications & Experience:

B.Tech./B.E./M.Sc. or equivalent degree in Environmental Engineering / Agricultural Engineering / Mechanical Engineering / Civil Engineering / Electrical Engineering / Chemical Engineering / Renewable Energy / Environmental Science / Sustainability, or a related discipline with a minimum of 55% marks or an equivalent grade point average., along with minimum of six (6) years of professional, hands-on experience in technology project execution/renewable energy deployment/institutional sustainability operations out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.

OR

M.Tech./M.E. or equivalent postgraduate degree in Renewable Energy / Environmental Engineering / Environmental Science / Energy Engineering / Mechanical Engineering / Civil Engineering / Chemical Engineering / Sustainability, or a related discipline with a minimum of 55% marks or equivalent CGPA, along with four (4) years of relevant professional experience in green technologies / waste management / sustainability project management.
(For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years will be counted towards experience).

Desirable experience includes:

- Sustainability planning, implementation, and institutional sustainability reporting.
- Management of renewable energy systems, resource efficiency, circular economy, carbon accounting, biodiversity, and climate action projects.
- Experience in pilot demonstration, techno-economic analysis, sustainability rankings and certifications, research, innovation, patents, or publications.

- Experience in project management, stakeholder engagement, budgeting, procurement, and multidisciplinary team coordination.

Job Profile:

1. Sustainability Governance & Coordination

- Support in the planning and operation of the Sustainability Office.
- Coordination with Green office and Institute sustainability committees for implementation of campus-wide sustainability initiatives across academic, non-academic, administrative, and external stakeholders.

2. Planning & Project Execution

- Plan, develop, and implement sustainability projects related to energy, water, waste, biodiversity, green buildings, transportation, climate action, and circular economy.
- Prepare technical proposals, DPRs, specifications, budgets, and oversee project execution.

3. Monitoring, Reporting & Compliance

- Lead sustainability audits, data management, performance monitoring, and preparation of sustainability reports, carbon inventories, and environmental dashboards.
- Coordination with relevant section of institutes for institutional sustainability rankings, certifications, policy implementation, and statutory compliance.

4. Stakeholder Engagement

- Build partnerships with faculty, students, government agencies, industries, and funding organizations.
- Organize awareness programmes, training, workshops, and outreach activities to strengthen sustainability culture across the Institute.

Pay Details:

Pay: Pay Level 10 (Rs 56100 - Rs 177500)

(Gross Pay includes Basic Pay + Dearness allowance + House Rent Allowance + Transport Allowance + Dearness allowance on Transport allowance)

Age limit: 40 years (as on the application closing date)

General information:

About IIT Bombay :

IIT Bombay, an Institute of National Importance adjudged as an Institute of Eminence, was established in 1958 as a part of the government initiative, by an Act of Parliament 1961.

I) How to apply :

a) Applicants possessing the requisite qualification(s) and relevant experience may apply online at the <https://www.iitb.ac.in/career/apply> link. The hard /soft copy of the application form submitted online in the application portal is not required to be sent by post/ email. The soft copy of the application/resume sent over e-mail to any Institute Officials will not be considered for the selection process.

b) The application fee is Rs. 500 (Non-Refundable) for General Category candidates. For OBC (NCL) & EWS candidates, the application fee is Rs. 250 (Non-refundable). The application fee is to be paid online through the application portal before submitting the application. Moreover, no fee is payable by SC, ST, PwDs, and Female candidates (as applicable).

c) Applicants are encouraged to apply and submit the online application on time and not wait until the

last date to avoid potential issues like website crashes, high traffic, payment issues, or technical problems leading to non-submission of the application.

II) Selection Process :

a) Scrutiny/Screening of applications: Applications received in response to the advertisement will be scrutinized, and only scrutiny-in applicants will be called for the further selection process. Merely fulfilling the requirements prescribed in the advertisement will not automatically entitle an applicant to be called for the further selection process. It may not be possible and/ or convenient to conduct the shortlisting process for all eligible applicants, and under such circumstances, the Institute can limit the number of applicants to be called for the shortlisting process on the basis of qualifications and/or experience higher than the minimum prescribed in the advertisement. Hence, applicants should give all relevant details of qualification and experience with supporting documents, if any. Candidates shall be provisionally shortlisted based on the scrutiny, and a detailed scrutiny for the eligibility of the candidate would be done at the final stage of the recruitment process before selection.

b) There shall be a written test for shortlisting, the marks of which will not be carried forward for the further selection process. Only shortlisted candidates will be called for the final round of the selection process, i.e., interview. The final selection will be through an interview.

Procedure:

On the basis of the performance of candidates in the written test, a shortlist of a maximum of upto 7 candidates, in order of merit, will be drawn, subject to their getting marks above the cut-off may be called for the further selection process. In case of a tie in marks / score, all the candidates with equal marks may be called for the further selection process.

III) Terms and Conditions for applying:

a) The applicants should ensure at their end that they possess the essential qualification(s) and experience laid down for the post. The qualifying degree(s) must be from a recognized University / Institute.

b) For PhD degree holders, a maximum of three years of relevant experience shall be counted against the six years of experience required for B. E/ B. Tech/ M. Sc candidates.

c) Applicants are advised to keep all data/details ready before filling the online application. Details furnished in the online application will be treated as final, and no subsequent changes in any data/ particulars entered by the applicant in the Online Application shall be entertained. Application incomplete, in any respect, for example, a missing information/document, shall be summarily rejected.

d) Age relaxation is applicable as per the Institute norms.

e) The age limit criterion will be relaxed for applicants working in any department / section / unit / project of the Institute, provided they have served the Institute for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period. Age relaxation for Institute permanent employees is upto 57 years.

f) Age relaxation for SC / ST / OBC (NCL) category applicants is applicable only if the post is reserved for that particular category. Age relaxation to PwD applicants & Ex-servicemen is as per the rules.

g) Applicants should upload a latest photograph (not older than 6 months) and copy of certificates in support of their qualification(s) (matriculation onwards), experience, pay slip, date of birth, caste, etc.

Certificate(s) in support of experience should be on the organization's letterhead, bearing the date of issuance, specific period of work, designation, pay drawn against each such position, etc., duly certified by the concerned issuing authority.

In case of advertisement for Group A posts, candidates have to submit salary/ pay slip for the prescribed number of years, satisfying the advertisement criteria.

h) Original certificates should be produced at the time of the Selection Process as well as on Joining,

if selected.

i) Regarding caste validity in case of Scheduled Tribe candidates, the caste validity certificate issued by the Scheduled Tribe Certificate Scrutiny Committee of the respective State Government should be enclosed with the Application.

j) The following EWS guidelines will be applicable if a post is reserved for EWS category :
Persons who are not covered under the reservation scheme for SC, ST, OBC, and whose family has a gross annual income below Rs. 8.00 lakh are to be identified as EWS for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/ her parents and siblings below the age of 18, as also his/ her spouse and children below the age of 18. The income shall include income from all sources, i.e., salary, agriculture, business, profession, etc., and it will be income for the financial year prior to the year of application. Also, a person whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :

- (i) 5 acres of agricultural land and above;
- (ii) Residential flat of 1000 sq. ft. and above;
- (iii) Residential plot of 100 sq. yards and above in notified municipalities ;
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The income and assets of the families as mentioned above would be required to be certified by an Officer not below the rank of Tehsildar in the States/ UTs. The candidates shortlisted for document verification shall be required to bring the requisite certificate as specified by the Government of India at the time of appearing for the process of document verification.

The EWS applicant claiming reservation under the "EWS category" (if any vacancy reserved for EWS) must ensure that he/she possesses the Income & Asset certificate valid for the current financial year issued based on Income for the previous financial year. If during document verification, the applicant could not produce the valid EWS certificate or proof/receipt of having applied for the EWS Certificate of the requisite time period, his/her candidature is liable to be cancelled without assigning any reason.

k) Applicants seeking reservation benefits / concession in fee admissible to candidates belonging to SC/ ST/ OBC-NCL/ EWS/ PwD/ Ex-Servicemen category must attach relevant certificates in the format as prescribed by the Central Government to support their claim.
The OBC applicant claiming reservation under the "OBC category" (if any vacancy reserved for OBC) must produce a valid OBC (Non-Creamy Layer) certificate, in the prescribed format (Annexure III), issued in the current Financial Year. In case, during document verification, the applicant could not produce the valid OBC-NCL certificate or proof/receipt of having applied for the OBC-NCL Certificate of the requisite time period, his/her candidature is liable to be cancelled.

l) Candidates applying against posts reserved for EWS or OBC-NCL categories must upload a valid EWS/OBC-NCL certificate that is applicable as on the closing date of the advertisement.

m) Applicants seeking reservation benefits available to OBC (NCL) category are required to attach a declaration, in addition to the certificate in the prescribed format issued by the Competent Authority, enclosed at Annexure I (applicable, if the post is reserved for OBC category).
The eligibility for availing reservation against the vacancies reserved for the Persons with Benchmark Disabilities shall be the same as prescribed in "The Rights of Persons with Disabilities Act, 2016".
PwBD applicants claiming reservation under the "PwBD category" must ensure possession of a valid PwBD Certificate (clearly indicating PwBD category & percentage of disability) issued by the concerned authorities as per Govt. of India norms.

n) Applicants serving in Central / State / Semi-Government Organizations / Autonomous Body / Public Sector Unit / etc., must apply through the proper channel and such applicants will be required to upload NOC/ proof of having placed the request with the existing organisation for issuance of NOC. It is mandatory to produce an NOC during the selection process and a relieving letter at the time of joining, if selected, failing which they shall not be permitted to join the post.

IV) Benefits and facilities available upon appointment :

a) Family accommodation will be provided on the Campus as per rules and subject to availability.

b) Children of the staff member are eligible for admission in the Campus School/ Kendriya Vidyalaya

as per rules and availability.

c) Institute employees and their dependents are entitled to Medical facilities in the Institute Hospital as per rules.

d) Children Education Allowance as per applicable rate for upto two children.

V) General Information:

a) This is a permanent position of the post as per the Recruitment Rules and Promotion Policy of the Institute.

b) Eligibility of an applicant for the post shall be considered as on the date of closing of the online application interface.

c) The Institute reserves the right not to fill any of the advertised post(s).

d) The appointment of the selected applicant is subject to the applicant being found medically fit as per the norms of the Institute.

e) The decision of the Institute in all matters relating to the eligibility of the applicants, Screening / Written Test, and Selection shall be final and binding on all the applicants.

f) No correspondence / personal inquiries shall be entertained from applicants regarding the conduct and result of the written test and reasons thereof, for not being called.

g) In case of any inadvertent mistake in the process of selection, which may get detected at any stage, even after the issuance of an appointment letter, the Institute reserves the right to modify/withdraw /cancel without any communication made to the candidate.

h) The Institute reserves the right to reject the candidature of a candidate at any point of time during the course of recruitment, if found indulging in malpractice or does not fulfill the prescribed qualification, experience or any other eligibility conditions as specified in the advertisement or recruitment guidelines. All such candidates are liable to be disqualified from the selection process, in addition to appropriate legal action as may be deemed fit by the Institute.

i) In case of any dispute/ambiguity in the advertisement or in the selection process, the decision of the Institute shall be final.

j) The Institute shall verify the antecedents or documents submitted by an applicant at any point of time, either at the time of appointment or during the tenure of the service. In case it is detected that the documents submitted by the applicant are fake or the applicant has a clandestine antecedent(s)/background which the applicant had suppressed at the time of joining, then the applicant's services are liable to be terminated with immediate effect and legal action may be initiated against such an applicant/employee.

k) Candidates belonging to the SC/ ST category attending the written test shall be paid to & fro second class railway fare, by the shortest route, subject to production of tickets and caste certificate. Candidates belonging to SC/ ST category already in Central/State Government organization, Autonomous Body, Public Sector Units, etc., are not admissible for the same. Payment will be made through bank transfer after processing of the claims.

l) Outstation candidates attending the interview will be eligible for reimbursement of travel expenses, to and fro, by air (tickets to be purchased through M/s Balmer Lawrie & Company Limited, M/s Ashok Travels & Tours and Indian Railways Catering & Tourism Corporation Limited only) / 2 tier AC rail, by the shortest route, from the city of residence in India to the Institute, upon production of tickets. To facilitate online reimbursement of travel expenses, we require a duly signed copy of the form available at the following link:

https://www.iitb.ac.in/sites/www.iitb.ac.in/files/jobs/2018-07/Bank%20details_FORM_0.pdf Please scan the duly filled-in form with signature and send to the e-mail id: jobs@iitb.ac.in

m) Canvassing in any form shall lead to disqualification.

n) No interim correspondence will be entertained.

o) For any queries related to the submission of online applications, the applicant may enquire via e-mail on jobs@iitb.ac.in with the application ID, Job Title and Job Ref. No. mentioned in the subject. However, inquiries/queries related to eligibility for the post or for interpretation of the rules will not be entertained.

p) Applicants should provide their correct and active e-mail address in the application for all future correspondence viz. issuance of call letter or any other information, which shall be communicated through e-mail only. Moreover, applicants are advised to remain updated regarding the Selection Process, date and venue, etc. by visiting the IIT Bombay website <https://www.iitb.ac.in/career/apply>. Addendum/corrigendum, if any, in respect of this advertisement, shall be notified through the Institute's website.

q) Admit card will be issued to shortlisted candidates through their registered e-mail ID only.

r) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the courts situated at Mumbai only.

The date of closing of the online application interface is 04.09.2026

REGISTRAR

Date: 05.08.2026

Copy to:

1. Head/In-charge of all the Departments/Sections/Centres.
2. All Notice Boards/Staff Notices

ANNEXURE – I

DECLARATION

“I, son / daughter of Shri
..... resident of village/town/ city
.....district state hereby declare that I belong to
the community which is recognized as a backward class by
the Government of India for the purpose of reservation in services as per orders contained in
Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT) dated
8.9.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the above referred Office Memorandum dated 8.9.1993 and its
subsequent revision through O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017”.

Signature of the Candidate

Name of the Candidate

Place: IIT Bombay

Date:



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: Admin-II/EXT275/2026

Job Title

Technical Officer (Scale-I)

Job Reference Number

50931116

Application End Date

04.09.2026

Type of Employment

Permanent

No. of Position(s)

1

Application Category(s)

1(ST-1)

IITB Recruiting:

IIT Bombay invites online application from Indian citizens having requisite qualification(s) and experience, against one vacancy of Technical Officer (Scale-I) post, to be deployed to the Centre for Sophisticated Instruments and Facilities, on selection.

Essential Qualifications & Experience:

B.Tech. / B.E. / M.Sc. in mechanical engineering, manufacturing engineering, mechatronics, robotics, materials science, production engineering, automation, biomedical, engineering, industrial engineering or equivalent degree in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience of six years, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.

OR

M.Tech. / M.E. with minimum of 55% marks or equivalent grade point average with relevant experience of four years.

(For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years will be counted towards experience).

Desirable Experience:

Demonstrated experience (3-5 years) in operating or managing advanced manufacturing equipment, robotic systems, prototyping facilities, fabrication laboratories, maker or innovation labs, or multi-user technical infrastructure.

Working knowledge of one or more relevant domains such as additive manufacturing, bioprinting, CNC machining, robotic programming, welding systems, automation platforms, precision manufacturing, process integration, or GMP-oriented laboratory practices.

Experience in laboratory or facility operations, training coordination, documentation systems, maintenance planning, quality control, and user-facing technical support.

Familiarity with digital systems for booking, scheduling, service records, reporting, and institutional asset management is desirable.

Job Profile:

Key responsibilities

1. Facility operations and resource management:

Manage the end-to-end operations of an assigned cluster of 18–20 instruments and facilities, ensuring maximum uptime, optimal utilization, efficient maintenance, timely service delivery, operational compliance, and seamless execution of all facility processes.

2. Team supervision and capability development :

Lead and develop the technical team by driving performance, building technical competency, enabling cross-functional capability, and fostering a collaborative culture of continuous learning and operational excellence.

3. Quality assurance and technical service delivery :

Ensure the delivery of high-quality, reliable analytical services by maintaining technical excellence, robust quality systems, standardized workflows, and effective scientific support across the assigned facilities.

4. User support and scientific coordination :

Provide expert technical consultation to internal and external users by aligning analytical requirements with appropriate instrumentation, methodologies, facility capabilities, and specialist support

5. Pricing, utilization growth, and business support :

Support revenue growth and optimal facility utilization through strategic pricing, technology promotion, user outreach, and effective implementation of approved commercial policies.

6. Training and Communications :

- Lead training, outreach, and knowledge-sharing initiatives by developing user competency, organizing technical programs, creating SOPs and training resources, and promoting awareness and adoption of CSIF facilities.
- Ensure effective stakeholder communication, laboratory safety, regulatory compliance, and governance by maintaining high service standards, coordinating with internal and external stakeholders, and enforcing institutional quality and safety protocols.

Performance expectations :

The role is expected to deliver measurable outcomes aligned with the cluster KRA-KPI framework, including:

- Achieve high operational performance through >80% instrument uptime, >70% utilization, reduced turnaround times, and timely execution of all operational processes and compliance requirements.
- Ensure technical and service excellence by developing a multi-skilled workforce, delivering high-quality analytical services, maintaining effective stakeholder communication, supporting commercial objectives, and achieving zero major safety incidents. Required qualifications and experience

Relevant Experience

- Working knowledge of three or more relevant domains such as microscopy, bio-imaging, cell culture, flow cytometry, sequencing, biophysical characterization, culture management, crystallography, or computational biology.
- Experience in laboratory or facility operations, training coordination, documentation systems, maintenance planning, quality control, and user-facing technical support.
- Familiarity with digital systems for booking, scheduling, service records, reporting, and institutional asset management is desirable.

Pay Details:

Pay: Pay Level 10 (Rs 56100 - Rs 177500)

(Gross Pay includes Basic Pay + Dearness allowance + House Rent Allowance + Transport Allowance + Dearness allowance on Transport allowance)

Age limit: 40 years (as on the application closing date)

General information:

About IIT Bombay :

IIT Bombay, an Institute of National Importance adjudged as an Institute of Eminence, was established in 1958 as a part of the government initiative, by an Act of Parliament 1961.

I) How to apply :

a) Applicants possessing the requisite qualification(s) and relevant experience may apply online at the <https://www.iitb.ac.in/career/apply> link. The hard /soft copy of the application form submitted online in the application portal is not required to be sent by post/ email. The soft copy of the application/resume sent over e-mail to any Institute Officials will not be considered for the selection process.

b) The application fee is Rs. 500 (Non-Refundable) for General Category candidates. For OBC (NCL) & EWS candidates, the application fee is Rs. 250 (Non-refundable). The application fee is to be paid online through the application portal before submitting the application. Moreover, no fee is payable by SC, ST, PwDs, and Female candidates (as applicable).

c) Applicants are encouraged to apply and submit the online application on time and not wait until the last date to avoid potential issues like website crashes, high traffic, payment issues, or technical problems leading to non-submission of the application.

II) Selection Process :

a) Scrutiny/Screening of applications: Applications received in response to the advertisement will be scrutinized, and only scrutiny-in applicants will be called for the further selection process. Merely fulfilling the requirements prescribed in the advertisement will not automatically entitle an applicant to be called for the further selection process. It may not be possible and/ or convenient to conduct the shortlisting process for all eligible applicants, and under such circumstances, the Institute can limit the number of applicants to be called for the shortlisting process on the basis of qualifications and/or experience higher than the minimum prescribed in the advertisement. Hence, applicants should give all relevant details of qualification and experience with supporting documents, if any. Candidates shall be provisionally shortlisted based on the scrutiny, and a detailed scrutiny for the eligibility of the candidate would be done at the final stage of the recruitment process before selection.

b) There shall be a written test for shortlisting, the marks of which will not be carried forward for the further selection process. Only shortlisted candidates will be called for the final round of the selection process, i.e., interview. The final selection will be through an interview.

Procedure:

On the basis of the performance of candidates in the written test, a shortlist of a maximum of upto 7 candidates, in order of merit, will be drawn, subject to their getting marks above the cut-off may be called for the further selection process. In case of a tie in marks / score, all the candidates with equal marks may be called for the further selection process.

III) Terms and Conditions for applying:

a) The applicants should ensure at their end that they possess the essential qualification(s) and experience laid down for the post. The qualifying degree(s) must be from a recognized University / Institute.

b) For PhD degree holders, a maximum of three years of relevant experience shall be counted against the six years of experience required for B. E/ B. Tech/ M. Sc candidates.

c) Applicants are advised to keep all data/details ready before filling the online application. Details furnished in the online application will be treated as final, and no subsequent changes in any data/ particulars entered by the applicant in the Online Application shall be entertained. Application incomplete, in any respect, for example, a missing information/document, shall be summarily rejected.

d) Age relaxation is applicable as per the Institute norms.

e) The age limit criterion will be relaxed for applicants working in any department / section / unit / project of the Institute, provided they have served the Institute for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period. Age relaxation for Institute permanent employees is upto 57 years.

f) Age relaxation for SC / ST / OBC (NCL) category applicants is applicable only if the post is reserved for that particular category. Age relaxation to PwD applicants & Ex-servicemen is as per the rules.

g) Applicants should upload a latest photograph (not older than 6 months) and copy of certificates in support of their qualification(s) (matriculation onwards), experience, pay slip, date of birth, caste, etc.

Certificate(s) in support of experience should be on the organization's letterhead, bearing the date of issuance, specific period of work, designation, pay drawn against each such position, etc., duly certified by the concerned issuing authority.

In case of advertisement for Group A posts, candidates have to submit salary/ pay slip for the prescribed number of years, satisfying the advertisement criteria.

h) Original certificates should be produced at the time of the Selection Process as well as on Joining, if selected.

i) Regarding caste validity in case of Scheduled Tribe candidates, the caste validity certificate issued by the Scheduled Tribe Certificate Scrutiny Committee of the respective State Government should be enclosed with the Application.

j) The following EWS guidelines will be applicable if a post is reserved for EWS category :
Persons who are not covered under the reservation scheme for SC, ST, OBC, and whose family has a gross annual income below Rs. 8.00 lakh are to be identified as EWS for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/ her parents and siblings below the age of 18, as also his/ her spouse and children below the age of 18. The income shall include income from all sources, i.e., salary, agriculture, business, profession, etc., and it will be income for the financial year prior to the year of application. Also, a person whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :

- (i) 5 acres of agricultural land and above;
- (ii) Residential flat of 1000 sq. ft. and above;
- (iii) Residential plot of 100 sq. yards and above in notified municipalities ;
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The income and assets of the families as mentioned above would be required to be certified by an Officer not below the rank of Tehsildar in the States/ UTs. The candidates shortlisted for document verification shall be required to bring the requisite certificate as specified by the Government of India at the time of appearing for the process of document verification.

The EWS applicant claiming reservation under the "EWS category" (if any vacancy reserved for EWS) must ensure that he/she possesses the Income & Asset certificate valid for the current financial year issued based on Income for the previous financial year. If during document verification, the applicant could not produce the valid EWS certificate or proof/receipt of having applied for the EWS Certificate of the requisite time period, his/her candidature is liable to be cancelled without assigning any reason.

k) Applicants seeking reservation benefits / concession in fee admissible to candidates belonging to SC/ ST/ OBC-NCL/ EWS/ PwD/ Ex-Servicemen category must attach relevant certificates in the format as prescribed by the Central Government to support their claim.
The OBC applicant claiming reservation under the "OBC category" (if any vacancy reserved for OBC) must produce a valid OBC (Non-Creamy Layer) certificate, in the prescribed format (Annexure III), issued in the current Financial Year. In case, during document verification, the applicant could not produce the valid OBC-NCL certificate or proof/receipt of having applied for the OBC-NCL Certificate of the requisite time period, his/her candidature is liable to be cancelled.

l) Candidates applying against posts reserved for EWS or OBC-NCL categories must upload a valid

EWS/OBC-NCL certificate that is applicable as on the closing date of the advertisement.

m) Applicants seeking reservation benefits available to OBC (NCL) category are required to attach a declaration, in addition to the certificate in the prescribed format issued by the Competent Authority, enclosed at Annexure I (applicable, if the post is reserved for OBC category).

The eligibility for availing reservation against the vacancies reserved for the Persons with Benchmark Disabilities shall be the same as prescribed in "The Rights of Persons with Disabilities Act, 2016".

PwBD applicants claiming reservation under the "PwBD category" must ensure possession of a valid PwBD Certificate (clearly indicating PwBD category & percentage of disability) issued by the concerned authorities as per Govt. of India norms.

n) Applicants serving in Central / State / Semi-Government Organizations / Autonomous Body / Public Sector Unit / etc., must apply through the proper channel and such applicants will be required to upload NOC/ proof of having placed the request with the existing organisation for issuance of NOC. It is mandatory to produce an NOC during the selection process and a relieving letter at the time of joining, if selected, failing which they shall not be permitted to join the post.

IV) Benefits and facilities available upon appointment :

a) Family accommodation will be provided on the Campus as per rules and subject to availability.

b) Children of the staff member are eligible for admission in the Campus School/ Kendriya Vidyalaya as per rules and availability.

c) Institute employees and their dependents are entitled to Medical facilities in the Institute Hospital as per rules.

d) Children Education Allowance as per applicable rate for upto two children.

V) General Information:

a) This is a permanent position of the post as per the Recruitment Rules and Promotion Policy of the Institute.

b) Eligibility of an applicant for the post shall be considered as on the date of closing of the online application interface.

c) The Institute reserves the right not to fill any of the advertised post(s).

d) The appointment of the selected applicant is subject to the applicant being found medically fit as per the norms of the Institute.

e) The decision of the Institute in all matters relating to the eligibility of the applicants, Screening / Written Test, and Selection shall be final and binding on all the applicants.

f) No correspondence / personal inquiries shall be entertained from applicants regarding the conduct and result of the written test and reasons thereof, for not being called.

g) In case of any inadvertent mistake in the process of selection, which may get detected at any stage, even after the issuance of an appointment letter, the Institute reserves the right to modify/withdraw /cancel without any communication made to the candidate.

h) The Institute reserves the right to reject the candidature of a candidate at any point of time during the course of recruitment, if found indulging in malpractice or does not fulfill the prescribed qualification, experience or any other eligibility conditions as specified in the advertisement or recruitment guidelines. All such candidates are liable to be disqualified from the selection process, in addition to appropriate legal action as may be deemed fit by the Institute.

i) In case of any dispute/ambiguity in the advertisement or in the selection process, the decision of the Institute shall be final.

j) The Institute shall verify the antecedents or documents submitted by an applicant at any point of time, either at the time of appointment or during the tenure of the service. In case it is detected that the documents submitted by the applicant are fake or the applicant has a clandestine antecedent(s)/background which the applicant had suppressed at the time of joining, then the

applicant's services are liable to be terminated with immediate effect and legal action may be initiated against such an applicant/employee.

k) Candidates belonging to the SC/ ST category attending the written test shall be paid to & fro second class railway fare, by the shortest route, subject to production of tickets and caste certificate. Candidates belonging to SC/ ST category already in Central/State Government organization, Autonomous Body, Public Sector Units, etc., are not admissible for the same. Payment will be made through bank transfer after processing of the claims.

l) Outstation candidates attending the interview will be eligible for reimbursement of travel expenses, to and fro, by air (tickets to be purchased through M/s Balmer Lawrie & Company Limited, M/s Ashok Travels & Tours and Indian Railways Catering & Tourism Corporation Limited only) / 2 tier AC rail, by the shortest route, from the city of residence in India to the Institute, upon production of tickets. To facilitate online reimbursement of travel expenses, we require a duly signed copy of the form available at the following link:

https://www.iitb.ac.in/sites/www.iitb.ac.in/files/jobs/2018-07/Bank%20details_FORM_0.pdf Please scan the duly filled-in form with signature and send to the e-mail id: jobs@iitb.ac.in

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DECLARATION

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Signature of the Candidate
Name of the Candidate
Place: IIT Bombay
Date:

